

Date Correction Plan Due 10/23/2024	NONCOMPLIANCE STATEMENT AND CORRECTION PLAN	TO FILE A COMPLAINT CALL 608-422-6765
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Use of Form: This form is used by certification / licensing staff to identify statute and / or administrative rule violation(s) and to outline imposed plans of correction, if applicable. This form is used by certified operators / licensed centers to meet the requirements of DCF 202.065, DCF 250.04(2)(i) and (3)(d), DCF 251.04(2)(L) and (3)(f), DCF 252.41(1)(L) and (2)(k). Failure to submit an appropriate correction plan by the due date listed above may result in sanctions identified in the statute and / or administrative rule. Public Schools may submit plans of correction however are not required to do so.

Instructions: The Noncompliance Statement below identifies the violation(s) of child care statute and / or administrative rule identified by the certification / licensing specialist. Complete the section labeled "Correction Plan" by indicating the steps that will be taken to address and correct each of the listed noncompliance(s). Identify expected completion date(s) for each item. Return the original to your certification / licensing specialist for approval and retain a copy. If this is a licensed child care, post your copy of the noncompliance statement and correction plan near the license in accordance with Wis. Stat. 48.657. This request for a correction plan is not an order imposing a sanction or penalty pursuant to Wis. Stat. 48.715. If the department decides to apply a statutory sanction and / or penalty for facts arising from this finding or a future finding, you will be given a notice of the sanction and / or penalty and your appeal rights.

Name - Certified Operator / Licensed Center Janesville Community Day Care Ctr		Provider Number / Facility ID Number 3000555663 / 001 - 120072		
Address - Facility (Street, City, State, Zip Code) 3103 Ruger Ave Janesville WI 53546		Telephone Number 608-752-8035	Date - Regulation Visit 10/9/2024	
	Rule/Statute Number Noncompliance Statement	Correction Plan	Expected Completion Date	Verification Date
1	251.055(1)(a) Supervision Of Children Description: Each child was not supervised by a child care worker who is within sight and sound of the children to guide behavior and activities, prevent harm and ensure safety when on September 30, 2024 a 4-year-old child was left alone on the playground for approximately two minutes. The center self-reported the incident.	The staff member was terminated. All staff members were instructed to review the center Program Procedure child supervision and tracking policy.	10/1/24 10/1/24	

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2	251.055(1)(f) Child Tracking Procedure Description: The center did not adhere to a procedure to ensure that the number, names and whereabouts of children in care are known to assigned child care workers at all times when staff did not do a name-to-face check as the group transitioned indoors and a 4-year-old child was left on the playground for approximately two minutes. The center self-reported the incident.	The staff member was terminated. All staff members were instructed to review the Program Procedure child supervision and tracking policy.	10/1/24 10/1/24

NAME - Agency Worker
Sara Bossingham Obrien

Date Issued
10/9/2024

SIGNATURE - Certified Operator or Designee / Licensee or Designee

Sara Marshall

Date Signed

10-10-24