

Date Correction Plan Due 5/30/2024	NONCOMPLIANCE STATEMENT AND CORRECTION PLAN	TO FILE A COMPLAINT CALL 262-446-7800
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Use of Form: This form is used by certification / licensing staff to identify statute and / or administrative rule violation(s) and to outline imposed plans of correction, if applicable. This form is used by certified operators / licensed centers to meet the requirements of DCF 202.065, DCF 250.04(2)(i) and (3)(d), DCF 251.04(2)(L) and (3)(f), DCF 252.41(1)(L) and (2)(k). Failure to submit an appropriate correction plan by the due date listed above may result in sanctions identified in the statute and / or administrative rule. Public Schools may submit plans of correction however are not required to do so.

Instructions: The Noncompliance Statement below identifies the violation(s) of child care statute and / or administrative rule identified by the certification / licensing specialist. Complete the section labeled "Correction Plan" by indicating the steps that will be taken to address and correct each of the listed noncompliance(s). Identify expected completion date(s) for each item. Return the original to your certification / licensing specialist for approval and retain a copy. If this is a licensed child care, post your copy of the noncompliance statement and correction plan near the license in accordance with Wis. Stat. 48.657. This request for a correction plan is not an order imposing a sanction or penalty pursuant to Wis. Stat. 48.715. If the department decides to apply a statutory sanction and / or penalty for facts arising from this finding or a future finding, you will be given a notice of the sanction and / or penalty and your appeal rights.

Name - Certified Operator / Licensed Center Grandma's House Day Care Ctr Brkfld		Provider Number / Facility ID Number 1000563691 / 004 - 225819	
Address - Facility (Street, City, State, Zip Code) 3150 N Brookfield Rd Brookfield WI 53045		Telephone Number 262-790-9260	
Rule/Statute Number Noncompliance Statement	Correction Plan	Expected Completion Date	Verification Date
1 251.04(3)(L) Report - Construction Or Remodeling Description: The center did not report construction in the outdoor play space where new playground equipment is being installed.	Sent SPEC Plans to Sarah that the equipment is age appropriate.	5/8/24	
2 251.04(7)(a) Disclosure Of Personal Information Description: Confidential information regarding children with food allergies are posted on cabinets and the tables where the children sit for everyone to see.	We have a child that has severe allergies and has been Epi- before. His parents provided us with a F.A.R.E to be posted for all to see. I did submit an exception request. Sara will get back to me.	5/8/24	

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<p>3</p> <p>251.05(2)(a)4. a. Staff Record - Registry Certificate</p> <p>Description: Staff A does not have a Registry certificate for the job position they hold.</p>	<p>Talked to staff member about submitting class grades to the registry.</p>	<p>5/8/24</p>	
<p>4</p> <p>251.07(6)(dm)2. Medical Log - Pages & Entries</p> <p>Description: One of the medical logbooks reviewed has a torn-out page. The last page of the book missing.</p>	<p>Removed log book from classroom, talked @ the staff meeting about not ripping out pages in the log book</p>	<p>5/8/24</p>	
<p>5</p> <p>251.07(6)(f)3. Medication - Storage</p> <p>Description: A bottle of Children's Tylenol and a tube of Lomosil were not stored in an area inaccessible to children. They were stored in the child's cubbie.</p>	<p>Talk with staff @ our meeting about during nap-time locking through cubbies making sure there is not any medicine.</p>	<p>5/13/24</p>	
<p>6</p> <p>251.07(6)(f)5. Medication Administration - As Labeled & Authorized</p> <p>Description: A child was authorized to be given medication on 5/6/24. It is unknown if the child was given the medication and not documented in the medical logbook or the medication was not given.</p>	<p>At the meeting, staff was told we will be marking on medication forms date & time when medication was given.</p>	<p>5/13/24</p>	

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<p>7</p> <p>251.07(6)(f)6. Current Authorizations For Medications On Premises</p> <p>Description: A bottle of Children's Pain and Fever and a tube of Lotrimin for two separate children do not have authorization for the medication.</p> <p>A bottle of medication labeled Clindamych for a child is on premise without a current authorization.</p>	<p>At the meeting, staff was told all medicine that left by parents should have a medication form</p>		

NAME - Agency Worker
Sara Cooney

Date Issued
5/16/2024

SIGNATURE - Certified Operator or Designee / Licensee or Designee

Date Signed

DCF-F-CFS0294-E (R.06/2011)

5/20/24