Date Correction Plan Due	NONCOMPLIANCE STATEMENT AND CORRECTION PLAN	TO FILE A COMPLAINT CALL
10/30/2026		715-361-7700

Use of Form: This form is used by certification / licensing staff to identify statute and / or administrative rule violation(s) and to outline imposed plans of correction, if applicable. This form is used by certified operators / licensed centers to meet the requirements of DCF 202.065, DCF 250.04(2)(i) and (3)(d), DCF 251.04(2)(L) and (3)(f)., DCF 252.41(1)(L) and (2)(k). Failure to submit an appropriate correction plan by the due date listed above may result in sanctions identified in the statute and / or administrative rule. Public Schools may submit plans of correction however are not required to do so.

Instructions: The Noncompliance Statement below identifies the violation(s) of child care statute and / or administrative rule identified by the certification / licensing specialist. Complete the section labeled "Correction Plan" by indicating the steps that will be taken to address and correct each of the listed noncompliance(s). Identify expected completion date(s) for each item. Return the original to your certification / licensing specialist for approval and retain a copy. If this is a licensed child care, post your copy of the noncompliance statement and correction plan near the license in accordance with Wis. Stat. 48.657. This request for a correction plan is not an order imposing a sanction or penalty pursuant to Wis. Stat. 48.715. If the department decides to apply a statutory sanction and / or penalty for facts arising from this finding or a future finding, you will be given a notice of the sanction and / or penalty and your appeal rights.

Name - Certified Operator / Licensed Center	Provider Number / Facility ID Number
Wcc-South Mtn Before-After School	0000557000 / 014 - 620434

Address - Facility (Street, City, State, Zip Code)	Telephone Number	Date - Regulation Visit
5400 Bittersweet Rd South Mountain Elementary Sch Wausau WI 544017588	715-848-1436	10/13/2026

	Rule/Statute Number Noncompliance Statement	Correction Plan	Expected Completion Date	Verification Date
1	251.04(2)(L)1.a. **Monitoring Results Posted** Description: Monitoring results from the visit on 12-17-2025 were not posted at the center.	Directors will ensure that the violations are posted and clear.	11/2/2026	
2	251.04(6)(a)6m. **Child Record - Immunization History** Description: Child 1 did not have an immunization record on file. Repeat violation: Previously cited on 12/17/2025	Directors will ensure that all children will have immunization records updated and in their files.	11/14/2026	

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3	251.06(3)(b)4. **Emergencies - Record Of Fire / Tornado Drills** Description: There was no documentation that a fire drill or tornado drill was completed in 9-2026.	Directors will ensure that staff members are completing monthly fire / tornado drills as needed for the correct months throughout the school year.	11/2/2026	
4	251.07(6)(f)1.a. **Medication Administration - Parent Authorization** Description: Child 1 and Child 2 had Benadryl at the center without a current written parental authorization. Repeat violation: Previously cited on 12/17/2025	Directors will ensure that all children with medications will have an authorized sheet with parents consent.	11/2/2026	
5	251.07(6)(f)1.b. **Medication Administration - Containers & Labeling** Description: Child 1 and Child 2 had Epi-pens at the center that were not in the original container and did not have a label on them.	Directors will ensure that all childrens medications will be kept in the original containers in a secure med bag.	11/2/2026	
6	251.07(6)(f)6. **Current Authorizations For Medications On Premises** Description: Child 1 and Child 2 had expired Epi-pens at the center. Repeat violation: Previously cited on 12/17/2025	Directors will ensure all children with medications will be up to date.	11/2/2026	

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NAME - Agency Worker
Bonnie Davis

Date Issued
10/16/2026

SIGNATURE - Certified Operator or Designee / Licensee or Designee

Date Signed
10/22/2026