

<b>Date Correction Plan Due</b> 10/15/2024	<b>NONCOMPLIANCE STATEMENT AND CORRECTION PLAN</b>
<b>TO FILE A COMPLAINT CALL</b> 608-422-6765	

**Use of Form:** This form is used by certification / licensing staff to identify statute and / or administrative rule violation(s) and to outline imposed plans of correction, if applicable. This form is used by certified operators / licensed centers to meet the requirements of DCF 202.065, DCF 250.04(2)(i) and (3)(d), DCF 251.04(2)(L) and (3)(f), DCF 252.41(1)(L) and (2)(k). Failure to submit an appropriate correction plan by the due date listed above may result in sanctions identified in the statute and / or administrative rule. Public Schools may submit plans of correction however are not required to do so.

**Instructions:** The Noncompliance Statement below identifies the violation(s) of child care statute and / or administrative rule identified by the certification / licensing specialist. Complete the section labeled "Correction Plan" by indicating the steps that will be taken to address and correct each of the listed noncompliance(s). Identify expected completion date(s) for each item. Return the original to your certification / licensing specialist for approval and retain a copy. If this is a licensed child care, post your copy of the noncompliance statement and correction plan near the license in accordance with Wis. Stat. 48.657. This request for a correction plan is not an order imposing a sanction or penalty pursuant to Wis. Stat. 48.715. If the department decides to apply a statutory sanction and / or penalty for facts arising from this finding or a future finding, you will be given a notice of the sanction and / or penalty and your appeal rights.

<b>Name - Certified Operator / Licensed Center</b> Ymca Northside			
<b>Provider Number / Facility ID Number</b> 6000559066 / 056 - 1009311		<b>Telephone Number</b> 608-837-8221	
<b>Address - Facility (Street, City, State, Zip Code)</b> 230 W Klubertanz Dr Sun Prairie WI 535901468		<b>Date - Regulation Visit</b> 9/30/2024	
		<b>Correction Plan</b>	
1	251.07(6)(dm)2. <b>Medical Log - Pages &amp; Entries</b>  Description: The medical log book contains many skipped lines between entries when there are blank pages and blank half-pages between entries.	Medical log entry procedure will be reviewed with staff so they are made aware of correct process	Expected Completion Date 10-1-24  Verification Date

<b>NAME - Agency Worker</b> Amy Anderson	<b>Date Issued</b> 10/1/2024
<b>SIGNATURE - Certified Operator or Designee / Licensee or Designee</b> 	<b>Date Signed</b> 10-1-24