

NONCOMPLIANCE STATEMENT AND CORRECTION PLAN

<p>Date Correction Plan Due 4/10/2024</p>	<p>TO FILE A COMPLAINT CALL 608-422-6765</p>
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Use of Form: This form is used by certification / licensing staff to identify statute and / or administrative rule violation(s) and to outline imposed plans of correction, if applicable. This form is used by certified operators / licensed centers to meet the requirements of DCF 202.065, DCF 250.04(2)(i) and (3)(d), DCF 251.04(2)(L) and (3)(f), DCF 252.41(1)(L) and (2)(k). Failure to submit an appropriate correction plan by the due date listed above may result in sanctions identified in the statute and / or administrative rule. Public Schools may submit plans of correction however are not required to do so.

Instructions: The Noncompliance Statement below identifies the violation(s) of child care statute and / or administrative rule identified by the certification / licensing specialist. Complete the section labeled "Correction Plan" by indicating the steps that will be taken to address and correct each of the listed noncompliance(s). Identify expected completion date(s) for each item. Return the original to your certification / licensing specialist for approval and retain a copy. If this is a licensed child care, post your copy of the noncompliance statement and correction plan near the license in accordance with Wis. Stat. 48.657. This request for a correction plan is not an order imposing a sanction or penalty pursuant to Wis. Stat. 48.715. If the department decides to apply a statutory sanction and / or penalty for facts arising from this finding, you will be given a notice of the sanction and / or penalty and your appeal rights.

<p>Name - Certified Operator / Licensed Center La Petite Academy Monona</p>		<p>Provider Number / Facility ID Number 8000558368 / 011 - 1001675</p>	
<p>Address - Facility (Street, City, State, Zip Code) 6500 Bridge Rd Monona WI 53713</p>		<p>Telephone Number 608-222-0328</p>	
<p>Rule/Statute Number Noncompliance Statement</p>		<p>Correction Plan</p>	
<p>1 251.04(6)(b) Current, Accurate Daily Attendance Record</p>		<p>Date - Regulation Visit 3/15/2024</p>	
<p>Description: Current and accurate attendance record was not maintained in the Infant 1 classroom when a child was not sign in on January 26, 2024. Repeat violation: Previously cited on 4/18/2023</p>		<p>Expected Completion Date 4/18/24 @ staff mtg</p>	
<p>2 251.05(2)(a)6. Staff Record - Days & Hours Worked</p>		<p>Verification Date</p>	
<p>Description: Current and accurate staff record, days and hours worked, was not maintained when two staff member counted-in-ratio did not sign in at the Toddler's room on January 25, 2024.</p>		<p>4/18/24 @ staff mtg</p>	

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La Petite Academy Monona		8000558368 / 011 - 1001675		
Address - Facility (Street, City, State, Zip Code)		Telephone Number	Date - Regulation Visit	
6500 Bridge Rd Monona WI 53713		608-222-0328	3/15/2024	
Rule/Statute Number	Noncompliance Statement	Correction Plan	Expected Completion Date	
Verification Date				
3	<p>251.055(2)(a) Group Size - Maximum</p> <p>Description: The maximum number of children in the infant 2 and toddler's room exceeded the group size when 9 children, under the age of two years old, were in care on January 24, 2024 and January 25, 2024. On March 15, 2024, in the Toddlers 2 classroom 13 children were cared until 8:07 a.m.</p> <p>Repeat violation: Previously cited on 4/18/2023, 11/4/2022</p>	<p>Extra staff have been added to accommodate group sizes of our rooms enrollment has been paused to maintain group size</p>	4/8/24	
4	<p>251.055(2)(b) Staff-To-Child Ratios - Minimum</p> <p>Description: According to the attendance records, from January 23, 2024, to January 26, 2024, the staff-to-child ratio was not met in multiple rooms when six children, under the age of 2 years old, were cared for by one child worker for approximately 5 to 20 minutes. On January 26, 2024, in the Toddler's 1 classroom, six children were cared for by one child care worker from 8:29 a.m. to 2:10 p.m.</p> <p>Repeat violation: Previously cited on 11/4/2022</p>	<p>extra staff have been added to accommodate ratios. enrollment has been paused to ensure ratios are maintained</p>	4/8/24	

NAME - Agency Worker
Luzdarys Marquez

Date Issued
3/25/2024

SIGNATURE - Certified Operator or Designee / Licensee or Designee



Date Signed

4/8/24