

Date Correction Plan Due 1/21/2025	NONCOMPLIANCE STATEMENT AND CORRECTION PLAN	TO FILE A COMPLAINT CALL 262-446-7800
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Use of Form: This form is used by certification / licensing staff to identify statute and / or administrative rule violation(s) and to outline imposed plans of correction, if applicable. This form is used by certified operators / licensed centers to meet the requirements of DCF 202.065, DCF 250.04(2)(i) and (3)(d), DCF 251.04(2)(L) and (3)(f), DCF 252.41(1)(L) and (2)(k). Failure to submit an appropriate correction plan by the due date listed above may result in sanctions identified in the statute and / or administrative rule. Public Schools may submit plans of correction however are not required to do so.

Instructions: The Noncompliance Statement below identifies the violation(s) of child care statute and / or administrative rule identified by the certification / licensing specialist. Complete the section labeled "Correction Plan" by indicating the steps that will be taken to address and correct each of the listed noncompliance(s). Identify expected completion date(s) for each item. Return the original to your certification / licensing specialist for approval and retain a copy. If this is a licensed child care, post your copy of the noncompliance statement and correction plan near the license in accordance with Wis. Stat. 48.657. This request for a correction plan is not an order imposing a sanction or penalty pursuant to Wis. Stat. 48.715. If the department decides to apply a statutory sanction and / or penalty for facts arising from this finding or a future finding, you will be given a notice of the sanction and / or penalty and your appeal rights.

Name - Certified Operator / Licensed Center La Petite Academy- Watertown Rd		Provider Number / Facility ID Number 8000558368 / 003 - 225147		
Address - Facility (Street, City, State, Zip Code) 20550 W Watertown Rd Waukesha WI 53186		Telephone Number 262-789-5275	Date - Regulation Visit 1/6/2025	
	Rule/Statute Number Noncompliance Statement	Correction Plan	Expected Completion Date	Verification Date
1	251.04(6)(a)1. Child Record - Enrollment Information Description: Child #2 did not have an enrollment form completed and on file.	Had parent fill out form at drop off.	1/7/25	
2	251.04(6)(a)2. Child Record - Emergency Medical Consent Description: Child #2 did not have an enrollment form completed with the emergency medical care/treatment signed. Repeat violation: Previously cited on 4/17/2023	Had parent fill out form at drop off.	1/7/25	

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3	251.04(6)(a)4. Child Record - Field Trip Authorization Description: Child #32 did not have an enrollment form completed for authorization for field trips signed. Repeat violation: Previously cited on 4/17/2023	Had Parent fill out form at pick up.	1/7/25	
4	251.05(3)(c) Cardiopulmonary Resuscitation Training Description: Staff D did not have current CPR on file.	Staff was already signed up for CPR. CPR was completed on 1/7/2025.	1/7/2025	
5	251.05(3)(cm) Child Abuse & Neglect - Biennial Training Description: Staff C did not have documentation of current Child Abuse and Neglect training on file. Repeat violation: Previously cited on 4/17/2023	Had teacher complete yesterday after visit	1/6/25	
6	251.06(2)(gm) Premises - Well Drained, Clean, In Good Repair Description: The toilet in the preschool room was not operational. Repeat violation: Previously cited on 4/17/2023, 2/22/2023	Put work order in and called.	1/17/25	

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7	251.09(1)(c) Infant & Toddler - Documenting Changes In Development Description: Two intake under two forms in the infant room were not updated every 3 months. Repeat violation: Previously cited on 2/22/2023	Having parent fill it out at pick up.	1/10/25

NAME - Agency Worker
Joel Marquez

Date Issued
1/7/2025

SIGNATURE - Certified Operator or Designee / Licensee or Designee

Kimmy Peters Berg

Date Signed
1/7/2025