

Date Correction Plan Due 8/1/2025	NONCOMPLIANCE STATEMENT AND CORRECTION PLAN	TO FILE A COMPLAINT CALL 262-446-7800
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Use of Form: This form is used by certification / licensing staff to identify statute and / or administrative rule violation(s) and to outline imposed plans of correction, if applicable. This form is used by certified operators / licensed centers to meet the requirements of DCF 202.065, DCF 250.04(2)(i) and (3)(d), DCF 251.04(2)(L) and (3)(f), DCF 252.41(1)(L) and (2)(k). Failure to submit an appropriate correction plan by the due date listed above may result in sanctions identified in the statute and / or administrative rule. Public Schools may submit plans of correction however are not required to do so.

Instructions: The Noncompliance Statement below identifies the violation(s) of child care statute and / or administrative rule identified by the certification / licensing specialist. Complete the section labeled "Correction Plan" by indicating the steps that will be taken to address and correct each of the listed noncompliance(s). Identify expected completion date(s) for each item. Return the original to your certification / licensing specialist for approval and retain a copy. If this is a licensed child care, post your copy of the noncompliance statement and correction plan near the license in accordance with Wis. Stat. 48.657. This request for a correction plan is not an order imposing a sanction or penalty pursuant to Wis. Stat. 48.715. If the department decides to apply a statutory sanction and / or penalty for facts arising from this finding or a future finding, you will be given a notice of the sanction and / or penalty and your appeal rights.

Name - Certified Operator / Licensed Center Wilson Park Ymca Day Camp		Provider Number / Facility ID Number 1000558721 / 064 - 1002603		
Address - Facility (Street, City, State, Zip Code) 1601 W Howard Ave Milwaukee WI 53221		Telephone Number 414-357-1951	Date - Regulation Visit 7/11/2025	
	Rule/Statute Number Noncompliance Statement	Correction Plan	Expected Completion Date	Verification Date
1	<p>252.41(4)(a)6.f. Child Record - Health History - Medical Condition Symptoms</p> <p>Description: Child 5 did not have documentation of additional information needed when a medical condition was listed, including when to call parents, and when to consider emergency care.</p> <p>Repeat violation: Previously cited on 7/19/2024</p>	<p>Child 5's profile will be updated.</p>	<p>7/31/25</p>	
2	<p>252.42(1)(a)1. Staff File - Personal Information</p> <p>Description: Staff F did not have documentation on file of information found in a staff record form.</p> <p>Repeat violation: Previously cited on 7/19/2024</p>	<p>Staff F will fill out a staff record and we will have it on file</p>	<p>7/31/25</p>	

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3	252.42(1)(a)4. Staff File - Pre-Camp Training Description: Staff B, and D did not have documentation of pre camp training on file. Staff C and E's pre camp training document was incomplete.	All 3 staff will have filled and completed pre camp training document	7/31/25	
4	252.42(1)(a)6. Staff File - High School Diploma Or Equivalent Description: Staff D did not have documentation of a high school diploma on file. Repeat violation: Previously cited on 7/19/2024	Diploma has been request and will have on file.	7/31/25	
5	252.42(3)(e) Cardiopulmonary Resuscitation Training Description: Staff F did not have documentation of CPR training on file.	Documentation has been sent to our licenser.	7/31/25	
6	252.43(1)(i) Garbage Containers, Storage, & Disposal Description: Garbage was placed in an open metal mesh container, the container was not leakproof.	All garbages will have bags over them	7/31/25	

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7	252.44(6)(e)1.a. Medication Administration - Parental Authorization Description: The length of an authorization was not documented for an epi pen at the center. Repeat violation: Previously cited on 7/19/2024	Documentation has been updated for the Epi Pen.	7/31/25	
8	252.44(6)(g)4. Medical Log - Review Description: The medical log book did not have documentation of being reviewed in June. Repeat violation: Previously cited on 7/19/2024	Med log is up to date with a review for July.	7/31/25	

Diego Flores

NAME - Agency Worker
Cindy Matuszak

7/31/25

Date Issued
7/17/2025

SIGNATURE - Certified Operator or Designee / Licensee or Designee

Date Signed