

Date Correction Plan Due 1/3/2025	NONCOMPLIANCE STATEMENT AND CORRECTION PLAN	TO FILE A COMPLAINT CALL 608-422-6765
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Use of Form: This form is used by certification / licensing staff to identify statute and / or administrative rule violation(s) and to outline imposed plans of correction, if applicable. This form is used by certified operators / licensed centers to meet the requirements of DCF 202.065, DCF 250.04(2)(i) and (3)(d), DCF 251.04(2)(L) and (3)(f), DCF 252.41(1)(L) and (2)(k). Failure to submit an appropriate correction plan by the due date listed above may result in sanctions identified in the statute and / or administrative rule. Public Schools may submit plans of correction however are not required to do so.

Instructions: The Noncompliance Statement below identifies the violation(s) of child care statute and / or administrative rule identified by the certification / licensing specialist. Complete the section labeled "Correction Plan" by indicating the steps that will be taken to address and correct each of the listed noncompliance(s). Identify expected completion date(s) for each item. Return the original to your certification / licensing specialist for approval and retain a copy. If this is a licensed child care, post your copy of the noncompliance statement and correction plan near the license in accordance with Wis. Stat. 48.657. This request for a correction plan is not an order imposing a sanction or penalty pursuant to Wis. Stat. 48.715. If the department decides to apply a statutory sanction and / or penalty for facts arising from this finding or a future finding, you will be given a notice of the sanction and / or penalty and your appeal rights.

Name - Certified Operator / Licensed Center La Petite Academy Fourier		Provider Number / Facility ID Number 8000558368 / 025 - 1009014	
Address - Facility (Street, City, State, Zip Code) 1222 Fourier Dr Madison WI 53717		Telephone Number 608-836-4769	Date - Regulation Visit 12/16/2024
	Rule/Statute Number Noncompliance Statement	Correction Plan	Expected Completion Date
1	251.05(2)(a)3.a. Staff Record - Physical Examination Description: Staff A, B, C and D did not have a completed physical examination report on file within 30 days of being hired. The report should indicate that the person is free from illness detrimental to children, including TB and that the person is physically able to work with young children. Repeat violation: Previously cited on 1/4/2024, 10/23/2023	All staff files have been checked to indicate who needs health forms completed or updated. Staff have been given new forms and all I made appointments with their primary.	03/25
2	251.05(2)(a)8. Staff Record - Orientation Description: Staff C did not have documentation of completing an orientation within the first week of working at the center. Repeat violation: Previously cited on 4/14/2023	Staff members previous orientation documents were not found from her previous La Petite site prior to her transfer here. Staffs last day is 1/6/25	1/6/25

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3	251.05(3)(b) Abusive Head Trauma Prevention Training Description: Staff C did not have documentation of completing abusive head trauma prevention training prior to beginning to work with children under 5 years of age.	Staff members onboarding paperwork was not found at her previous La Petite location Staff member C last day is 1/6/25	1/6/25	
4	251.05(3)(c) Cardiopulmonary Resuscitation Training Description: Staff D did not have documentation of completing CPR training. Repeat violation: Previously cited on 10/23/2023, 4/14/2023	CPR has been completed certification added to staff file	1/2/25	
5	251.05(3)(f)3. Child Care Teacher - Entry-Level Training Description: Staff C and D did not complete the required entry level training prior to assuming the position of a child care teacher. Repeat violation: Previously cited on 5/2/2024	Staff member C has been adjusted to a co. and last day is 1/6/25. Staff member D completed lead course certification on 12/30/24. It has been submitted to the registry	2/3/25	

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6	251.055(2)(b) Staff-To-Child Ratios - Minimum Description: Staff-to-child ratios were not met during the licensing visit when one staff member was caring for seven children in the Early Preschool room and two staff were required. Repeat violation: Previously cited on 10/23/2023, 4/14/2023	Staff/child ratio calculator has been shared with our team lead and opening team members to aid them in adhering to ratios when Director is not present	1/2/25

NAME - Agency Worker

Rebecca Brickson

Rebecca

Date Issued

12/18/2024

SIGNATURE - Certified Operator or Designee / Licensee or Designee

Meranda Starr

Date Signed

01/2/25