

<b>Date Correction Plan Due</b> 3/27/2024	<b>NONCOMPLIANCE STATEMENT AND CORRECTION PLAN</b>	<b>TO FILE A COMPLAINT CALL</b> 262-446-7800
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**Use of Form:** This form is used by certification / licensing staff to identify statute and / or administrative rule violation(s) and to outline imposed plans of correction, if applicable. This form is used by certified operators / licensed centers to meet the requirements of DCF 202.065, DCF 250.04(2)(f) and (3)(d), DCF 251.04(2)(L) and (3)(f), DCF 252.41(1)(L) and (2)(k). Failure to submit an appropriate correction plan by the due date listed above may result in sanctions identified in the statute and / or administrative rule. Public Schools may submit plans of correction however are not required to do so.

**Instructions:** The Noncompliance Statement below identifies the violation(s) of child care statute and / or administrative rule identified by the certification / licensing specialist. Complete the section labeled "Correction Plan" by indicating the steps that will be taken to address and correct each of the listed noncompliance(s). Identify expected completion date(s) for each item. Return the original to your certification / licensing specialist for approval and retain a copy. If this is a licensed child care, post your copy of the noncompliance statement and correction plan near the license in accordance with Wis. Stat. 48.657. This request for a correction plan is not an order imposing a sanction or penalty pursuant to Wis. Stat. 48.715. If the department decides to apply a statutory sanction and / or penalty for facts arising from this finding, you will be given a notice of the sanction and / or penalty and your appeal rights.

Name - Certified Operator / Licensed Center		Provider Number / Facility ID Number	
Kenosha Ymca Cfb		1000559791 / 020 - 1007120	
Address - Facility (Street, City, State, Zip Code)		Telephone Number	Date - Regulation Visit
7101 53Rd St Kenosha WI 531447848		262-654-9622	2/29/2024
Rule/Statute Number Noncompliance Statement	Correction Plan	Expected Completion Date	Verification Date
1 251.04(2)(L)1.b. Department Notices Posted  Description: An enforcement action issued by the department, the Order/Imposed Plan of Correction/Direct Forfeiture issued on December 11, 2023, is not posted next to the child care license as required. The enforcement action has not been posted.	Enforcement posted.	2/29/24	
2 251.04(6)(a)2. Child Record - Emergency Medical Consent  Description: Child #1 does not have written consent from the parent on file for emergency medical care or treatment.	Emergency Medical Consent form updated with Parent signature.	3/1/24	

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3	<p>251.04(6)(a)6.  <b>Child Record - Health History</b>            Description: Child #1 is identified on his Health History form as having a medical condition however the answer to question #4 "steps a child care worker should follow" is incomplete. A medication is kept at the center for the child however the health history information on file does not contain any information indicating a medication should be administered.            Repeat violation: Previously cited on 10/11/2022</p>	<p>Child's Health History form has been updated by parent as medical condition is no longer a concern per Physician's Health Report. Medication returned to parent.</p>	3/27/24
4	<p>251.04(8)(a)  <b>Mandated Reporting - Child Abuse &amp; Neglect</b>            Description: Per a review of the center medical log book a 3 year old child (Child #2) reported and demonstrated to a staff member being hit in the face at home by other than accidental means. Two child care workers and the center administrator had reasonable cause to suspect that the child had been abused or neglected but failed to notify Child Protective Services or law enforcement.</p>	<p>Staff was reminded that they are mandated Reporters and do not need permission to notify Child Protective Services.</p>	2/29/24
5	<p>251.05(2)(a)1.  <b>Staff Record - Personal Information</b>            Description: Complete Staff Record information is not on file for Staff C including position, previous work experience in child care, the reason for leaving previous positions, and the name, address, and telephone numbers of persons to be notified in an emergency.            Repeat violation: Previously cited on 10/11/2022</p>	<p>Staff Record complete and on file prior to next scheduled shift.</p>	3/16/24

