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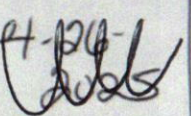
Date Correction Plan Due 4/30/2025	NONCOMPLIANCE STATEMENT AND CORRECTION PLAN	TO FILE A COMPLAINT CALL
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Use of Form: This form is used by certification / licensing staff to identify statute and / or administrative rule violation(s) and to outline imposed plans of correction, if applicable. This form is used by certified operators / licensed centers to meet the requirements of DCF 202.065, DCF 250.04(2)(i) and (3)(d), DCF 251.04(2)(L) and (3)(f), DCF 252.41(1)(L) and (2)(k). Failure to submit an appropriate correction plan by the due date listed above may result in sanctions identified in the statute and / or administrative rule. Public Schools may submit plans of correction however are not required to do so.

Instructions: The Noncompliance Statement below identifies the violation(s) of child care statute and / or administrative rule identified by the certification / licensing specialist. Complete the section labeled "Correction Plan" by indicating the steps that will be taken to address and correct each of the listed noncompliance(s). Identify expected completion date(s) for each item. Return the original to your certification / licensing specialist for approval and retain a copy. If this is a licensed child care, post your copy of the noncompliance statement and correction plan near the license in accordance with Wis. Stat. 48.657. This request for a correction plan is not an order imposing a sanction or penalty pursuant to Wis. Stat. 48.715. If the department decides to apply a statutory sanction and / or penalty for facts arising from this finding or a future finding, you will be given a notice of the sanction and / or penalty and your appeal rights.

Name - Certified Operator / Licensed Center Royalty's Playhouse	Provider Number / Facility ID Number 6000591666 / 001
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Address - Facility (Street, City, State, Zip Code) 221 Moorland Pl Sun Prairie WI 535901677	Telephone Number 608-239-7147	Date - Regulation Visit 4/15/2025
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	Rule/Statute Number Noncompliance Statement	Correction Plan	Expected Completion Date	Verification Date
1	202.08(12)(c) The Certified Child Care Operator Shall Be In Ongoing Communication With A Child's Parent Or Ensure That A Substitute Child Care Provider Is In Ongoing Communication With A Child's Parent By Developing A Written Contract That Specifies The Charge For Child Care And The Expected Frequency Of Payment For The Service. The Contract Shall Be Signed By The Operator And A Parent Or Guardian. Description: Child #2, 3, 4, and 6 did not have their contract on file.	From here on out I will collect contract forms prior to enrollment to ensure there present in the future	4-30-2025	4-28-25 

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Royalty's Playhouse

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Noncompliance Statement

Correction Plan

Expected
Completion Date

Verification
Date

2

202.08(12)(f)1-4

Prior To A Child's First Day Of Attendance For Any Child In Care, Obtaining Information On A Form Prescribed By The Department With Enrollment And Health History Information, Including All Of The Following:

1. The Parents' Home And Work Phone Numbers.
2. Health History, Including Information Relating To A Child's Special Health Care Needs And Emergency Care Plan.
3. The Parents' Signed Consent For Emergency Medical Care.
4. A Name And Number To Call If The Child Requires Emergency Medical Care.

Description: Child #2, 3, 4, and 6 did not have their enrollment form on file.

I will collect any enrollment forms prior to enrollment in the future to ensure there present

4-30-25

4-28-25

4-28-25

3

202.08(12)(g)

The Certified Child Care Operator Shall Be In Ongoing Communication With A Child's Parent Or Ensure That A Substitute Child Care Provider Is In Ongoing Communication With A Child's Parent By Using Information Obtained On The Department-Provided Child Care Intake For Child Under 2 Years Form, Which Collects Essential Information For Infants And Toddlers, To Individualize The Program Of Care For Each Child Under 2 Years Of Age.

Description: Child #3 did not have the Child Care Intake for Child Under 2 Years form on file.

I plan to collect all forms prior to enrollment for all children under 2 from now on

4-30-25

4-28-25

4-28-25

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4/15/2025

	Rule/Statute Number Noncompliance Statement	Correction Plan	Expected Completion Date	Verification Date
4	<p>202.08(1m)(a)8. A Certified Child Care Operator Shall Maintain A Current Written Record On Each Child In Care, Including The Provider's Own Children Under 7 Years Of Age, And Make The Record Available To A Child Care Certification Worker Upon Request.</p> <p>Description: Child #2, 3, 4, and 6 did not have their written record on file.</p>	<p>I will collect all forms prior to enrollment or written documents needed from all parents from now on</p>	4-30-25	<p>4-28-25 4-28-25</p>
5	<p>202.08(2)(c) The Indoor And Outdoor Areas Of The Home Shall Be Free Of Hazards. Potentially Dangerous Items And Materials Harmful To Children, Including Power Tools, Flammable Or Combustible Materials, Insecticides, Matches, Drugs And Any Articles Labeled Hazardous To Children Shall Be In Properly Marked Containers And Stored In Areas Inaccessible To Children.</p> <p>Description: Kitchen/main level of the home is accessible to children: outlet covers were missing; cabinet under the kitchen sink should be locked or items with "keep out of reach of children" should be removed/made inaccessible to children.</p>	<p>I will assure all screws sockets are covered and I have removed all items from under kitchen sink and have placed them higher and plan to keep them out of reach.</p>	4-30-25	<p>4-15-25</p>

NAME - Agency Worker
Hanaka Ehlert

Date Issued
4/15/2025

SIGNATURE - Certified Operator or Designee / Licensee or Designee

Clara James

Date Signed

4-26-2025