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| Date Correction Plan Due 4/18/2025 | NONCOMPLIANCE STATEMENT AND CORRECTION PLAN | TO FILE A COMPLAINT CALL 920-785-7811 |
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Use of Form: This form is used by certification / licensing staff to identify statute and / or administrative rule violation(s) and to outline imposed plans of correction, if applicable. This form is used by certified operators / licensed centers to meet the requirements of DCF 202.065, DCF 250.04(2)(i) and (3)(d), DCF 251.04(2)(L) and (3)(f), DCF 252.41(1)(L) and (2)(k). Failure to submit an appropriate correction plan by the due date listed above may result in sanctions identified in the statute and / or administrative rule. Public Schools may submit plans of correction however are not required to do so.

Instructions: The Noncompliance Statement below identifies the violation(s) of child care statute and / or administrative rule identified by the certification / licensing specialist. Complete the section labeled "Correction Plan" by indicating the steps that will be taken to address and correct each of the listed noncompliance(s). Identify expected completion date(s) for each item. Return the original to your certification / licensing specialist for approval and retain a copy. If this is a licensed child care, post your copy of the noncompliance statement and correction plan near the license in accordance with Wis. Stat. 48.657. This request for a correction plan is not an order imposing a sanction or penalty pursuant to Wis. Stat. 48.715. If the department decides to apply a statutory sanction and / or penalty for facts arising from this finding or a future finding, you will be given a notice of the sanction and / or penalty and your appeal rights.

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| Name - Certified Operator / Licensed Center The Lakes Children's Center | | Provider Number / Facility ID Number 0000591580 / 001 - 2006698 | | |
| Address - Facility (Street, City, State, Zip Code) 153 County Road Qq Waupaca WI 549819144 | | Telephone Number 920-505-8971 | | Date - Regulation Visit 4/3/2025 |
| | Rule/Statute Number Noncompliance Statement | Correction Plan | Expected Completion Date | Verification Date |
| 1 | 251.04(6)(a)1. Child Record - Enrollment Information Description: One child was missing an enrollment form in her file - see checklist. | <i>on a child's first day of attendance, the director will let the parent know to plan for a 15 minute drop off, so the director can double check paperwork with the family.</i> | | |
| 2 | 251.05(2)(a)3.a. Staff Record - Physical Examination Description: One staff member did not have a physical in her file after 30 days of employment - see checklist. Repeat violation: Previously cited on 9/30/2024 | <i>On day 1 orientation, we will help the staff member make the appointment. We will give them 15 days to complete, in hopes of having it returned by 30 day due date.</i> | | |

NAME - Agency Worker
Jill Kellner

Date Issued
4/4/2025

SIGNATURE - Certified Operator or Designee / Licensee or Designee

Date Signed

4/7/25