

**NONCOMPLIANCE STATEMENT AND CORRECTION PLAN**

**Date Correction Plan Due**  
2/14/2025

**TO FILE A COMPLAINT CALL**  
715-930-1148

**Use of Form:** This form is used by certification / licensing staff to identify statute and / or administrative rule violation(s) and to outline imposed plans of correction, if applicable. This form is used by certified operators / licensed centers to meet the requirements of DCF 202.065, DCF 250.04(2)(i) and (3)(d), DCF 251.04(2)(L) and (3)(f), DCF 252.41(1)(L) and (2)(k). Failure to submit an appropriate correction plan by the due date listed above may result in sanctions identified in the statute and / or administrative rule. Public Schools may submit plans of correction however are not required to do so.

**Instructions:** The Noncompliance Statement below identifies the violation(s) of child care statute and / or administrative rule identified by the certification / licensing specialist. Complete the section labeled "Correction Plan" by indicating the steps that will be taken to address and correct each of the listed noncompliance(s). Identify expected completion date(s) for each item. Return the original to your certification / licensing specialist for approval and retain a copy. If this is a licensed child care, post your copy of the noncompliance statement and correction plan near the license in accordance with Wis. Stat. 48.657. This request for a correction plan is not an order imposing a sanction or penalty pursuant to Wis. Stat. 48.715. If the department decides to apply a statutory sanction and / or penalty for facts arising from this finding, you will be given a notice of the sanction and / or penalty and your appeal rights.

<b>Name - Certified Operator / Licensed Center</b>		<b>Provider Number / Facility ID Number</b>	
First Lutheran Childcare Center		3000556523 / 001 - 520025	
<b>Address - Facility (Street, City, State, Zip Code)</b>		<b>Telephone Number</b>	
218 County Road K New Richmond WI 54017		715-246-3199	
<b>Rule/Statute Number</b>	<b>Correction Plan</b>	<b>Expected Completion Date</b>	<b>Verification Date</b>
1 251.06(9)(g)1.b. <b>Meal Preparation Staff - Clothing, Hair Restraints</b>  Description: Rule states meal preparation personnel who help prepare meals shall wear effective hair restraints such as hair nets or hats. The cook preparing food during the licensing visit was not wearing a hair net or hat.	Any person who is preparing food should be wearing a hair net or cap for the safety of serving.	2/10/25	

**NAME - Agency Worker**  
Matthew Peterson

**Date Issued**  
1/31/2025

**SIGNATURE - Certified Operator or Designee / Licensee or Designee**

**Date Signed**  
2/10/25