

Date Correction Plan Due 4/15/2024	NONCOMPLIANCE STATEMENT AND CORRECTION PLAN	TO FILE A COMPLAINT CALL 362-446-7800
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Use of Form: This form is used by certification / licensing staff to identify statute and / or administrative rule violation(s) and to outline imposed plans of correction, if applicable. This form is used by certified operators / licensed centers to meet the requirements of DCF 202.065, DCF 250.04(2)(i) and (3)(d), DCF 251.04(2)(L) and (3)(f), DCF 252.41(1)(L) and (2)(k). Failure to submit an appropriate correction plan by the due date listed above may result in sanctions identified in the statute and / or administrative rule. Public Schools may submit plans of correction however are not required to do so.

Instructions: The Noncompliance Statement below identifies the violation(s) of child care statute and / or administrative rule identified by the certification / licensing specialist. Complete the section labeled "Correction Plan" by indicating the steps that will be taken to address and correct each of the listed noncompliance(s). Identify expected completion date(s) for each item. Return the original to your certification / licensing specialist for approval and retain a copy. If this is a licensed child care, post your copy of the noncompliance statement and correction plan near the license in accordance with Wis. Stat. 48.657. This request for a correction plan is not an order imposing a sanction or penalty pursuant to Wis. Stat. 48.715. If the department decides to apply a statutory sanction and / or penalty for facts arising from this finding or a future finding, you will be given a notice of the sanction and / or penalty and your appeal rights.

Name - Certified Operator / Licensed Center		Provider Number / Facility ID Number	
Gan Ami Early Childhood Education		6000563776 / 001 - 220223	
Address - Facility (Street, City, State, Zip Code) 6255 N Santa Monica Blvd Whitefish Bay WI 53217		Telephone Number 414-967-8189	Date - Regulation Visit 3/6/2024
Rule/Statute Number Noncompliance Statement	Correction Plan	Expected Completion Date	Verification Date
1 251.05(2)(a)3.a. Staff Record - Physical Examination Description: Staff B and Staff E, and Staff H do not have documentation of a physical examination report within 30 days after the staff were hired. Repeat violation: Previously cited on 3/8/2023	1. The Gan Ami program manager has requested Staff B and Staff E submit the required physical examination report. Staff B and Staff E have been given three weeks to comply.	May 2, 2024	
2 251.05(2)(a)4.d. Staff Record - Educational Qualifications Description: Staff A and Staff B do not have documentation of educational qualifications for an assistant teacher. Staff H does not have documentation of educational qualifications for a child care teacher. Repeat violation: Previously cited on 3/30/2022	2. Staff A has provided her transcripts, and she is a lead teacher. Staff B is a support person. Staff H has provided her transcripts and she is a lead teacher.	April 10, 2024	

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<p>3 251.05(3)(b) Abusive Head Trauma Prevention Training</p> <p>Description: Staff I does not have documentation of training on preventing abusive head trauma prior to providing care and supervision to children under 5 years of age.</p> <p>Repeat violation: Previously cited on 3/8/2023</p> <p>3. Staff I is a bus driver. The transportation director located his abusive head trauma/shaken baby training certificate. It is now located in his file.</p>		April 10, 2024	
<p>4 251.05(3)(f)2.c. Child Care Teacher - Entry-Level Experience</p> <p>Description: Staff H, identified as a teacher, does not have documentation of at least 240 hours of experience as an assistant child care teacher in a group child care center, as a licensed family child care provider, or in another approved early childhood setting.</p> <p>4. Staff H was hired on 11.7.23. To date she has completed 629 hours as an assistant childcare teacher and now is considered a lead teacher.</p>		April 10, 2024	
<p>5 251.05(3)(g)2. Assistant Child Care Teacher - Qualifications</p> <p>Description: Staff B, identified as an assistant teacher, does not have documentation of assistant teacher qualifications.</p> <p>Repeat violation: Previously cited on 8/7/2023, 3/8/2023</p>	5. Staff B is a support person.	April 10, 2024	

