

Date Correction Plan Due
5/11/2026

NONCOMPLIANCE STATEMENT AND CORRECTION PLAN

TO FILE A COMPLAINT CALL
920-785-7811

Use of Form: This form is used by certification / licensing staff to identify statute and / or administrative rule violation(s) and to outline imposed plans of correction, if applicable. This form is used by certified operators / licensed centers to meet the requirements of DCF 202.065, DCF 250.04(2)(i) and (3)(d), DCF 251.04(2)(L) and (3)(f), DCF 252.41(1)(L) and (2)(k). Failure to submit an appropriate correction plan by the due date listed above may result in sanctions identified in the statute and / or administrative rule. Public Schools may submit plans of correction however are not required to do so.

Instructions: The Noncompliance Statement below identifies the violation(s) of child care statute and / or administrative rule identified by the certification / licensing specialist. Complete the section labeled "Correction Plan" by indicating the steps that will be taken to address and correct each of the listed noncompliance(s). Identify expected completion date(s) for each item. Return the original to your certification / licensing specialist for approval and retain a copy. If this is a licensed child care, post your copy of the noncompliance statement and correction plan near the license in accordance with Wis. Stat. 48.657. This request for a correction plan is not an order imposing a sanction or penalty pursuant to Wis. Stat. 48.715. If the department decides to apply a statutory sanction and / or penalty for facts arising from this finding or a future finding, you will be given a notice of the sanction and / or penalty and your appeal rights.

Name - Certified Operator / Licensed Center

Zion Lutheran Child Development Ctr

Provider Number / Facility ID Number

3000569453 / 001 - 1003053

Address - Facility (Street, City, State, Zip Code)

241 S Ellis Ave Peshtigo WI 541571403

Telephone Number

715-582-2800

Date - Regulation Visit

4/8/2026

**Rule/Statute Number
Noncompliance Statement**

Correction Plan

**Expected
Completion Date**

**Verification
Date**

1 251.04(3)(jm)
Report - Prohibited Actions

Description: The center failed to report prohibited actions that took place between a staff member and a 10 month-old child within 24 hours of the incident.

The center did report this incident, but not within the 24hrs
The employee was terminated within 24hrs of the incident + parent was also informed

5/4/26

2 251.04(8)(a)
Mandated Reporting - Child Abuse & Neglect

Description: A staff member who suspected a child had been abused after witnessing another staff member pull the hair of a 10 month-old child failed to immediately contact the county department of social services, human services or a local law enforcement agency, as required by s. 48.981, Stats.

The staff member did report to CPS, but not in the 24hr window.

5/4/26

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Date - Regulation Visit

4/8/2026

	Rule/Statute Number Noncompliance Statement	Correction Plan	Expected Completion Date	Verification Date
3	<p>251.05(3)(cm) Child Abuse & Neglect - Biennial Training</p> <p>Description: Staff member A on the staff record checklist failed to complete the biennial child abuse/mandated reporter training.</p>	<p>Staff member has since had a refresh of the training</p>	<p>5/4/26</p>	
4	<p>251.07(2)(e) Child Guidance - Prohibited Actions</p> <p>Description: On April 6, 2026, the center self-reported that on March 24, 2026, a child care worker used prohibited actions with a 10-month-old child. The worker pulled the child's hair twice as well grabbed their arm aggressively in response to the child pulling another child's hair.</p>	<p>the employee was terminated upon me knowing about the situation</p>	<p>5/4/26</p>	

NAME - Agency Worker

Gina Linssen

Date Issued

4/28/2026

SIGNATURE - Certified Operator or Designee / Licensee or Designee

Gina Linssen

Date Signed

5/4/26