Date Correction Plan Due	NONCOMPLIANCE STATEMENT AND CORRECTION PLAN	TO FILE A COMPLAINT CALL
11/21/2025		715-361-7700

Use of Form: This form is used by certification / licensing staff to identify statute and / or administrative rule violation(s) and to outline imposed plans of correction, if applicable. This form is used by certified operators / licensed centers to meet the requirements of DCF 202.065, DCF 250.04(2)(i) and (3)(d), DCF 251.04(2)(L) and (3)(f)., DCF 252.41(1)(L) and (2)(k). Failure to submit an appropriate correction plan by the due date listed above may result in sanctions identified in the statute and / or administrative rule. Public Schools may submit plans of correction however are not required to do so.

Instructions: The Noncompliance Statement below identifies the violation(s) of child care statute and / or administrative rule identified by the certification / licensing specialist. Complete the section labeled "Correction Plan" by indicating the steps that will be taken to address and correct each of the listed noncompliance(s). Identify expected completion date(s) for each item. Return the original to your certification / licensing specialist for approval and retain a copy. If this is a licensed child care, post your copy of the noncompliance statement and correction plan near the license in accordance with Wis. Stat. 48.657. This request for a correction plan is not an order imposing a sanction or penalty pursuant to Wis. Stat. 48.715. If the department decides to apply a statutory sanction and / or penalty for facts arising from this finding or a future finding, you will be given a notice of the sanction and / or penalty and your appeal rights.

Name - Certified Operator / Licensed Center		Provider Number / Facility ID Number
A.E. Academy		2000591902 / 001 - 2007135
Address - Facility (Street, City, State, Zip Code) 1052 Dorr Ave Rhinelander WI 545013905	**Telephone Number** 715-365-3440	**Date - Regulation Visit** 10/29/2025

	Rule/Statute Number Noncompliance Statement	Correction Plan	Expected Completion Date	Verification Date
1	251.055(1)(a) **Supervision Of Children** Description: Staff were not within sight and sound of all children in care. An infant was crawling around the partition of the classroom on two separate occasions without staff noticing.	effective 12/1/2025 lower level classrooms will be in use - nap schedule will take place in the same room of play.	12.1.2025	
2	251.055(1)(b) **Supervision - Teacher Per Group Of Children** Description: A staff member who did not meet the qualifications for a teacher was supervising a group of children.	The Wisconsin Registry has been updated to reflect credentials. This was completed 11.19.2025 - The Registry is in review.	12.1.2025	

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3	251.06(11)(b)5. **Outdoor Play Space - Energy-Absorbing Surfaces** Description: The energy-absorbing surface under the swing set in the lower outdoor play space did not reach a dept of 9 inches. The energy-absorbing surface under the swing set in the upper outdoor play space did not each a depth of 9 inches and did not include a fall zone of 4 feet beyond the equipment.	measured @ 9 inches deep — Building owner will supply letter to confirm the additional mulch & peat gravel placed under the equipment — energy absorbing surface is now 12 inches deep.	11.14.2025
4	251.06(4)(d) **Exits & Passageways - Unobstructed, Minimum Width** Description: An exit door was locked which required more than a one-hand, one-motion to open.	All doors are unlocked at the start of the day — Staff retrained to open all doors — and lock all doors at end of the day	11.07.2025
5	251.07(5)(b)5. **Eating Surfaces - Cleaned, Sanitized** Description: Staff were using a disinfectant instead of a food-grade sanitizer when cleaning tables before and after each use.	Standard, staff mixed soap & water used — changed day of visit. Lysol wipes used, Purell brand being used.	10.29.2025
6	251.09(3)(a)2. **Infant & Toddler - Food & Formula Brought From Home** Description: Bottles were not labeled with the child's name or dated.	Changed system — names on all bottles — w/ date & time each time a bottle is made — masking tape w/ the time is put on the bottle — even when bottle is emptied, the time stays so the caregiver knows when bottle was given. This process changed day after visit from DCF.	10.29.2025

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7 251.09(3)(a)7. **Infant & Toddler - Leftover Milk Or Formula** Description: Per observation and staff interview, bottles are not being discarded within 2 hours and rinsed after use.	masking tape w/ time is applied when bottle is made. The masking tape remains so caregiver knows when bottle given – even after bottle is rinsed/discarded/sent home	11.3.2025	
8 251.09(4)(a)3. **Infant & Toddler - Diaper Changing Surface Disinfection** Description: The diaper changing surface was not being cleaned with soap and water and a disinfectant after each use. Per staff interview, they are reusing a wash cloth to wipe down the surface instead of single-use cloths.	This is frustrating – during Aug visit from DCF – we asked about premixed solutions and purchased as according. Then we are being "non compliant" because its not the correct – Teachers should not have to worry about mixing – Please provide Pre-mixed qualifying solutions so we do not have to mix daily. Currently mixing daily – and changed day of DCF visit	10.29.2025	

NAME - Agency Worker
Heather Struck, Brooke Lampe

Date Issued
11/7/2025

SIGNATURE - Certified Operator or Designee / Licensee or Designee

Date Signed
11.14.2025