

Date Correction Plan Due 8/26/2024	NONCOMPLIANCE STATEMENT AND CORRECTION PLAN	TO FILE A COMPLAINT CALL 715-361-7700
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Use of Form: This form is used by certification / licensing staff to identify statute and / or administrative rule violation(s) and to outline imposed plans of correction, if applicable. This form is used by certified operators / licensed centers to meet the requirements of DCF 202.065, DCF 250.04(2)(i) and (3)(d), DCF 251.04(2)(L) and (3)(f), DCF 252.41(1)(L) and (2)(k). Failure to submit an appropriate correction plan by the due date listed above may result in sanctions identified in the statute and / or administrative rule. Public Schools may submit plans of correction however are not required to do so.

Instructions: The Noncompliance Statement below identifies the violation(s) of child care statute and / or administrative rule identified by the certification / licensing specialist. Complete the section labeled "Correction Plan" by indicating the steps that will be taken to address and correct each of the listed noncompliance(s). Identify expected completion date(s) for each item. Return the original to your certification / licensing specialist for approval and retain a copy. If this is a licensed child care, post your copy of the noncompliance statement and correction plan near the license in accordance with Wis. Stat. 48.657. This request for a correction plan is not an order imposing a sanction or penalty pursuant to Wis. Stat. 48.715. If the department decides to apply a statutory sanction and / or penalty for facts arising from this finding or a future finding, you will be given a notice of the sanction and / or penalty and your appeal rights.

Name - Certified Operator / Licensed Center		Provider Number / Facility ID Number		
Little Friends Of Jesus Child Care Center		0000560770 / 001 - 620416		
Address - Facility (Street, City, State, Zip Code)		Telephone Number	Date - Regulation Visit	
1114 12Th Ave W Ashland WI 548062730		715-682-5185	8/8/2024	
	Rule/Statute Number Noncompliance Statement	Correction Plan	Expected Completion Date	Verification Date
1	251.04(2)(L)1.a. Monitoring Results Posted Description: Monitoring results from the visit on 9-12-2023 were not posted and visible to parents.	<u>It was in File Pile after Printing</u> <u>It is now Posted.</u> ✓	8/9/24	
2	251.05(2)(a)3.a. Staff Record - Physical Examination Description: Staff G did not have a staff health report on file. Repeat violation: Previously cited on 10/5/2022	Staff G is getting her health Report Done ASAP ✓ Monday the 26th ✓	8/30/24	

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3 251.05(3)(b) Abusive Head Trauma Prevention Training Description: Staff G did not have documentation on file of completing abusive head trauma training.	Completed 8/12/24 Have Certificate now in file ✓	8/12/24	
4 251.05(3)(c) Cardiopulmonary Resuscitation Training Description: Staff H did not have documentation on file showing CPR training was completed. Repeat violation: Previously cited on 10/5/2022	Staff completed training 8/10/24 Copy now in file ✓	8/30/24	
5 251.05(3)(cm) Child Abuse & Neglect - Biennial Training Description: Staff D, F, G and H did not have documentation on file showing child abuse and neglect training was completed.	Completed 8/9/23 Will sign off. Copies sent. Copies now in file - ✓	8/16/24	
6 251.05(3)(g)2. Assistant Child Care Teacher - Qualifications Description: Staff F does not have educational qualifications on file showing she is assistant teacher qualified. Repeat violation: Previously cited on 10/5/2022	Staff F is a substitute only. she is working elsewhere now + subs once in a while. - Getting Copy of Her Diploma. Copy now in file ✓	8/16/24	

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	Rule/Statute Number Noncompliance Statement	Correction Plan	Expected Completion Date	Verification Date
7	251.05(4)(a) Staff Orientation - Develop, Implement, Document Description: Staff H did not have documentation on file showing that staff orientation was completed. Repeat violation: Previously cited on 10/5/2022	Staff H Had orientation Re-done and signed form ✓	8/24/24	
8	251.05(4)(c)9. Continuing Education - Documentation Of 12 Month Period Description: Staff E did not have documentation that 15 hours of continuing education was completed in 2023.	Staff E Has turned in Resignation + moving away - she is getting copies from Evergrow. ✓	8/19/24	
9	251.06(3)(b)4. Emergencies - Record Of Fire / Tornado Drills Description: There was no written documentation that tornado drills were completed in May, June and July 2024. Repeat violation: Previously cited on 9/12/2023	Completed make-up Drills - And will continue monthly for summer from now on. ✓	8/23/24	
10	251.06(9)(d)1.c. Food Storage - Cold Storage Thermometers Description: Not all refrigerators in the center have thermometers inside of them.	Purchased 2 thermometers for the dorm size refrigerators + extra freezer. Placed in fridge 8/16/24 ✓	8/23/24	

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11	251.09(1)(am) Infant & Toddler - Intake Information Description: Intake Under 2 forms are not being updated every 3 months. <u>3</u>	Will update immediately + Continue every 3 months. ✓ Teachers Currently Working on this.	8/24/24

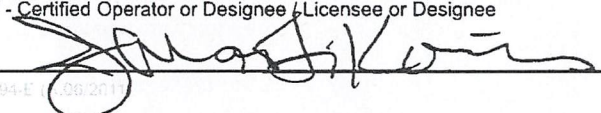
Thank you Bonney.
We also are working on your suggestions
for the Playground. I Gave the List
to the Trustees and they OK'd it all.

NAME - Agency Worker
Bonnie Davis

Date Issued
8/12/2024

SIGNATURE - Certified Operator or Designee / Licensee or Designee

Date Signed



8/10/24