

<b>Date Correction Plan Due</b> 1/12/2026	<b>NONCOMPLIANCE STATEMENT AND CORRECTION PLAN</b>	<b>TO FILE A COMPLAINT CALL</b> 262-446-7800
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**Use of Form:** This form is used by certification / licensing staff to identify statute and / or administrative rule violation(s) and to outline imposed plans of correction, if applicable. This form is used by certified operators / licensed centers to meet the requirements of DCF 202.065, DCF 250.04(2)(i) and (3)(d), DCF 251.04(2)(L) and (3)(f), DCF 252.41(1)(L) and (2)(k). Failure to submit an appropriate correction plan by the due date listed above may result in sanctions identified in the statute and / or administrative rule. Public Schools may submit plans of correction however are not required to do so.

**Instructions:** The Noncompliance Statement below identifies the violation(s) of child care statute and / or administrative rule identified by the certification / licensing specialist. Complete the section labeled "Correction Plan" by indicating the steps that will be taken to address and correct each of the listed noncompliance(s). Identify expected completion date(s) for each item. Return the original to your certification / licensing specialist for approval and retain a copy. If this is a licensed child care, post your copy of the noncompliance statement and correction plan near the license in accordance with Wis. Stat. 48.657. This request for a correction plan is not an order imposing a sanction or penalty pursuant to Wis. Stat. 48.715. If the department decides to apply a statutory sanction and / or penalty for facts arising from this finding or a future finding, you will be given a notice of the sanction and / or penalty and your appeal rights.

<b>Name - Certified Operator / Licensed Center</b> Kenosha Ymca Cfb		<b>Provider Number / Facility ID Number</b> 1000559791 / 020 - 1007120		
<b>Address - Facility (Street, City, State, Zip Code)</b> 7101 53Rd St Kenosha WI 531447848		<b>Telephone Number</b> 262-654-9622	<b>Date - Regulation Visit</b> 12/16/2025	
	<b>Rule/Statute Number Noncompliance Statement</b>	<b>Correction Plan</b>	<b>Expected Completion Date</b>	<b>Verification Date</b>
1	251.04(2)(L)1.a. <b>Monitoring Results Posted</b>  Description: The current non-compliance statement, issued following the February 28, 2025 monitoring visit, is not posted next to the child care license as required.	The current non-compliance statement, issued following the December 16, 2025 monitoring visit, is posted next to the child care license as required.	1/6/26	
2	251.04(2)(L)1.b. <b>Department Notices Posted</b>  Description: An enforcement action issued by the department, the Order issued on March 11, 2024, is not posted next to the child care license as required. The enforcement action has not been posted.  Repeat violation: Previously cited on 2/29/2024	The most recent enforcement action issued December 2025 is posted next to the child care license as required.	1/5/26	

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7101 53Rd St Kenosha WI 531447848		262-654-9622	12/16/2025	
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3	<p>251.04(6)(c) <b>Daily Attendance Record - Transportation</b></p> <p>Description: The licensee has failed to maintain a daily attendance record that includes the actual time the child was picked up and dropped off. Per observation of the transportation binder and per the report of Driver A, she does not record children's arrival times when she picks them up from school.</p>	As explained and demonstrated during the monitoring visit, this information is recorded through the Brightwheel app. The driver has been re-trained and reminded that when children are checked into the app at pick-up, the system records the time automatically. However, the driver is also required to manually document the pick-up time in the binder to ensure accurate and complete records.	1/7/26	
4	<p>251.05(2)(a)1. <b>Staff Record - Personal Information</b></p> <p>Description: There is no staff record information available for review for Driver A.</p> <p>Repeat violation: Previously cited on 2/29/2024</p>	The staff file has been updated to include all required information.	1/7/26	
5	<p>251.05(2)(a)2. <b>Staff Record - Completed Background Check</b></p> <p>Description: Driver A, who has been employed as a driver for at least 12 months, and is observed transporting children alone during the monitoring visit, does not have documentation of a child care background check that was completed in compliance with the timelines and requirements specified in s. 48.686, Stats., and ch. DCF 13 and the person is eligible to work in a child care program.</p> <p>Included in an Order issued on July 29, 2024.</p> <p>Repeat violation: Previously cited on 7/10/2024, 2/29/2024</p>	Child care background check request has been completed in accordance with enforcement requirement.	1/7/26	

