

<b>Date Correction Plan Due</b> 5/7/2024	<b>NONCOMPLIANCE STATEMENT AND CORRECTION PLAN</b>	<b>TO FILE A COMPLAINT CALL</b> 608-422-6765
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**Use of Form:** This form is used by certification / licensing staff to identify statute and / or administrative rule violation(s) and to outline imposed plans of correction, if applicable. This form is used by certified operators / licensed centers to meet the requirements of DCF 202.065, DCF 250.04(2)(i) and (3)(d), DCF 251.04(2)(L) and (3)(f), DCF 252.41(1)(L) and (2)(k). Failure to submit an appropriate correction plan by the due date listed above may result in sanctions identified in the statute and / or administrative rule. Public Schools may submit plans of correction however are not required to do so.

**Instructions:** The Noncompliance Statement below identifies the violation(s) of child care statute and / or administrative rule identified by the certification / licensing specialist. Complete the section labeled "Correction Plan" by indicating the steps that will be taken to address and correct each of the listed noncompliance(s). Identify expected completion date(s) for each item. Return the original to your certification / licensing specialist for approval and retain a copy. If this is a licensed child care, post your copy of the noncompliance statement and correction plan near the license in accordance with Wis. Stat. 48.657. This request for a correction plan is not an order imposing a sanction or penalty pursuant to Wis. Stat. 48.715. If the department decides to apply a statutory sanction and / or penalty for facts arising from this finding or a future finding, you will be given a notice of the sanction and / or penalty and your appeal rights.

<b>Name - Certified Operator / Licensed Center</b> La Petite Academy Verona		<b>Provider Number / Facility ID Number</b> 8000558368 / 022 - 1009019		
<b>Address - Facility (Street, City, State, Zip Code)</b> 220 Cross Country Rd Verona WI 53593		<b>Telephone Number</b> 608-848-4769	<b>Date - Regulation Visit</b> 4/4/2024	
	<b>Rule/Statute Number Noncompliance Statement</b>	<b>Correction Plan</b>	<b>Expected Completion Date</b>	<b>Verification Date</b>
1	251.05(2)(a)3.a. <b>Staff Record - Physical Examination</b>  Description: Staff C did not have a current health report on file due within 30 days of hire.  Repeat violation: Previously cited on 8/9/2023, 10/24/2022	get Daisha (staff C) set up for her physical and get her a signed copy of the report	5/1	
2	251.05(2)(a)6. <b>Staff Record - Days &amp; Hours Worked</b>  Description: Documentation of days and hours worked and in which classroom, when the person was included in the staff-to-child ratio was not maintained by the center when staff present were not signed into the attendance form for the EPS classroom.	Have our teachers go through another Face to name training so that they know how to properly sign ind out of the sheet for them selves & students	5/1	

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3	251.05(3)(c) <b>Cardiopulmonary Resuscitation Training</b>  Description: Staff C did not have documentation on file of having completed CPR and AED training within 3 months of beginning work with children.  Repeat violation: Previously cited on 8/9/2023, 10/24/2022	have staff C (Daisha) take her CPR class and get her card sent to me.	5/21	
4	251.05(3)(cm) <b>Child Abuse &amp; Neglect - Biennial Training</b>  Description: Staff B did not have documentation on file of having completed Child Abuse and Neglect training in the last two years as required. Additionally, Staff C did not have documentation on file of having completed the training in the first week of work at the center.  Repeat violation: Previously cited on 8/9/2023	have Staff B (Jen) take the <del>all</del> CAN training along with staff C (Daisha) to get them up to date.	5/10	
5	251.05(3)(f)3. <b>Child Care Teacher - Entry-Level Training</b>  Description: Staff F, G, and H did not have documentation of completed entry-level training required for a child care teacher prior to assuming the position.  Repeat violation: Previously cited on 8/9/2023, 10/24/2022	get teachers F, G & H (Tynesa/Ava & Jordyn) the books & training they need to start the entry level training (ex. Infant/Todds book.)	4/29 gave books 5/13 done	

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6	<p>251.05(3)(g)1. <b>Assistant Child Care Teacher - Supervision</b></p> <p>Description: Assistant child care teachers are regularly scheduled without the supervision of a lead child care teacher, either by themselves or with another assistant child care teacher.</p>	look @ our staffing patterns better and make sure we have a lead with an assistant @ all times.	4/30	
7	<p>251.05(3)(g)2. <b>Assistant Child Care Teacher - Qualifications</b></p> <p>Description: Staff C, D and E did not have documentation of completed coursework required for an assistant child care teacher within six months of assuming the position.</p> <p>Repeat violation: Previously cited on 8/9/2023</p>	make sure they have the correct <del>course</del> work along with filing it in the correct spot	5/14	
8	<p>251.055(1)(c) <b>Supervision - Opening &amp; Closing Hours</b></p> <p>Description: Assistant child care teachers who provide sole supervision during the center's designated naptime did not have documentation of completed training required for the position.</p>	get the teachers the right books that are needed required to be alone @ naptime	5/20	
9	<p>251.06(2)(i) <b>Deteriorating Paint</b></p> <p>Description: Paint was chipped on numerous interior surfaces that included classroom walls that are accessible to children.</p>	Sent pictures to cooperate and had someone come look @ the walls to be painted. Now waiting for them to come back	5/20	

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10	251.06(2)(p)1.a. <b>Radon - Testing</b>  Description: The program did not submit documentation of having completed a radon test as required by the 9/1/2023 effective date.	Send our Radon test results to Sara for when we had ours done.	4/29	
11	251.07(4)(b) <b>Naps Or Rest Periods - Awake Children</b>  Description: Children who did not fall asleep after 30 minutes were not allowed to get up from nap and have quiet activity time in multiple classrooms.	talk w/ the teachers @ our staff meeting about different quiet activities for the children that don't sleep and for the ones that wake up before everyone else.	4/30	
12	251.09(1)(e) <b>Infant &amp; Toddler - Provider Training</b>  Description: Staff E did not have a 10-hour department approved course in infant and toddler care within 6 months after assuming the position.  Repeat violation: Previously cited on 8/9/2023	got teacher E the Book she needed to complete this training. Should be done within the next week.	5/13	

**NAME - Agency Worker**  
Sara Bossingham Obrien

**Date Issued**  
4/23/2024

**SIGNATURE - Certified Operator or Designee / Licensee or Designee**

**Date Signed**