

Date Correction Plan Due 7/6/2026	NONCOMPLIANCE STATEMENT AND CORRECTION PLAN	TO FILE A COMPLAINT CALL 262-446-7800
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Use of Form: This form is used by certification / licensing staff to identify statute and / or administrative rule violation(s) and to outline imposed plans of correction, if applicable. This form is used by certified operators / licensed centers to meet the requirements of DCF 202.065, DCF 250.04(2)(i) and (3)(d), DCF 251.04(2)(L) and (3)(f), DCF 252.41(1)(L) and (2)(k). Failure to submit an appropriate correction plan by the due date listed above may result in sanctions identified in the statute and / or administrative rule. Public Schools may submit plans of correction however are not required to do so.

Instructions: The Noncompliance Statement below identifies the violation(s) of child care statute and / or administrative rule identified by the certification / licensing specialist. Complete the section labeled "Correction Plan" by indicating the steps that will be taken to address and correct each of the listed noncompliance(s). Identify expected completion date(s) for each item. Return the original to your certification / licensing specialist for approval and retain a copy. If this is a licensed child care, post your copy of the noncompliance statement and correction plan near the license in accordance with Wis. Stat. 48.657. This request for a correction plan is not an order imposing a sanction or penalty pursuant to Wis. Stat. 48.715. If the department decides to apply a statutory sanction and / or penalty for facts arising from this finding or a future finding, you will be given a notice of the sanction and / or penalty and your appeal rights.

Name - Certified Operator / Licensed Center Ymca Day Camp At Lincoln Park		Provider Number / Facility ID Number 1000558721 / 105 - 1009209		
Address - Facility (Street, City, State, Zip Code) 1301 W Hampton Ave Glendale WI 532096531		Telephone Number 414-357-1949	Date - Regulation Visit 6/19/2025	
	Rule/Statute Number Noncompliance Statement	Correction Plan	Expected Completion Date	Verification Date
1	252.42(1)(a)2. Staff File - Training & Certifications Description: Staff B did not have documentation of having completed Department approved training in abusive head trauma prevention.	Staff B completed appropriate AHT training	6-23	
2	252.43(1)(i) Garbage Containers, Storage, & Disposal Description: Garbage near the lower entry door was not placed in a leak proof, watertight container with a lid. The garbage container used by the camp was perforated metal with no lid or liner, and numerous pieces of garbage had been placed in it.	garbage can will be flipped over and not filled with trash	6-23	

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3	252.44(5)(d)1. Menus - Posted & Accessible Description: During the visit, no menus were posted accessible to parents. Repeat violation: Previously cited on 7/9/2024, 7/27/2023	Proper menus have been posted to the licensing board for parents to see	6/27	
4	252.44(5)(d)2. Menus - Planning & Record Keeping Description: Snack menus were not planned a week in advance and kept on file.	Proper menus have been posted to the licensing board for parents to see	6/27	
5	252.44(5)(d)3. Menus - Available To Department Description: Menus were not available for review by the department.	Proper menus have been posted to the licensing board for parents to see	6/27	

NAME - Agency Worker
Cindy Matuszak

Cindy Matuszak

Date Issued
6/20/2025

6/27

SIGNATURE - Certified Operator or Designee / Licensee or Designee

Date Signed