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6	<p>251.05(4)(a) Staff Orientation - Develop, Implement, Document Description: Staff E, identified as an assistant teacher, does not have documentation of a written orientation program in the staff record. Repeat violation: Previously cited on 3/8/2023</p>	<p>6. Staff E now has a written orientation in her file.</p>	<p>April 10, 2024</p>
7	<p>251.055(1)(b) Supervision - Teacher Per Group Of Children Description: At the time of the visit on 3/6/2023, a group of children in the Parparim classroom were not supervised by a qualified child care teacher.</p>	<p>7. Staff A was present in the classroom at the time of the licensing visit. After receiving her transcripts, we can confirm that Staff A has qualifications for a lead teacher, therefore the children were always under supervision of a lead teacher.</p>	<p>April 10, 2024</p>
8	<p>251.055(1)(f) Child Tracking Procedure Description: In the Alim classroom, 10 children were present, however 9 children were marked in on the center's tracking record for that classroom (clothespins). Repeat violation: Previously cited on 5/1/2023</p>	<p>8. The Alim teachers did report having all ten clothes pins in the classroom at the time of the licensing visit. They have been retrained on the use of clothes pins at our April 10, 2024 staff meeting.</p>	<p>April 10, 2024</p>

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9	<p>251.06(2)(a) Potential Source Of Harm On Premises Description: There are loose cords hanging down from swings, a sound machine, and a lamp in the Parparim classroom accessible to children. Repeat violation: Previously cited on 8/7/2023</p>	<p>The loose cords in the Parparim Room have been removed. All swings have been removed from the classroom. A new battery operated sound machine is being used. The lamp cord is now placed behind a cabinet.</p>	<p>April 10, 2024</p>	
10	<p>251.06(2)(b) Electrical Or Hot Surface Protection Description: An electrical outlet outside of the Shemesh classroom door is not covered with a child proof electrical outlet guard. Repeat violation: Previously cited on 8/7/2023</p>	<p>The electrical outlet has been covered. Teachers in the Shemesh Room have been instructed to be sure the outlet stays covered at all times.</p>	<p>April 10, 2024</p>	
11	<p>251.06(2)(d) Access To Materials Potentially Harmful To Children Description: On the Soref side of the center, in the hallway, there is Avanno sunscreen, butt paste, a tube of antibiotic ointment, and a bottle of baby healing ointment are on top of various cubbies accessible to children. These items are labeled "keep out of reach of children."</p>	<p>Signs have now been posted for parents, and an email has been sent to parents asking them not to place sunscreen, creams and ointments in their child's cubbies. The teachers have been retrained on keeping hazardous materials out of the children's cubbies at our April 10 staff meeting.</p>	<p>April 10, 2024</p>	

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12 251.06(2)(n) Garbage Containers - Construction & Disposal Schedule Description: A garbage can in between the Kochavim and Prachim classrooms was observed containing food waste and not covered. Repeat violation: Previously cited on 8/7/2023, 3/8/2023	12. Teachers in the Kochavim and Prachim Room have been retrained on food garbage disposal at our April 10, 2024 staff meeting.	April 10, 2024	
13 251.06(3)(b)4. Emergencies - Record Of Fire / Tornado Drills Description: Fire drills for January 2024 and February 2024 are not documented at the center.	13. All fire drills are documented on the Directors Outlook email calendar. The paper form is now updated with those fire drills that occurred in January and February.	April 10, 2024	
14 251.06(9)(d)1.b. Food Storage - Refrigeration Units Description: The cold storage thermometer in the freezer in the Shemesh classroom read 10 degrees Fahrenheit. Repeat violation: Previously cited on 8/7/2023, 3/8/2023	14. The seal on the freezer is not sealing. We have ordered a new refrigerator.	May 20, 2024	

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<p>15 251.06(9)(d)2.a. Food Storage - Dry Food</p> <p>Description: In the Tmarim classroom several bags of chips were observed opened and taped shut. Dry foods shall be stored in bags with zip-type closures or metal, glass or food grade plastic containers with tight-fitting covers.</p> <p>Repeat violation: Previously cited on 8/7/2023, 3/8/2023</p>	<p>15. The teachers in the Tmarim room were retrained on proper food storage at our April 10, 2024 staff meeting.</p>	April 10, 2024	
<p>16 251.07(3)(i) Cleanliness Of Furnishings, Toys, Equipment</p> <p>Description: A stroller outside of the Tutim classroom was observed to be covered in food crumbs.</p>	<p>16. Teachers have been asked to wipe down strollers after every use. They were retrained on the cleaning of strollers at our April 10, 2024 meeting.</p>	April 10, 2024	
<p>17 251.07(4)(e) Naps Or Rest Periods - Bedding Maintenance, Storage, Cleanliness</p> <p>Description: On the Soref side of the building, mats were observed being stored in a hallway next to children's cubbies. The mats had sheets on them and the mats with sheets were touching.</p>	<p>17. The teachers have been retrained on the proper way to store nap items at our April 10, 2024 meeting.</p>	April 10, 2024	

