

Date Correction Plan Due 5/28/2026	NONCOMPLIANCE STATEMENT AND CORRECTION PLAN	TO FILE A COMPLAINT CALL 715-361-7700
--	--	---

Use of Form: This form is used by certification / licensing staff to identify statute and / or administrative rule violation(s) and to outline imposed plans of correction, if applicable. This form is used by certified operators / licensed centers to meet the requirements of DCF 202.065, DCF 250.04(2)(i) and (3)(d), DCF 251.04(2)(L) and (3)(f), DCF 252.41(1)(L) and (2)(k). Failure to submit an appropriate correction plan by the due date listed above may result in sanctions identified in the statute and / or administrative rule. Public Schools may submit plans of correction however are not required to do so.

Instructions: The Noncompliance Statement below identifies the violation(s) of child care statute and / or administrative rule identified by the certification / licensing specialist. Complete the section labeled "Correction Plan" by indicating the steps that will be taken to address and correct each of the listed noncompliance(s). Identify expected completion date(s) for each item. Return the original to your certification / licensing specialist for approval and retain a copy. If this is a licensed child care, post your copy of the noncompliance statement and correction plan near the license in accordance with Wis. Stat. 48.657. This request for a correction plan is not an order imposing a sanction or penalty pursuant to Wis. Stat. 48.715. If the department decides to apply a statutory sanction and / or penalty for facts arising from this finding or a future finding, you will be given a notice of the sanction and / or penalty and your appeal rights.

Name - Certified Operator / Licensed Center Tomahawk Child Care Center		Provider Number / Facility ID Number 2000556562 / 001 - 620263		
Address - Facility (Street, City, State, Zip Code) 648 E Lincoln Ave Tomahawk WI 544871527		Telephone Number 715-453-1602	Date - Regulation Visit 4/7/2026	
	Rule/Statute Number Noncompliance Statement	Correction Plan	Expected Completion Date	Verification Date
1	251.06(2)(a) Potential Source Of Harm On Premises Description: The heating vents in the Ones A and B Classroom were not flush with the floor and caused a potential tripping or injury hazard. Repeat violation: Previously cited on 11/18/2024	The heating vents in the Ones A and Ones B Classrooms will be repaired and secured to eliminate the tripping hazard. Staff have been reminded to immediately report any loose flooring materials or classroom hazards to administration. The center will continue routine classroom safety checks to monitor for potential hazards and ensure repairs are completed promptly.	6 / 5 / 2 0 2 6	
2	251.07(5)(a)10. Sharing Information About Food & Other Allergies Description: One child in the Preschool Classroom had a milk sensitivity and was not listed on the special diet or allergy list in the classroom.	The child's milk sensitivity was added to the classroom allergy and special diet list. Staff were reminded to review allergy and dietary information anytime new medical or dietary documentation is received. Administration will conduct periodic reviews of classroom allergy lists to ensure they remain current and accurate.	5 / 1 9 / 2 0 2 6	

Name - Certified Operator / Licensed Center		Provider Number / Facility ID Number		
Tomahawk Child Care Center		2000556562 / 001 - 620263		
Address - Facility (Street, City, State, Zip Code)		Telephone Number	Date - Regulation Visit	
648 E Lincoln Ave Tomahawk WI 544871527		715-453-1602	4/7/2026	
	Rule/Statute Number Noncompliance Statement	Correction Plan	Expected Completion Date	Verification Date
3	<p>251.07(5)(a)5.b. Menus - Plan</p> <p>Description: The menu was not planned at least one week in advanced.</p>	<p>Menus are now being planned and posted at least one week in advance as required. Administration reviewed menu planning expectations with staff responsible for food service documentation. Ongoing monitoring will be completed to ensure menus remain current and posted on time.</p>	5 / 1 9 / 2 0 2 6	
4	<p>251.07(6)(f)1.a. Medication Administration - Parent Authorization</p> <p>Description: The parent authorization for one medication in the Ones B Classroom did not include dates specifying the length of the authorization.</p>	<p>The medication authorization form was updated to include the required authorization dates. Staff were reminded to review all medication paperwork for completeness before accepting medications into care. Administration will continue monitoring medication forms to ensure all required information is completed prior to administration.</p>	5 / 1 9 / 2 0 2 6	
5	<p>251.07(6)(i)1. Washing Child's Hands & Face</p> <p>Description: Children in the Ones A and B Classroom did not wash their hands with warm running water and soap after getting their diaper changed.</p> <p>Children under the age of 1 year in the Mobile Classroom were getting their hands washed with wipes that did not contain soap.</p>	<p>Staff in the Ones A, Ones B, and Mobile Classrooms were retrained on proper handwashing procedures following diaper changes, including the requirement to wash children's hands with warm running water and soap. Wipes without soap are no longer being used in place of handwashing. Administration will continue monitoring diapering and handwashing procedures to ensure compliance is maintained.</p>	5 / 1 9 / 2 0 2 6	

Name - Certified Operator / Licensed Center Tomahawk Child Care Center		Provider Number / Facility ID Number 2000556562 / 001 - 620263		
Address - Facility (Street, City, State, Zip Code) 648 E Lincoln Ave Tomahawk WI 544871527		Telephone Number 715-453-1602	Date - Regulation Visit 4/7/2026	
	Rule/Statute Number Noncompliance Statement	Correction Plan	Expected Completion Date	Verification Date
6	251.07(6)(i)2. Adult Handwashing Description: Staff in the Ones B Classroom did not wash their hands after changing a diaper.	Staff were retrained on required handwashing procedures following diaper changes. Administration reviewed proper diapering and sanitation procedures with classroom staff and will continue conducting routine monitoring to ensure staff consistently follow handwashing requirements.	5 / 19 / 2026	
7	251.09(4)(b) Infant & Toddler - Sinks In Self-Contained Area Description: The handwashing sink in the Mobile Classroom was being used to wash bottles.	Staff were reminded that the handwashing sink in the Mobile Classroom is designated for handwashing only and may not be used for washing bottles. Bottle washing procedures were reviewed with staff to ensure bottles are cleaned only in approved sink areas. Administration will continue monitoring classroom practices to ensure compliance.	5 / 19 / 2026	

NAME - Agency Worker
Heather Struck, Bonnie Davis

Date Issued
5/14/2026

SIGNATURE - Certified Operator or Designee / Licensee or Designee

Nicole Azarian

Date Signed
5-27-2026