

**NONCOMPLIANCE STATEMENT AND CORRECTION PLAN**

**Date Correction Plan Due**  
2/10/2025

**TO FILE A COMPLAINT CALL**  
262-446-7800

**Use of Form:** This form is used by certification / licensing staff to identify statute and / or administrative rule violation(s) and to outline imposed plans of correction, if applicable. This form is used by certified operators / licensed centers to meet the requirements of DCF 202.065, DCF 250.04(2)(i) and (3)(d), DCF 251.04(2)(L) and (3)(f), DCF 252.41(1)(L) and (2)(k). Failure to submit an appropriate correction plan by the due date listed above may result in sanctions identified in the statute and / or administrative rule. Public Schools may submit plans of correction however are not required to do so.

**Instructions:** The Noncompliance Statement below identifies the violation(s) of child care statute and / or administrative rule identified by the certification / licensing specialist. Complete the section labeled "Correction Plan" by indicating the steps that will be taken to address and correct each of the listed noncompliance(s). Identify expected completion date(s) for each item. Return the original to your certification / licensing specialist for approval and retain a copy. If this is a licensed child care, post your copy of the noncompliance statement and correction plan near the license in accordance with Wis. Stat. 48.657. This request for a correction plan is not an order imposing a sanction or penalty pursuant to Wis. Stat. 48.715. If the department decides to apply a statutory sanction and / or penalty for facts arising from this finding or a future finding, you will be given a notice of the sanction and / or penalty and your appeal rights.

**Name - Certified Operator / Licensed Center** **Provider Number / Facility ID Number**

Grandma's House Day Care Ctr Watert 1000563691 / 001 - 1000320

**Address - Facility (Street, City, State, Zip Code)** **Telephone Number**

11401 Watertown Plank Rd Wauwatosa WI 53226 414-475-9381

**Date - Regulation Visit**  
1/16/2025

Rule/Statute Number Noncompliance Statement	Correction Plan	Expected Completion Date	Verification Date
<p>1 251.05(3)(c) <b>Cardiopulmonary Resuscitation Training</b></p> <p>Description: Staff B who has been employed for more than 3months does not have documentation of training in infant/child CPR/AED.</p>	<p>STAFF missed CPR class they signed up for previously completed 1/25/25</p>	<p>1/25/25</p>	
<p>2 251.05(3)(g)2. <b>Assistant Child Care Teacher - Qualifications</b></p> <p>Description: Staff D (employed since 2023) and Staff E (employed since 2020) do not have documentation of training to make them qualified as an assistant childcare worker. This training was required after 6months of hire.</p> <p>Repeat violation: Previously cited on 4/10/2024</p>	<p>talked to each staff member about classes necessary in a meeting</p>	<p>1/30/25</p>	

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<p>3</p> <p><b>251.05(3)(gr)3.a. Meal Prep Personnel - Training</b></p> <p>Description: Staff B does not have documentation of a four hour training in kitchen sanitation, food handling, and nutrition prior to beginning work.</p>	Staff signed up for kitchen training	1/30/25	
<p>4</p> <p><b>251.05(4)(a) Staff Orientation - Develop, Implement, Document</b></p> <p>Description: Staff B who has been employed since September 2024 does not have documentation of an orientation in her file.</p>	was completed & now placed in state file	1/21/25	
<p>5</p> <p><b>251.06(2)(a) Potential Source Of Harm On Premises</b></p> <p>Description: There is a loose green extension cord on the floor in the 4K classroom. Loose cords are a possible strangulation hazard. Repeat violation: Previously cited on 4/10/2024</p>	Cord protectors purchased & installed	1/21/25	
<p>6</p> <p><b>251.06(2)(d) Access To Materials Potentially Harmful To Children</b></p> <p>Description: There is a bleach/water spray bottle along with a bottle of CeraVe lotion and Dove antibacterial soap accessible to children in the 2.5 to 3 year old room. All of these item's state <input type="checkbox"/> keep out of reach of children <input type="checkbox"/></p>	All items removed from children's reach	1/17/25	

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<p>7</p> <p>251.07(6)(f)1.a. <b>Medication Administration - Parent Authorization</b></p> <p>Description: A child who has an Epi-Pen for a tree nut allergy does not have a medication authorization form on file.</p> <p>Several over the counter medications (halls cough drops, children's cold and flu, Pepto Bismal) are on location at the center and there is no medication authorization on file at the center.</p> <p>There are several over the counter facial lotions, soaps and petroleum jelly used to treat dry skin that do not have a medication authorization on file.</p>	<p>Epi pen medication form updated by family</p> <p>OTC meds removed from center</p> <p>OTC lotions/soap/naseline products medication forms filled out by families</p>	1/20/25	
<p>8</p> <p>251.07(6)(f)1.b. <b>Medication Administration - Containers &amp; Labeling</b></p> <p>Description: Several medications (halls cough drops, children's cold and flu, Pepto Bismal) on location at the center are not labeled with a child's name.</p> <p>Repeat violation: Previously cited on 4/10/2024</p>	<p>medication removed from center</p>	1/17/25	
<p>9</p> <p>251.07(6)(i)1. <b>Washing Child's Hands &amp; Face</b></p> <p>Description: Several children's hands were not washed after diapering.</p>	<p>talked about at staff meeting, every diaper change</p>	2/10/25	

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10 251.07(6)(i)2. <b>Adult Handwashing</b> Description: A teacher did not wash her hands between diapering three separate children.	Talked w/ staff about washing hands as well as at staff meeting	1/16/25	
11 251.09(3)(a)11. <b>Infant &amp; Toddler - Care During Feeding</b> Description: Two infants observed in bucket seats were not strapped in.	Talked to staff about always strapping kids in to bucket seats	1/16/25	
12 251.09(4)(a)11. <b>Infant &amp; Toddler - Cleaning Child's Diaper Area</b> Description: A childcare worker who diapered three children failed to wash the child's diaper area before each diapering.	Spoke w/ staff member about proper hand-washing	1/16/25	
13 251.09(4)(a)3. <b>Infant &amp; Toddler - Diaper Changing Surface Disinfection</b> Description: A childcare worker was observed changing three children's diapers on her lap. Children need to be diapered on a surface easily cleanable with soap and water and a disinfectant solution after each use.	Spoke to staff member about proper diaper changing places that are easily cleaned	1/16/25	

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NAME - Agency Worker

Sara Cooney, Kristin Keck

Date Issued

1/27/2025

SIGNATURE - Certified Operator or Designee / Licensee or Designee

Date Signed

1/20/25