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6	<p>251.05(2)(a)3.a. <b>Staff Record - Physical Examination</b></p> <p>Description: A report on a physical examination that was completed not more than 12 months prior to nor more than 30 days after the person was hired is not on file for Driver A who has been employed as a driver for at least 12 months.</p> <p>Repeat violation: Previously cited on 2/29/2024</p>	The staff file has been updated to include all required information.	1/7/26	
7	<p>251.05(2)(a)6. <b>Staff Record - Days &amp; Hours Worked</b></p> <p>Description: Documentation of the days and hours worked, and in which classroom, when the person was included in the staff-to-child ratio is incomplete. Arrival and departure times have not been recorded for staff working in the Preschool classroom on 12/16/25.</p> <p>Repeat violation: Previously cited on 7/10/2024, 2/29/2024</p>	Staff have been re-trained on the procedures for checking in and out of the classroom using the Brightwheel app to ensure that all hours worked in the classroom are accurately documented.	1/8/26	
8	<p>251.05(3)(c) <b>Cardiopulmonary Resuscitation Training</b></p> <p>Description: Driver A, who has been employed for at least 12 months, has not obtained a current certificate of completion for child CPR with AED within 3 months after beginning to work with children in care.</p> <p>Repeat violation: Previously cited on 2/28/2025</p>	Driver has been enrolled in upcoming CPR course.	1/17/26	

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9	<p>251.05(3)(cm) <b>Child Abuse &amp; Neglect - Biennial Training</b></p> <p>Description: The child abuse and neglect training on file for Staff B expired 11/8/25.</p> <p>Repeat violation: Previously cited on 2/28/2025, 2/29/2024</p>	Staff B has renewed the Mandated Reporter training.	12/17/25	
10	<p>251.05(4)(a) <b>Staff Orientation - Develop, Implement, Document</b></p> <p>Description: There is no documentation on file for Driver A, who has been employed as a driver for at least 12 months, demonstrating that an orientation was completed within Driver A's first week at the center.</p>	The staff file has been updated to include all required information.	1/7/26	
11	<p>251.055(1)(f) <b>Child Tracking Procedure</b></p> <p>Description: Per observation of a group of children arriving via center transportation, children are not tracked after leaving the van when Driver A brings a group of 4 children into the facility while leaving the list of children's names inside the van in the parking lot and then transfers the children to a teacher who also does not have documentation of their names. The teacher then delivers them upstairs to the school-age classroom where their names are recorded.</p>	Due to a staffing shortage on that day, a Preschool staff member who did not have app access to the children assisted with transferring them from the bus to the school-age classroom. Moving forward, all substitute staff will be granted the appropriate access prior to assisting with transportation.	12/17/25	

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12	<p>251.06(2)(a) <b>Potential Source Of Harm On Premises</b></p> <p>Description: The following hazards are observed in the school- age Community Room: a large table stored on the floor with the metal legs sticking up, a toaster oven on the counter, 2 cords hanging down the wall from a television and multiple large, heavy folding tables on the floor leaned up against each other.</p> <p>Repeat violation: Previously cited on 2/28/2025, 2/29/2024</p>	All potential hazards listed have been removed from the Community Room.	1/6/26	
13	<p>251.07(6)(dm)2. <b>Medical Log - Pages &amp; Entries</b></p> <p>Description: A line is observed skipped on page 94 of the center medical log book.</p>	Retrained staff on the requirements regarding entries in the medical log.	12/17/25	
14	<p>251.08(3)(b) <b>Information In Vehicle - Emergency Information</b></p> <p>Description: A copy of the completed permission and emergency information form under sub. (2) is not carried on the vehicle transporting children for each child transported. Per observation of transportation, discussion with Driver A, and observation of Driver A's transportation binder this information is not available on the vehicle.</p>	As explained and demonstrated during the monitoring visit, this information is accesible through the Brightwheel app. The driver has been re-trained and reminded how to access this information.	1/9/26	

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15	251.08(4)(b) <b>Driver Orientation - Requirement</b>  Description: There is no documentation on file demonstrating the licensee provided a training to Driver A prior to Driver A transporting children. Driver A has been employed for at least 12 months.	The staff file has been updated to include all required information.	1/7/26	

**NAME** - Agency Worker  
Maureen Slatten

Date Issued  
12/23/2025

**SIGNATURE** - Certified Operator or Designee / Licensee or Designee



Date Signed  
1/12/26