

Date Correction Plan Due 1/2/2026	NONCOMPLIANCE STATEMENT AND CORRECTION PLAN	TO FILE A COMPLAINT CALL 715-361-7700
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Use of Form: This form is used by certification / licensing staff to identify statute and / or administrative rule violation(s) and to outline imposed plans of correction, if applicable. This form is used by certified operators / licensed centers to meet the requirements of DCF 202.065, DCF 250.04(2)(l) and (3)(d), DCF 251.04(2)(L) and (3)(f), DCF 252.41(1)(L) and (2)(k). Failure to submit an appropriate correction plan by the due date listed above may result in sanctions identified in the statute and / or administrative rule. Public Schools may submit plans of correction however are not required to do so.

Instructions: The Noncompliance Statement below identifies the violation(s) of child care statute and / or administrative rule identified by the certification / licensing specialist. Complete the section labeled "Correction Plan" by indicating the steps that will be taken to address and correct each of the listed noncompliance(s). Identify expected completion date(s) for each item. Return the original to your certification / licensing specialist for approval and retain a copy. If this is a licensed child care, post your copy of the noncompliance statement and correction plan near the license in accordance with Wis. Stat. 48.657. This request for a correction plan is not an order imposing a sanction or penalty pursuant to Wis. Stat. 48.715. If the department decides to apply a statutory sanction and / or penalty for facts arising from this finding or a future finding, you will be given a notice of the sanction and / or penalty and your appeal rights.

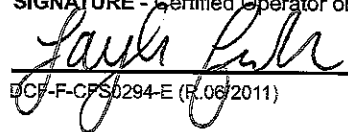
Name - Certified Operator / Licensed Center Wcc-South Mtn Before-After School		Provider Number / Facility ID Number 0000557000 / 014 - 620434		
Address - Facility (Street, City, State, Zip Code) 5400 Bittersweet Rd South Mountain Elementary Sch Wausau WI 544017588		Telephone Number 715-848-1436	Date - Regulation Visit 12/17/2025	
	Rule/Statute Number Noncompliance Statement	Correction Plan	Expected Completion Date	Verification Date
1	251.04(6)(a)6m. Child Record - Immunization History Description: Child 5 on child record checklist did not have an immunization history on file.	Directors will ensure that immunization records are obtained prior to child's start date and maintained in the child's file in accordance with state licensing.	1/5/2025	
2	251.07(6)(f)1.a. Medication Administration - Parent Authorization Description: Child 5 on the child record checklist did not have a medication parental authorization form filled out with start and end dates for the Benadryl that was at the center.	Directors will review all medications to ensure that each form includes parent authorization, the correct start and end dates, and accurate instructions for administration	1/5/2025	

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3	251.07(6)(f)6. Current Authorizations For Medications On Premises Description: Child 1 on the child ID key and Child 5 on the child record checklist both had expired authorization for Epi-pens that were on site at the center. Repeat violation: Previously cited on 3/12/2024	Directors will ensure that all medications on the premises have current, signed parent authorization forms.	1/5/2025

NAME - Agency Worker
Bonnie Davis

Date Issued
12/19/2025

SIGNATURE - Certified Operator or Designee / Licensee or Designee



Date Signed
12/22/2025