

Date Correction Plan Due 4/11/2024	<b>NONCOMPLIANCE STATEMENT AND CORRECTION PLAN</b>	TO FILE A COMPLAINT CALL 715-361-7700
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**Use of Form:** This form is used by certification / licensing staff to identify statute and / or administrative rule violation(s) and to outline imposed plans of correction, if applicable. This form is used by certified operators / licensed centers to meet the requirements of DCF 202.065, DCF 250.04(2)(i) and (3)(d), DCF 251.04(2)(L) and (3)(f), DCF 252.41(1)(L) and (2)(k). Failure to submit an appropriate correction plan by the due date listed above may result in sanctions identified in the statute and / or administrative rule. Public Schools may submit plans of correction however are not required to do so.

**Instructions:** The Noncompliance Statement below identifies the violation(s) of child care statute and / or administrative rule identified by the certification / licensing specialist. Complete the section labeled "Correction Plan" by indicating the steps that will be taken to address and correct each of the listed noncompliance(s). Identify expected completion date(s) for each item. Return the original to your certification / licensing specialist for approval and retain a copy. If this is a licensed child care, post your copy of the noncompliance statement and correction plan near the license in accordance with Wis. Stat. 48.657. This request for a correction plan is not an order imposing a sanction or penalty pursuant to Wis. Stat. 48.715. If the department decides to apply a statutory sanction and / or penalty for facts arising from this finding or a future finding, you will be given a notice of the sanction and / or penalty and your appeal rights.

Name - Certified Operator / Licensed Center Wausau Child Care-Franklin St Ctr		Provider Number / Facility ID Number 0000557000 / 004 - 620078		
Address - Facility (Street, City, State, Zip Code) 721 Franklin St Wausau WI 544034978		Telephone Number 715-848-1436	Date - Regulation Visit 3/27/2024	
	Rule/Statute Number Noncompliance Statement	Correction Plan	Expected Completion Date	Verification Date
1	251.05(2)(a)1. <b>Staff Record - Personal Information</b>  Description: Staff A, B, D, I, and J do not have documentation of personal information on file.	Staff A, B, D, I, J now have documentation of personal information on file.  Directors have put the DCF staff record into their new hire paperwork	4/11/2024	
2	251.05(2)(a)2. <b>Staff Record - Completed Background Check</b>  Description: Staff K, who was working at the center, did not have documentation of a current DCF background check indicating Staff K is eligible to work in a child care program.	Staff K has completed the background check and <del>is</del> is eligible.  Directors will keep staff in/ updated on the portal.	4/11/2024	

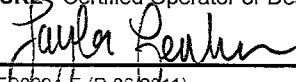
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3	251.05(2)(a)3.a. <b>Staff Record - Physical Examination</b>  Description: Staff J does not have documentation of a physical exam on file at the center.	Staff J will complete physical exam by June 1 2024. Directors will double check physical/health reports in all files.	6/1/24	
4	251.05(2)(a)8. <b>Staff Record - Orientation</b>  Description: Staff I and J do not have documentation of completion of orientation.	Staff I and J will complete orientation with new executive director. Staff J will have it completed by 6/1. Staff I will have it completed by 5/10.	5/10/24 6/1/24	
5	251.05(3)(c) <b>Cardiopulmonary Resuscitation Training</b>  Description: Staff C and I do not have documentation of current certification in CPR with training in the use of an AED.	Staff C and I do have documentation of current CPR. Staff C will need to update in March 2024. Staff I will need to update March 2025.	4/11/2024	
6	251.05(3)(cm) <b>Child Abuse &amp; Neglect - Biennial Training</b>  Description: Staff H does not have documentation of current training in child abuse and neglect training.	Staff H has completed the child abuse and neglect training. Staff H will need to renew the training March 2024. Directors will keep track.	4/11/24	

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NAME - Agency Worker  
Kirsten Kronberger

Date Issued  
3/28/2024

SIGNATURE - Certified Operator or Designee / Licensee or Designee



Date Signed  
5/6/2024