

<b>Date Correction Plan Due</b> 9/18/2025	<b>NONCOMPLIANCE STATEMENT AND CORRECTION PLAN</b>	<b>TO FILE A COMPLAINT CALL</b> 608-422-6765
--	--	---

**Use of Form:** This form is used by certification / licensing staff to identify statute and / or administrative rule violation(s) and to outline imposed plans of correction, if applicable. This form is used by certified operators / licensed centers to meet the requirements of DCF 202.065, DCF 250.04(2)(i) and (3)(d), DCF 251.04(2)(L) and (3)(f), DCF 252.41(1)(L) and (2)(k). Failure to submit an appropriate correction plan by the due date listed above may result in sanctions identified in the statute and / or administrative rule. Public Schools may submit plans of correction however are not required to do so.

**Instructions:** The Noncompliance Statement below identifies the violation(s) of child care statute and / or administrative rule identified by the certification / licensing specialist. Complete the section labeled "Correction Plan" by indicating the steps that will be taken to address and correct each of the listed noncompliance(s). Identify expected completion date(s) for each item. Return the original to your certification / licensing specialist for approval and retain a copy. If this is a licensed child care, post your copy of the noncompliance statement and correction plan near the license in accordance with Wis. Stat. 48.657. This request for a correction plan is not an order imposing a sanction or penalty pursuant to Wis. Stat. 48.715. If the department decides to apply a statutory sanction and / or penalty for facts arising from this finding or a future finding, you will be given a notice of the sanction and / or penalty and your appeal rights.

<b>Name - Certified Operator / Licensed Center</b> La Petite Academy Montana Avenue	<b>Provider Number / Facility ID Number</b> 8000558368 / 020 - 1008687
--	---

<b>Address - Facility (Street, City, State, Zip Code)</b> 2380 Montana Ave Sun Prairie WI 53590	<b>Telephone Number</b> 608-837-0233	<b>Date - Regulation Visit</b> 8/18/2025
--	---	---

	Rule/Statute Number Noncompliance Statement	Correction Plan	Expected Completion Date	Verification Date
1	<p>251.05(3)(f)3. <b>Child Care Teacher - Entry-Level Training</b></p> <p>Description: Staff E and Staff H worked alone with a group of children from 8:41AM to 9:29AM on August 14, 2025, without first completing entry-level training to qualify either as a lead teacher.</p>	<p>Staff have signed up for proper courses</p>	<p>November 2025</p>	
2	<p>251.055(1)(a) <b>Supervision Of Children</b></p> <p>Description: Each child was not supervised by a child care worker who was within the sight and sound of the children to guide children's behavior and activities, prevent harm, and ensure safety when Staff F fell asleep several times while working alone with children, including while feeding an infant a bottle and while young, nonverbal children were awake.</p>	<p>Staff has been removed from being alone in the supervision of children-</p>	<p>August 14 2025</p>	

Name - Certified Operator / Licensed Center		Provider Number / Facility ID Number	
La Petite Academy Montana Avenue		8000558368 / 020 - 1008687	
Address - Facility (Street, City, State, Zip Code) 2380 Montana Ave Sun Prairie WI 53590		Telephone Number 608-837-0233	Date - Regulation Visit 8/18/2025
Rule/Statute Number Noncompliance Statement	Correction Plan	Expected Completion Date	Verification Date
<p>3 251.055(2)(b) <b>Staff-To-Child Ratios - Minimum</b></p> <p>Description: Ratios were exceeded on August 14 in the preschool room for at least 45 minutes starting at 7:55AM when Staff D and Staff I were caring for 22 children, including 12 3-year-olds, four 2.5-year-olds, one 1.5-year-old, one 4-year-old and four children who were at least 5-years-old. There were 24 children before Staff D left with five.</p> <p>At 8:20AM on August 14 Staff I cared for 24 children alone, including three 2.5-year-olds, 13 3-year-olds, one 4-year-old and seven who were at least 5-years-old. This group required three staff to meet requirements but only one staff was signed in.</p> <p>Repeat violation: Previously cited on 7/18/2025, 5/29/2025, 2/21/2024</p>	<p>Staff schedules have been adjusted to align better with children's schedules</p> <p>Staff were retrained on proper face to name techniques including ensuring the proper ages are <del>used</del> written down for children &amp; staff are signing in &amp; out correctly</p>	Sept. 11, 2025	
<p>4 251.055(2)(d) <b>Mixed Age Group With Children Under Age 2 - Group Size</b></p> <p>Description: Review of attendance showed maximum group size for groups that include infants and toddlers was exceeded on July 31 in the infant 2 room for 15 minutes within a 1.5 hour period starting at 7:31AM when Staff G and Staff J were with nine children, including eight who were not yet 1.5-years-old and one who was at least 1.5-years-old.</p> <p>On August 7 maximum group size was exceeded for at least 10 minutes starting at 8:21AM when Staff A, Staff G and Staff K were signed in to care for nine infants and toddlers when only eight are allowed.</p> <p>Repeat violation: Previously cited on 5/29/2025</p>	<p>Staff were retrained on child ratios &amp; group sizes</p>	Sept. 11, 2025	

<b>Name - Certified Operator / Licensed Center</b> La Petite Academy Montana Avenue		<b>Provider Number / Facility ID Number</b> 8000558368 / 020 - 1008687	
<b>Address - Facility (Street, City, State, Zip Code)</b> 2380 Montana Ave Sun Prairie WI 53590		<b>Telephone Number</b> 608-837-0233	<b>Date - Regulation Visit</b> 8/18/2025
	<b>Rule/Statute Number</b> <b>Noncompliance Statement</b>	<b>Correction Plan</b>	<b>Expected Completion Date</b> <b>Verification Date</b>
5	<p>251.055(2)(e) <b>Mixed Age Group Of Children Over Age 2 - Group Size</b></p> <p>Description: Group size was exceeded on July 31 for at least 30 minutes starting at 8:26AM when Staff B and Staff D cared for 21 children, including three 1.5-year-olds, five 2.5-year-olds, ten 3-year-olds and three 4-year-olds.</p> <p>On August 7 the preschool room exceeded maximum group size allowed by one child from 11:25AM to 3:18PM.</p> <p>On August 14 at 8:20AM Staff I was signed in alone with 24 children, including three 2.5-year-olds, 13 3-year-olds, one 4-year-old and seven who were at least 5-years-old. This group required three staff to meet requirements but only one staff was signed in.</p> <p>Repeat violation: Previously cited on 7/18/2025, 7/2/2025, 5/29/2025</p>	<p>Staff Schedules have been adjusted for child schedule updates; Staff have been trained on importance of proper face to name - Staff signing in + out of rooms + <del>also</del> writing the correct ages down for children</p>	<p><del>8/18/2025</del> Sept. 11, 2025</p>

**NAME - Agency Worker**  
Cierrena Schoville

**Date Issued**  
9/4/2025

**SIGNATURE - Certified Operator or Designee / Licensee or Designee**

**Date Signed**

9-18-2025