

NONCOMPLIANCE STATEMENT AND CORRECTION PLAN

TO FILE A COMPLAINT CALL
608-422-6765

Date Correction Plan Due
5/13/2024

Use of Form: This form is used by certification / licensing staff to identify statute and / or administrative rule violation(s) and to outline imposed plans of correction, if applicable. This form is used by certified operators / licensed centers to meet the requirements of DCF 202.065, DCF 250.04(2)(i) and (3)(d), DCF 251.04(2)(L) and (3)(f), DCF 252.41(1)(L) and (2)(k). Failure to submit an appropriate correction plan by the due date listed above may result in sanctions identified in the statute and / or administrative rule. Public Schools may submit plans of correction however are not required to do so.

Instructions: The Noncompliance Statement below identifies the violation(s) of child care statute and / or administrative rule identified by the certification / licensing specialist. Complete the section labeled "Correction Plan" by indicating the steps that will be taken to address and correct each of the listed noncompliance(s). Identify expected completion date(s) for each item. Return the original to your certification / licensing specialist for approval and retain a copy. If this is a licensed child care, post your copy of the noncompliance statement and correction plan near the license in accordance with Wis. Stat. 48.657. This request for a correction plan is not an order imposing a sanction or penalty pursuant to Wis. Stat. 48.715. If the department decides to apply a statutory sanction and / or penalty for facts arising from this finding, you will be given a notice of the sanction and / or penalty and your appeal rights.

<p>Name - Certified Operator / Licensed Center Ymca Huegel</p>		<p>Provider Number / Facility ID Number 6000559066 / 011 - 120285</p>	
<p>Address - Facility (Street, City, State, Zip Code) 2601 Prairie Rd Madison WI 53711</p>		<p>Telephone Number 608-906-8818</p>	<p>Date - Regulation Visit 4/16/2024</p>
	<p>Rule/Statute Number Noncompliance Statement</p>	<p>Correction Plan</p>	<p>Expected Completion Date</p>
1	<p>251.055(1)(a) Supervision Of Children Description: A five-year-old child left the room and went to the bathroom alone. Staff A said it was OK and said children under age seven can do that. Repeat violation: Previously cited on 9/7/2023</p>	<p>Staff have been retrained on rules regarding age and supervision. If children under 7 need to use the restroom either a group will go to keep ratio or staff will stand in doorway to keep both the bathroom and the gym in sight and sound.</p>	<p>5/1/24</p>
			<p>Verification Date</p>

Ymca Huegel

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4/16/2024

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<p>2 251.055(1)(f) Child Tracking Procedure Description: While outside, Staff A and Staff B each had a group of children at opposite ends of the outdoor play space, and neither had an accurate list of children with their group. Before going back inside, Staff A read off children's names, but didn't visually verify children who were present and missed a child who was present. Staff A put away that child's card and incorrectly stated the child was inside, in the bathroom.</p>	<p>Staff have been provided with radios to use if the group is separated. Staff have been retrained on tracking procedures and on conducting fire to name checks. Groups will move closer to playground during pick up time for smoother pick up.</p>	<p>5/1/24</p>	
<p>3 251.06(2)(d) Access To Materials Potentially Harmful To Children Description: A spray bottle of 409 cleaner was kept at child level in an unlocked storage closet where both closet doors were open during the majority of the visit. At least two children went into the storage closet unsupervised. Repeat violation: Previously cited on 9/7/2023</p>	<p>Storage closet will be closed at all times and children will not enter without staff supervision.</p>	<p>5/1/24</p>	
<p>4 251.06(2)(gm) Premises - Well Drained, Clean, In Good Repair Description: The premises were not in good repair when a drinking fountain in the licensed indoor space was non-functional. Staff A said the drinking fountain has not been working for at least one week.</p>	<p>The school has been made aware and is working on a plan to fix it.</p>	<p>TBD, up to the school.</p>	

Rule/Statute Number Noncompliance Statement	Correction Plan	Expected Completion Date	Verification Date
5 251.07(5)(a)5.c. Menus - Available For Review Description: Not all menus within the past three months were available for review when two weeks in March 2024, when children attended the program, were not available.	Staff will conduct an audit of the menus every Friday.	5/1/24	
6 251.07(5)(a)6. Menus - Changes Description: Not all changes in menu were recorded on the menu copies kept on file at the center. One day's menu had one of the two items crossed off, and the substitute item was not recorded.	Staff will conduct an audit of the menus every Friday.	5/1/24	
7 251.07(6)(i)1. Washing Child's Hands & Face Description: Not all children's hands were washed before snack when a small group of children reportedly said they didn't want snack and did not accompany the large group of children who went to the bathroom to wash their hands before snack. At least one of these children ate snack without washing their hands.	All children will go to wash hands whether they plan to eat snack or not.	5/1/24	

NAME - Agency Worker
Amy Anderson, Jenny Sweeney

Date Issued
4/29/2024

SIGNATURE - Certified Operator or Designee / Licensee or Designee



Date Signed
5/13/24