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18	<p>251.07(6)(dm)2. Medical Log - Pages & Entries Description: In the Parparim classroom there are skipped lines in the medical log book. In the same medical log book there is no date that the last entry was made. The numbering of the pages stopped at page 127 for a 200 page book. There is a page torn out of the medical log book.</p> <p>In the Limonim classroom the pages in the medical log book are not numbered. Repeat violation: Previously cited on 3/8/2023</p>	<p>18. The Parparim Med log will be retired and kept in the front office. All teachers have been retrained on the proper use of med logs. The Limonim med log pages have been numbered.</p>	April 10, 2024
19	<p>251.07(6)(dm)3.a. Medical Log - Observation Or Evidence Of Injury Description: 2 children were observed in the Tutim classroom with scratches on their face, however nothing was documented in the medical log book about the scratches.</p>	<p>19. Teachers have been retrained on entering facial or bodily scratches into the med log at our April 10, 2024 meeting.</p>	April 10, 2024

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20	<p>251.07(6)(f)1.a. Medication Administration - Parent Authorization Description: The medication authorization for a child in the Parparim classroom is not signed by a parent. The medication authorization for Tylenol for a child has no end date of the authorization. A bottle of Acetaminophen medication in the Limonim classroom does not have the child's name on the authorization and the authorization does not have a start or end date. Tylenol being stored in the Parparim classroom was given to an infant on 8/2/2023 and 8/3/2023, however there is no authorization for this medication. Repeat violation: Previously cited on 8/7/2023</p>	<p>20. Medicine Boxes now reside in our program managers offices. This will allow for administration to have better oversight on all medications and med log entries.</p>	<p>April 10, 2024</p>	
21	<p>251.07(6)(f)1.b. Medication Administration - Containers & Labeling Description: Eye drop medication for a child being stored in the Shemesh classroom is not labeled with the child's name.</p>	<p>21. .The eye drops have been sent home.</p>	<p>April 10, 2024</p>	

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22 251.07(6)(f)5. Medication Administration - As Labeled & Authorized Description: Somethicone medication for a child being stored in the Shemesh classroom was given to the child on 1/7/2024 and 2/28/2024. The authorization to administer this medication ended on 12/7/2023.	22. The simethicone medication has been sent home.	April 10, 2024	
23 251.07(6)(f)6. Current Authorizations For Medications On Premises Description: Zyrtec medication for a child being stored in the Limonim classroom expired 2/2024. The authorization for a Symethicone medication being stored in the Shemesh classroom is not current. The authorization ended on 8/22/2023. The authorization for Motrin medication being stored in the Shemesh classroom is not current and ended on 1/16/2024. In the Limonim classroom, a bottle of Ibuprofen for a child does not have an authorization to administer the medication. There is no authorization for Cetrizine medication and an EpiPen in the Shemesh classroom. Repeat violation: Previously cited on 8/7/2023	23. All medication forms and medicines have been checked. All noncurrent medications have been sent home. Medicine boxes now reside in the program managers' offices.	April 10, 2024	

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24 251.08(4)(b) Driver Orientation - Requirement Description: Staff I, identified as a driver, does not have documentation of a current annual driver training. The last driver training on file for Staff I was taken 08/24/22. Repeat violation: Previously cited on 3/8/2023	24. Staff I is a bus driver. The transportation director located his annual driver training which was current. It is now located in his file.	April 10, 2024	
25 251.09(2)(bm) Infant & Toddler - Sleep Position Description: In the Parparim classroom an infant was observed sleeping in a swing. This was corrected during the visit and the child was placed in a crib.	25. Teachers in the Parparim Room have been retained on safe sleep practices.	April 10, 2024	
26 251.09(4)(a)5. Infant & Toddler - Soiled Diapers Disposal Description: In the Tutim classroom, a container for soiled diapers is broken and does not open and close properly making the container not hands free.	26. The Tutim Diaper Pail has been replaced with a foot pedal variety, making it hands free.	April 10, 2024	

NAME - Agency Worker
Daniel Noel, Sara Cooney

Date Issued
3/29/2024

SIGNATURE - Certified Operator or Designee / Licensee or Designee

Date Signed
April 10, 2024