

NONCOMPLIANCE STATEMENT AND CORRECTION PLAN

Date Correction Plan Due 3/25/2024 **TO FILE A COMPLAINT CALL** 608-422-6765

Use of Form: This form is used by certification / licensing staff to identify statute and / or administrative rule violation(s) and to outline imposed plans of correction, if applicable. This form is used by certified operators / licensed centers to meet the requirements of DCF 202.065, DCF 250.04(2)(i) and (3)(d), DCF 251.04(2)(L) and (3)(f), DCF 252.41(1)(L) and (2)(K). Failure to submit an appropriate correction plan by the due date listed above may result in sanctions identified in the statute and / or administrative rule. Public Schools may submit plans of correction however are not required to do so.

Name - Certified Operator / Licensed Center Ymca East Y		Provider Number / Facility ID Number 6000559066 / 001 - 1006857	
Address - Facility (Street, City, State, Zip Code) 711 Cottage Grove Madison WI 537161115		Telephone Number 608-235-7780	
Rule/Statute Number Noncompliance Statement		Correction Plan	
1	<p>251.055(1)(a) Supervision Of Children</p> <p>Description: On 2/22/24, a 5-year-old child was left alone in the outdoor play space for approximately 10 minutes when the group transitioned inside. This incident was self-reported by the center.</p> <p>Repeat violation: Previously cited on 5/17/2023, 4/5/2023</p>	<p>All staff have been assigned playground safety training through our HR department.</p> <p>Full surveillance of the program is at live feed. Staff are assigned walkie talkies to let the director know when they are transitioning into and out of the classroom. They must notify the director of how many children they have and what location they are traveling to. Director will also be monitoring from live feed to ensure all children are in the proper space with their teacher, also to ensure accountability procedures are followed accordingly. When the class and teacher transition back to the classroom they will repeat the procedure. Director will also watch live feed to ensure all children are accounted for and know one left behind.</p>	2/24/2024
2	<p>251.055(1)(f) Child Tracking Procedure</p> <p>Description: On 2/22/24, the center did not implement and adhere to its procedure to ensure that the number, names and whereabouts of children in care were known to assigned child care workers at all times when staff did not use face-to-name tracking at 2 designated times when the group transitioned inside from the outdoor play space.</p> <p>Repeat violation: Previously cited on 5/17/2023, 4/5/2023</p>	<p>Director has walked through again the correct procedures for face to name accountability.</p> <p>Added several additional layers of safety to ensure children are accounted for. (see above).</p> <p>Unannounced audits of tracking procedures will be conducted by various YMCA leader team members.</p>	3/1/2024

Instructions: The Noncompliance Statement below identifies the violation(s) of child care statute and / or administrative rule identified by the certification / licensing specialist. Complete the section labeled "Correction Plan" by indicating the steps that will be taken to address and correct each of the listed noncompliance(s). Identify expected completion date(s) for each item. Return the original to your certification / licensing specialist for approval and retain a copy. If this is a licensed child care, post your copy of the noncompliance statement and correction plan near the license in accordance with Wis. Stat. 48.657. This request for a correction plan is not an order imposing a sanction or penalty pursuant to Wis. Stat. 48.715. If the department decides to apply a statutory sanction and / or penalty for facts arising from this finding or a future finding, you will be given a notice of the sanction and / or penalty and your appeal rights.

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SIGNATURE - Certified Operator or Designee / Licensee or Designee

Wendy Currier

Date Signed

3/18/24