

Date Correction Plan Due 9/30/2025	NONCOMPLIANCE STATEMENT AND CORRECTION PLAN	TO FILE A COMPLAINT CALL 262-446-7800
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Use of Form: This form is used by certification / licensing staff to identify statute and / or administrative rule violation(s) and to outline imposed plans of correction, if applicable. This form is used by certified operators / licensed centers to meet the requirements of DCF 202.065, DCF 250.04(2)(i) and (3)(d), DCF 251.04(2)(L) and (3)(f), DCF 252.41(1)(L) and (2)(K). Failure to submit an appropriate correction plan by the due date listed above may result in sanctions identified in the statute and / or administrative rule. Public Schools may submit plans of correction however are not required to do so.

Instructions: The Noncompliance Statement below identifies the violation(s) of child care statute and / or administrative rule identified by the certification / licensing specialist. Complete the section labeled "Correction Plan" by indicating the steps that will be taken to address and correct each of the listed noncompliance(s). Identify expected completion date(s) for each item. Return the original to your certification / licensing specialist for approval and retain a copy. If this is a licensed child care, post your copy of the noncompliance statement and correction plan near the license in accordance with Wis. Stat. 48.657. This request for a correction plan is not an order imposing a sanction or penalty pursuant to Wis. Stat. 48.715. If the department decides to apply a statutory sanction and / or penalty for facts arising from this finding or a future finding, you will be given a notice of the sanction and / or penalty and your appeal rights.

Name - Certified Operator / Licensed Center **Provider Number / Facility ID Number**
Grandma's House Day Care Ctr Vliet 1000563691 / 003 - 225097

Address - Facility (Street, City, State, Zip Code) **Telephone Number**
6119 W Vliet St Mauwatosa WI 53213 414-475-7605

	Rule/Statute Number Noncompliance Statement	Correction Plan	Expected Completion Date	Verification Date
1	251.04(9)(a)6. Child Record - Health History Description: Child #2 has an incomplete health history information on file.	<i>health history information was completed and update by parent</i>	<i>9/4/25</i>	
2	251.05(2)(a)2. Staff Record - Completed Background Check Description: Staff E does not have a caregiver background eligibility by the department prior to working at the center.	<i>Staff sent home until completion and eligibility to work.</i>	<i>9/5/25</i>	

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Telephone Number
414-475-7605

Date - Regulation Visit
9/3/2025

Rule/Statute Number Noncompliance Statement	Correction Plan	Expected Completion Date	Verification Date
3 251.05(3)(g)2. Assistant Child Care Teacher - Qualifications Description: Staff D who has been employed for more than 6 months does not have one non-credit department approve course in early childhood or its equivalent. Repeat violation: Previously cited on 6/6/2024	Staff was enrolled in ECI	9/18/25	
4 251.06(2)(d) Access To Materials Potentially Harmful To Children Description: There is a bleach/water spray bottle accessible to children in the bathroom. **corrected - this was removed during the visit Repeat violation: Previously cited on 12/17/2024, 6/6/2024	Staff was reminded that hazardous materials are to be out of reach of children	9/3/25	
5 251.06(9)(d)1.b. Food Storage - Refrigeration Units Description: One of the refrigerators in the infant room is 48 degrees. Refrigerators need to be maintained at 40 degrees or below. Repeat violation: Previously cited on 6/6/2024	thermostat was turned down. Temperature decreased to below 40 degrees.	9/3/25	

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Rule/Statute Number Noncompliance Statement	Correction Plan	Expected Completion Date	Verification Date
6 251.07(6)(f)1.a. Medication Administration - Parent Authorization Description: There is no medication authorization form on file for Neosporin, an EpiPen and Benadryl.	Neosporin was sent home parent provided authorization form for Epi-pen and Benadryl	9/3/25	
7 251.07(6)(f)1.b. Medication Administration - Containers & Labeling Description: There was no prescription label with child's name for an EPI-pen.	prescription label for Epi-pen was brought in by parent.	9/5/25	
8 251.09(1)(c) Infant & Toddler - Documenting Changes In Development Description: Two infant and toddler intake forms were not updated in the last 3 months. One was last updated on 3/14/25 and the other one was last updated on 4/15/25. Repeat violation: Previously cited on 6/6/2024	Intake forms updated by staff, verified by parent	9/3/25	

NAME - Agency Worker
 Sara Cooney, Kristin Lange

Date Issued
 9/16/2025

SIGNATURE - Certified Operator or Designee / Licensee or Designee



Date Signed
 9/29/2025