

Date Correction Plan Due 5/14/2024	NONCOMPLIANCE STATEMENT AND CORRECTION PLAN	TO FILE A COMPLAINT CALL 920-785-7811
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Use of Form: This form is used by certification / licensing staff to identify statute and / or administrative rule violation(s) and to outline imposed plans of correction, if applicable. This form is used by certified operators / licensed centers to meet the requirements of DCF 202.065, DCF 250.04(2)(i) and (3)(d), DCF 251.04(2)(L) and (3)(f), DCF 252.41(1)(L) and (2)(k). Failure to submit an appropriate correction plan by the due date listed above may result in sanctions identified in the statute and / or administrative rule. Public Schools may submit plans of correction however are not required to do so.

Instructions: The Noncompliance Statement below identifies the violation(s) of child care statute and / or administrative rule identified by the certification / licensing specialist. Complete the section labeled "Correction Plan" by indicating the steps that will be taken to address and correct each of the listed noncompliance(s). Identify expected completion date(s) for each item. Return the original to your certification / licensing specialist for approval and retain a copy. If this is a licensed child care, post your copy of the noncompliance statement and correction plan near the license in accordance with Wis. Stat. 48.657. This request for a correction plan is not an order imposing a sanction or penalty pursuant to Wis. Stat. 48.715. If the department decides to apply a statutory sanction and / or penalty for facts arising from this finding or a future finding, you will be given a notice of the sanction and / or penalty and your appeal rights.

Name - Certified Operator / Licensed Center La Petite Academy	Provider Number / Facility ID Number 8000 58368 / 028 - 2006591
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Address - Facility (Street, City, State, Zip Code) 1750 Cardinal Ln Green Bay WI 543137121	Telephone Number 920-434-8002	Date - Regulation Visit 4/22/2024
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	Rule/Statute Number Noncompliance Statement	Correction Plan	Expected Completion Date	Verification Date
1	251.04(4)(a)2.c. Parent Notification - Injury, Consumption Of Allergen, Incorrect Medication Description: Center staff failed to contact a parent immediately when a child received a head injury while in care.	Safety training at staff meeting All staff trained when to call management for injuries	9/26	9-25-24 JB
2	251.04(4)(a)3. Parent Notification - Minor Injury Description: Center staff failed to inform a parent when a child received a biting injury while in care.	Safety training at staff meeting Accident reports training	9/26	9-25-24 JB

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NAME - Agency Worker
Jody Beyer

Date Issued
4/30/2024

SIGNATURE - Certified Operator or Designee / Licensee or Designee

Date Signed

	Rule/Statute Number Noncompliance Statement	Correction Plan	Expected Completion Date	Verification Date
3	251.05(2)(a)8. Staff Record - Orientation Description: Staff member B on the staff record checklist did not have documentation of a completed orientation in the staff file. Repeat violation: Previously cited on 4/15/2024	All paper work is up to date. Management checked all staff files	4/17	9-23-24 JB

Angela Mab

10/17/24