

Date Correction Plan Due 1/16/2025	NONCOMPLIANCE STATEMENT AND CORRECTION PLAN	TO FILE A COMPLAINT CALL 608-422-6765
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Use of Form: This form is used by certification / licensing staff to identify statute and / or administrative rule violation(s) and to outline imposed plans of correction, if applicable. This form is used by certified operators / licensed centers to meet the requirements of DCF 202.065, DCF 250.04(2)(i) and (3)(d), DCF 251.04(2)(L) and (3)(f), DCF 252.41(1)(L) and (2)(k). Failure to submit an appropriate correction plan by the due date listed above may result in sanctions identified in the statute and / or administrative rule. Public Schools may submit plans of correction however are not required to do so.

Instructions: The Noncompliance Statement below identifies the violation(s) of child care statute and / or administrative rule identified by the certification / licensing specialist. Complete the section labeled "Correction Plan" by indicating the steps that will be taken to address and correct each of the listed noncompliance(s). Identify expected completion date(s) for each item. Return the original to your certification / licensing specialist for approval and retain a copy. If this is a licensed child care, post your copy of the noncompliance statement and correction plan near the license in accordance with Wis. Stat. 48.657. This request for a correction plan is not an order imposing a sanction or penalty pursuant to Wis. Stat. 48.715. If the department decides to apply a statutory sanction and / or penalty for facts arising from this finding or a future finding, you will be given a notice of the sanction and / or penalty and your appeal rights.

Name - Certified Operator / Licensed Center		Provider Number / Facility ID Number		
La Petite Academy Monona		8000558368 / 011 - 1001675		
Address - Facility (Street, City, State, Zip Code)		Telephone Number	Date - Regulation Visit	
6500 Bridge Rd Monona WI 53713		608-222-0328	12/2/2024	
	Rule/Statute Number Noncompliance Statement	Correction Plan	Expected Completion Date	Verification Date
1	251.05(2)(a)3.a. Staff Record - Physical Examination Description: Staff A, who has been employed at the center more than one year, is missing a physical examination report.	Staff has an appointment wk of Jan 20th - going forward all staff will go during 1st wk of hire	Jan 20th 2025	
2	251.05(3)(c) Cardiopulmonary Resuscitation Training Description: Staff B, who has been working at the center more than three months, is missing a certificate for infant and child CPR/AED.	CPR Class will take place in Feb 2025 - staff will attend	Feb 8th 2025	

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	Rule/Statute Number Noncompliance Statement	Correction Plan	Expected Completion Date
3	251.05(3)(g)2. Assistant Child Care Teacher - Qualifications Description: Staff B, who has worked at the center longer than six months as an assistant, is missing documentation of qualifications for the position.	Staff enrolled in asst. teacher course and will complete	Classes will be ordered on Jan 10 2025 for all staff needing to complete end dates may vary

NAME - Agency Worker
Amy Anderson

Date Issued
1/2/2025

SIGNATURE - Certified Operator or Designee / Licensee or Designee

Ruby Clark

Date Signed

1/3/2025