

Date Correction Plan Due 1/1/2026	NONCOMPLIANCE STATEMENT AND CORRECTION PLAN	TO FILE A COMPLAINT CALL 608-422-6765
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Use of Form: This form is used by certification / licensing staff to identify statute and / or administrative rule violation(s) and to outline imposed plans of correction, if applicable. This form is used by certified operators / licensed centers to meet the requirements of DCF 202.065, DCF 250.04(2)(i) and (3)(d), DCF 251.04(2)(L) and (3)(f), DCF 252.41(1)(L) and (2)(k). Failure to submit an appropriate correction plan by the due date listed above may result in sanctions identified in the statute and / or administrative rule. Public Schools may submit plans of correction however are not required to do so.

Instructions: The Noncompliance Statement below identifies the violation(s) of child care statute and / or administrative rule identified by the certification / licensing specialist. Complete the section labeled "Correction Plan" by indicating the steps that will be taken to address and correct each of the listed noncompliance(s). Identify expected completion date(s) for each item. Return the original to your certification / licensing specialist for approval and retain a copy. If this is a licensed child care, post your copy of the noncompliance statement and correction plan near the license in accordance with Wis. Stat. 48.657. This request for a correction plan is not an order imposing a sanction or penalty pursuant to Wis. Stat. 48.775. If the department decides to apply a statutory sanction and / or penalty for facts arising from this finding or a future finding, you will be given a notice of the sanction and / or penalty and your appeal rights.

Name - Certified Operator / Licensed Center
Sun Prairie Ymca
Provider Number / Facility ID Number
6000559066 / 061 - 1012201

Address - Facility (Street, City, State, Zip Code)
1470 Don Simon Dr Sun Prairie WI 53590
Telephone Number
608-478-4307
Date - Regulation Visit
12/18/2025

Rule/Statute Number Noncompliance Statement	Correction Plan	Expected Completion Date	Verification Date
1 251.05(3)(b) Abusive Head Trauma Prevention Training Description: Staff B, who has been working with children under age five for more than one week, is missing documentation of having completed training in abusive head trauma prior to working with this age group of children.	Staff B will complete the abusive head trauma course before they are next scheduled in a classroom on 12/29/2025	12/29/2025	

NAME - Agency Worker
Amy Anderson

Date Issued
12/18/2025

SIGNATURE - Certified Operator or Designee / Licensee or Designee

Sarah Pepura

Date Signed

12/22/2025