DEPARTMENT OF CHILDREN AND FAMILIES
Division of Early Care and Education

STATE OF WISCONSIN

Date Correction Plan Due 3/25/2026	**NONCOMPLIANCE STATEMENT AND CORRECTION PLAN**	TO FILE A COMPLAINT CALL 262-446-7800

Use of Form: This form is used by certification / licensing staff to identify statute and / or administrative rule violation(s) and to outline imposed plans of correction, if applicable. This form is used by certified operators / licensed centers to meet the requirements of DCF 202.065, DCF 250.04(2)(i) and (3)(d), DCF 251.04(2)(L) and (3)(f)., DCF 252.41(1)(L) and (2)(k). Failure to submit an appropriate correction plan by the due date listed above may result in sanctions identified in the statute and / or administrative rule. Public Schools may submit plans of correction however are not required to do so.

Instructions: The Noncompliance Statement below identifies the violation(s) of child care statute and / or administrative rule identified by the certification / licensing specialist. Complete the section labeled "Correction Plan" by indicating the steps that will be taken to address and correct each of the listed noncompliance(s). Identify expected completion date(s) for each item. Return the original to your certification / licensing specialist for approval and retain a copy. If this is a licensed child care, post your copy of the noncompliance statement and correction plan near the license in accordance with Wis. Stat. 48.657. This request for a correction plan is not an order imposing a sanction or penalty pursuant to Wis. Stat. 48.715. If the department decides to apply a statutory sanction and / or penalty for facts arising from this finding or a future finding, you will be given a notice of the sanction and / or penalty and your appeal rights.

Name - Certified Operator / Licensed Center		Provider Number / Facility ID Number	
Ymca Sacc At New Testament Christian Academy		1000558721 / 185 - 2004705	
Address - Facility (Street, City, State, Zip Code) 10201 W Bradley Rd Milwaukee WI 532242667	**Telephone Number** 414-651-6442	**Date - Regulation Visit** 3/4/2026	

	Rule/Statute Number Noncompliance Statement	Correction Plan	Expected Completion Date	Verification Date
1	251.04(6)(a) **Child Record - Maintenance & Availability** Description: The child record for Child 3 was not available for licensing review.	Leadership staff will coach staff on site how to access all child files on record for afternoon program.	03/25/2026	3.20.26
2	251.05(2)(a)3.a. **Staff Record - Physical Examination** Description: Staff A does not have a physical examination report within 30 days after Staff A was hired.	Staff will complete physical examination and submit into staff record.	04/07/2026	3.24.26

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3	251.055(1)(f) **Child Tracking Procedure** Description: On 03/04/26, 4 children arrived to Room 135 during the visit. Staff A marked these children on the tracking record for 03/03/26. Staff A then marked three children as present on the tracking record for 03/04/26, however four children were in the classroom. Staff A then marked Child 2 as present on the tracking record, but Child 2 was not present. A name-to-face check was conducted to ensure the correct children present were marked as present on the tracking record.	Leadership staff will coach staff on the importance of accurate and timely tracking of each child present in program.	03/25/2026	3.10.26
4	251.07(6)(dm)2. **Medical Log - Pages & Entries** Description: Two entries in the medical log book dated 01/21/26 and 02/05/26 are made in pencil. An entry in the medical log book dated 01/21/26 is not signed or initialed by the person making the entry. There are skipped lines in the medical log book.	Leadership staff will coach staff on the proper procedure and formatting of logging information into the medical log book.	03/25/2026	
5	251.07(6)(f)6. **Current Authorizations For Medications On Premises** Description: There is no parent authorization for two inhalers for two different children being stored in the medication lockbox at the center.	Parent authorizations for each child will be obtained and stored in child file on site.	03/25/2026	

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	Rule/Statute Number Noncompliance Statement	Correction Plan	Expected Completion Date	Verification Date

NAME - Agency Worker
Daniel Noel, Kristin Lange

Date Issued
3/10/2026

SIGNATURE - Certified Operator or Designee / Licensee or Designee
Laura Stackhouse

Date Signed
3/11/2026