

Date Correction Plan Due 7/23/2025	NONCOMPLIANCE STATEMENT AND CORRECTION PLAN	TO FILE A COMPLAINT CALL 715-361-7700
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Use of Form: This form is used by certification / licensing staff to identify statute and / or administrative rule violation(s) and to outline imposed plans of correction, if applicable. This form is used by certified operators / licensed centers to meet the requirements of DCF 202.065, DCF 250.04(2)(i) and (3)(d), DCF 251.04(2)(L) and (3)(f), DCF 252.41(1)(L) and (2)(k). Failure to submit an appropriate correction plan by the due date listed above may result in sanctions identified in the statute and / or administrative rule. Public Schools may submit plans of correction however are not required to do so.

Instructions: The Noncompliance Statement below identifies the violation(s) of child care statute and / or administrative rule identified by the certification / licensing specialist. Complete the section labeled "Correction Plan" by indicating the steps that will be taken to address and correct each of the listed noncompliance(s). Identify expected completion date(s) for each item. Return the original to your certification / licensing specialist for approval and retain a copy. If this is a licensed child care, post your copy of the noncompliance statement and correction plan near the license in accordance with Wis. Stat. 48.657. This request for a correction plan is not an order imposing a sanction or penalty pursuant to Wis. Stat. 48.715. If the department decides to apply a statutory sanction and / or penalty for facts arising from this finding or a future finding, you will be given a notice of the sanction and / or penalty and your appeal rights.

Name - Certified Operator / Licensed Center Wausau Child Care - Cedar Creek Ctr	Provider Number / Facility ID Number 0000557000 / 027 - 1015894
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Address - Facility (Street, City, State, Zip Code) 1841 County Road Xx Kronenwetter WI 544557933	Telephone Number 715-848-1436	Date - Regulation Visit 6/13/2025
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	Rule/Statute Number Noncompliance Statement	Correction Plan	Expected Completion Date	Verification Date
1 251.055(1)(a) Supervision Of Children Description: On 05/28/2025, Child 1 was without site and sound supervision when they exited the classroom. On 06/05/2025, Child 1 was without site and sound supervision when they were left in the outdoor play space unattended. Both incidents were self-reported by the center.	(1) Revise our child Supervision and Tracking Policy in our Employee Handbook. (2) Provide a training on the new policy for all center staff at our upcoming Staff Meeting on 8/12/25. (3) Provide written documentation of completion of training, along with written acknowledgement signed & dated by each employee to be in staff file.	7/17/25 8/12/25 8/12/25		

(4) Revise our child Supervision and Tracking Slide on our web-base orientation. 7/17/25
 ✓ Add written acknowledgement to orientation packet for new employee's to sign + date. 7/17/25

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2 251.055(1)(f) Child Tracking Procedure Description: On 05/28/2025, Child 1 exited the classroom without staff knowledge. Staff did not implement the center's child tracking procedure to ensure all staff know children's whereabouts at all times. On 06/05/2025, the center's child tracking procedure failed when Child 1 was left in the outdoor play space while the rest of the group transitioned inside. Both incidents were self-reported by the center.	(1) Revise our child Supervision and Tracking Policy in our Employee Handbook. (2) Provide a training on the new policy for all center staff at our upcoming Staff Meeting on 8/12/25. (3) Provide written documentation of completion of training, along with written acknowledgement signed and dated by each employee to be in staff file. (4) Revise our child Supervision and Tracking slide on our web-based orientation.	7/17/25 8/12/25 8/12/25 7/17/25	

✓ Add written acknowledgement to orientation packet for new employees to sign & date.

7/17/25

Joann Klement 7/17/25 Program Director

NAME - Agency Worker
Bonnie Davis, Brooke Lampe

Date Issued
7/9/2025

SIGNATURE - Certified Operator or Designee / Licensee or Designee

Date Signed