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6	<p>251.05(2)(a)2.  <b>Staff Record - Completed Background Check</b></p> <p>Description: Staff C, who has been employed since 2/27/24, and is observed working as a caregiver in the Tykes &amp; Tois classroom, does not have documentation of a child care background check that was completed in compliance with the timelines and requirements specified in s. 48.686, Stats., and ch. DCF 13 and the person is eligible to work in a child care program. Per the report of the center director, an appointment for fingerprints has been scheduled.</p> <p>Included in an Order/Imposed Plan of Correction issued by the Caregiver Background Check Unit on 8/1/22.</p> <p>Repeat violation: Previously cited on 9/5/2023, 8/1/2022, 7/15/2022</p>	<p>Company background check was on file at time of visit. Both Preliminary and Final Childcare Background Checks are currently on file.</p>	3/4/24	
7	<p>251.05(2)(a)3.a.  <b>Staff Record - Physical Examination</b></p> <p>Description: A report on a physical examination that was completed not more than 12 months prior to not more than 30 days after the person was hired is not on file for Staff B who has been employed since 6/6/22.</p>	<p>Doctor appointment scheduled to retrieve updated report.</p>	4/15/24	

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8	<p>251.05(2)(a)6.  <b>Staff Record - Days &amp; Hours Worked</b></p> <p>Description: Documentation of the days and hours worked, and in which classroom, when the person was included in the staff-to-child ratio is incomplete in the Tykes &amp; Tots Classroom. Arrival times have not been recorded for either individual working in the classroom ( Staff B and C). Children have been in care since 7:00 AM.</p>	Rosters have been updated to include staff schedules.	3/4/24
9	<p>251.05(3)(b)  <b>Abusive Head Trauma Prevention Training</b></p> <p>Description: Staff B, who has been employed since 6/6/22, and who provides care and supervision for children under the age of 5 has not documented completion of department-approved training in abusive head trauma, and appropriate ways to manage crying, fussing, or distraught children prior to beginning work with children under 5 years of age.</p> <p>Repeat violation: Previously cited on 5/3/2023, 4/20/2022</p>	<p>Staff B was originally hired as School Age Summer Camp Staff and most recently began helping with children under 5.</p> <p>Training complete, emailed to State Licensors and added to staff file.</p> <p>CAN training which was in place at time of hire was on file at time of visit.</p> <p>State mandated Reporter training complete and added to file.</p>	3/14/24
10	<p>251.05(3)(cm)  <b>Child Abuse &amp; Neglect - Biennial Training</b></p> <p>Description: Staff B, who has been employed since 6/6/22, has not completed training on child abuse and neglect reporting requirements within one week after beginning work at the center and at least 2 years thereafter.</p> <p>Repeat violation: Previously cited on 5/3/2023, 10/11/2022</p>	<p>CAN training which was in place at time of hire was on file at time of visit.</p> <p>State mandated Reporter training complete and added to file.</p>	3/14/24

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11	<p><b>251.05(3)(g)2. Assistant Child Care Teacher - Qualifications</b></p> <p>Description: Staff B, who has been employed as an assistant child care teacher since 6/6/22, has not satisfactorily completed 2 credits in early childhood education or its equivalent or one, non-credit department-approved course in early childhood education within 6 months after assuming the position.</p>	Staff will enroll in Intro to Child Care Course.	
12	<p><b>251.06(10)(dm)1. Washrooms - Sanitary Conditions</b></p> <p>Description: The bathroom serving the Tykes &amp; Tots and Preschool Classrooms is observed to not be in a sanitary condition at all times. The low to the ground children's toilet has a significant amount of dried urine on the base of the toilet and significant areas of other dirt including hair, small brown particles, and brown substances behind the base of the toilet and on the floor near the baseboards.</p>	Talked with custodial Staff about bathroom being cleaned consistently.	3/1/24
13	<p><b>251.06(2)(a) Potential Source Of Harm On Premises</b></p> <p>Description: A black plastic kitchen sized garbage bag hanging from a piece of equipment is observed to be accessible to children in the outdoor play space.</p> <p>Repeat violation: Previously cited on 5/3/2023, 4/20/2022</p>	Spoke with non-licensed staff that share the outdoor play space about leaving items accessible.	3/1/24

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14 251.07(2)(b) Policy - Child Guidance	Description: The center's written policy that provides for positive child guidance and redirection was not implemented. A 3 year old in the Preschool Classroom threw a wooden block at another child. Upon learning of the child's behavior Staff A immediately walked to the carpet, pulled the child up from the carpet and walked him to the child he had hit and asked "Why did we throw blocks at Child #1?"	Staff will review Positive Child Guidance by enrolling in a 16 hour course, Challenging Behavior: Positive Guidance in Child Care!	4/1/24	

NAME - Agency Worker  
Maureen Slatten

Date Issued  
3/11/2024

SIGNATURE - Certified Operator or Designee / Licensee or Designee

Date Signed  
3-27-24