

**NONCOMPLIANCE STATEMENT AND CORRECTION PLAN**

Date Correction Plan Due  
7/24/2025

TO FILE A COMPLAINT CALL  
262-446-7800

**Use of Form:** This form is used by certification / licensing staff to identify statute and / or administrative rule violation(s) and to outline imposed plans of correction, if applicable. This form is used by certified operators / licensed centers to meet the requirements of DCF 202.065, DCF 250.04(2)(i) and (3)(d), DCF 251.04(2)(L) and (3)(f), DCF 252.41(1)(L) and (2)(k). Failure to submit an appropriate correction plan by the due date listed above may result in sanctions identified in the statute and / or administrative rule. Public Schools may submit plans of correction however are not required to do so.

**Instructions:** The Noncompliance Statement below identifies the violation(s) of child care statute and / or administrative rule identified by the certification / licensing specialist. Complete the section labeled "Correction Plan" by indicating the steps that will be taken to address and correct each of the listed noncompliance(s). Identify expected completion date(s) for each item. Return the original to your certification / licensing specialist for approval and retain a copy. If this is a licensed child care, post your copy of the noncompliance statement and correction plan near the license in accordance with Wis. Stat. 48.657. This request for a correction plan is not an order imposing a sanction or penalty pursuant to Wis. Stat. 48.715. If the department decides to apply a statutory sanction and / or penalty for facts arising from this finding, you will be given a notice of the sanction and / or penalty and your appeal rights.

Name - Certified Operator / Licensed Center

Ymca Sacc At Lannon Elementary

Provider Number / Facility ID Number

1000558721 / 085 - 1004316

Address - Facility (Street, City, State, Zip Code)  
7145 N Lannon Rd Lannon WI 530469784

Telephone Number  
414-357-1933

Date - Regulation Visit  
5/22/2025

**Rule/Statute Number  
Noncompliance Statement**

**Correction Plan**

**Expected  
Completion Date**

**Verification  
Date**

1 251.04(6)(a)6.

**Child Record - Health History**

Description: Child 1 and Child 3 both have a medical condition documented, however there is no information in the child record about triggers that may cause a problem, signs or symptoms for the provider to watch for, steps a provider should follow, when to call a parent regarding symptoms, when the condition requires emergency medical care, and identification of all providers who have received specialized training or instructions to help treat symptoms.

Medical Care Plan to be provided by parent from medical professional.

5.29.25

6.2.25

2 251.05(2)(a)4.d.

**Staff Record - Educational Qualifications**

Description: Staff B does not have documentation of the educational qualifications for the position of school age group leader.

Repeat violation: Previously cited on 11/1/2023

Education Qualifications to be requested from institution and provided in staff file for viewing.

5.29.25

6.6.25

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7145 N Lannon Rd Lannon WI 530469784		414-357-1933	5/22/2025	
Rule/Statute Number	Noncompliance Statement	Correction Plan	Expected Completion Date	
			Verification Date	
3	251.05(3)(c) <b>Cardiopulmonary Resuscitation Training</b> Description: Staff A does not have documentation of a current certificate of completion for infant and child CPR and AED use. The CPR certificate on file for Staff A expired 04/10/25.	Staff will register and complete CPR training. Documentation will be provided in staff file.	8.29.25 (Trainings offered in August 2025)	8.29.25
4	251.07(6)(dm)4. <b>Medical Log - Reviewing Injury Records</b> Description: Injury records are not reviewed and documented in the medical log book every 6 months as required.	Medical Log Book will be reviewed and documented every 6 months.	5.22.25	5.22.25
5	251.07(6)(f)5. <b>Medication Administration - As Labeled &amp; Authorized</b> Description: An inhaler for a child being stored at the center was given to the child on 04/02/25. There is no authorization to administer this medication.	Authorization to Administer medications form to be completed by parent & on file for reference.	5.26.25	5.30.25
6	251.07(6)(f)6. <b>Current Authorizations For Medications On Premises</b> Description: There is no parent authorization for an Albuterol inhaler being stored at the center for a child. Repeat violation: Previously cited on 9/18/2024	Authorization to Administer medication form to be completed by parent & on file for review.	5.26.25	5.30.25

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<b>Rule/Statute Number</b> <b>Noncompliance Statement</b>		<b>Correction Plan</b>	<b>Expected Completion Date</b>
7	251.094(5)(c)3. <b>School-Age Group Leader - Training</b> Description: Staff B, identified as a school age group leader, does not have documentation of completion of a noncredit department-approved course in school-age care, two credits in school-age child growth and development or its equivalent, or the first course of the Registry Afterschool & Youth Development Credential within 6 months after Staff B assumed the position.	Staff to enroll & complete noncredit department approved course within 6 months of hire date.	8-29-25 8-29-25 (To be completed by start of new school year)
		<b>Verification Date</b>	

**Date Issued**  
7/9/2025

**Date Signed**  
7.28.25

**NAME - Agency Worker**  
Daniel Noel

**SIGNATURE - Certified Operator or Designee / Licensee or Designee**  
