

Date Correction Plan Due 10/24/2019	NONCOMPLIANCE STATEMENT AND CORRECTION PLAN	TO FILE A COMPLAINT CALL 715-930-1148
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Use of Form: This form is used by certification / licensing staff to identify statute and / or administrative rule violation(s) and to outline imposed plans of correction, if applicable. This form is used by certified operators / licensed centers to meet the requirements of DCF 202.065, DCF 250.04(2)(i) and (3)(d), DCF 251.04(2)(L) and (3)(f), DCF 252.41(1)(L) and (2)(k). Failure to submit an appropriate correction plan by the due date listed above may result in sanctions identified in the statute and / or administrative rule. Public Schools may submit plans of correction however are not required to do so.

Instructions: The Noncompliance Statement below identifies the violation(s) of child care statute and / or administrative rule identified by the certification / licensing specialist. Complete the section labeled "Correction Plan" by indicating the steps that will be taken to address and correct each of the listed noncompliance(s). Identify expected completion date(s) for each item. Return the original to your certification / licensing specialist for approval and retain a copy. If this is a licensed child care, post your copy of the noncompliance statement and correction plan near the license in accordance with Wis. Stat. 48.657. This request for a correction plan is not an order imposing a sanction or penalty pursuant to Wis. Stat. 48.715. If the department decides to apply a statutory sanction and / or penalty for facts arising from this finding or a future finding, you will be given a notice of the sanction and / or penalty and your appeal rights.

Name - Certified Operator / Licensed Center Ywca Child Center		Provider Number / Facility ID Number 1000556031 / 004 - 2000098		
Address - Facility (Street, City, State, Zip Code) 419 N 9Th St N La Crosse WI 546013482		Telephone Number 608-785-9541	Date - Regulation Visit 10/4/2019	
	Rule/Statute Number Noncompliance Statement	Correction Plan	Expected Completion Date	Verification Date
1	251.04(6)(a)1. Child Record - Enrollment Information Description: A review of children's records showed 2 children missing physician or medical facility contact information.	10/15- Sent request to parents	NOV 1, 2019	
2	251.04(6)(a)2. Child Record - Emergency Medical Consent Description: A review of children's records showed one child missing the parent's written consent for emergency medical treatment/care.	Same 10/15 Sent request to parents	NOV 1, 2019	

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3	251.04(6)(a)8.a. Child Record - Physical Exam - Under 2 Description: A child record review showed 2 children missing their 6-month follow up health exam.	Same 10/15 sent request to parents	Nov 1, 2019	
4	251.04(6)(a)8.b. Child Record - Physical Exam - Over 2, Under 5 Description: A child record review showed one child missing their 2-year follow up health exam.	Same 10/15 sent request to parents	Nov 1, 2019	
5	251.06(2)(i) Deteriorating Paint Description: A review of the outdoor play yard showed multiple wooden benches and activity/sensory centers with chipping paint.	10-16-19 on oil based paint will be used to re-paint the benches & sensory boards	Nov 1, 2019	
6	251.06(2)(n) Garbage Containers - Construction & Disposal Schedule Description: The garbage container in the kitchen was not covered. A trash can in the outdoor play yard was missing a tight-fitting cover. This violation was corrected by my 10/10/19 follow-up visit.		Done	

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7	251.06(3)(b)2. Emergencies - Practice Written Plans Description: Fire and tornado emergency drill practice had not taken place monthly. Documentation of tornado practice was missing for April through September. Documentation of monthly fire drill practice was missing for June and July.	Tornado drill was completed in April but not recorded. All months will be completed next season. Fire drill attempted in June but alarm failed. Scheduled in July but Security staff missed it.	Nov. 1, 2019	
8	251.06(4)(j) Fire Alarms & Smoke Detectors - Maintenance, Drills, Testing Description: The building fire alarm system had not been checked monthly for good working order. A record of the monthly check had not been maintained.	Requested from Security Dept 10/15	Nov. 1, 2019	
9	251.06(9)(b)3.b. Manual Dishwashing - Rinse Description: Dishes are manually washed, however the rinse step, which requires immersing the dishes and utensils in clean, hot water to remove soap/detergent was not being completed.	Discussed with cook 10/15. Will be completed in the future	Nov. 1, 2019	
10	251.06(9)(g)1.b. Meal Preparation Staff - Clothing, Hair Restraints Description: The center cook was not wearing a hair restraint.	Will order by 10/18/19	Nov. 1, 2019	

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11	<p>251.09(1)(c) Infant & Toddler - Documenting Changes In Development</p> <p>Description: A review of the Under 2yr Old Intake forms in the Infant and 1-year old rooms showed changes in development and routines had not been documented every 3 months.</p> <p>Repeat violation: Previously cited on 1/10/2019</p>	<p>The new teacher in this room will update all information</p>	10-31-17	

NAME - Certification Worker / Licensing Specialist
Roberta Johnson

Date Issued
10/10/2019

SIGNATURE - Certified Operator or Designee / Licensee or Designee

Date Signed