

<b>Date Correction Plan Due</b> 4/24/2025	<b>NONCOMPLIANCE STATEMENT AND CORRECTION PLAN</b>	<b>TO FILE A COMPLAINT CALL</b> 262-446-7800
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**Use of Form:** This form is used by certification / licensing staff to identify statute and / or administrative rule violation(s) and to outline imposed plans of correction, if applicable. This form is used by certified operators / licensed centers to meet the requirements of DCF 202.065, DCF 250.04(2)(i) and (3)(d), DCF 251.04(2)(L) and (3)(f), DCF 252.41(1)(L) and (2)(k). Failure to submit an appropriate correction plan by the due date listed above may result in sanctions identified in the statute and / or administrative rule. Public Schools may submit plans of correction however are not required to do so.

**Instructions:** The Noncompliance Statement below identifies the violation(s) of child care statute and / or administrative rule identified by the certification / licensing specialist. Complete the section labeled "Correction Plan" by indicating the steps that will be taken to address and correct each of the listed noncompliance(s). Identify expected completion date(s) for each item. Return the original to your certification / licensing specialist for approval and retain a copy. If this is a licensed child care, post your copy of the noncompliance statement and correction plan near the license in accordance with Wis. Stat. 48.657. This request for a correction plan is not an order imposing a sanction or penalty pursuant to Wis. Stat. 48.715. If the department decides to apply a statutory sanction and / or penalty for facts arising from this finding or a future finding, you will be given a notice of the sanction and / or penalty and your appeal rights.

<b>Name - Certified Operator / Licensed Center</b>		<b>Provider Number / Facility ID Number</b>	
Royalty Learning Academy		7000591407 / 001 - 2006581	
<b>Address - Facility (Street, City, State, Zip Code)</b>		<b>Telephone Number</b>	<b>Date - Regulation Visit</b>
3302 Republic Ave Racine WI 534053471		262-721-7188	4/8/2025
	<b>Rule/Statute Number Noncompliance Statement</b>	<b>Correction Plan</b>	<b>Expected Completion Date</b>
1	250.04(6)(a)1.e. <b>Child Record - Enrollment Information - Other Emergency Contact</b>  Description: Children 1, 2, and 3 did not have documentation of emergency contacts on file. Emergency contacts need to be someone other than the parents.	All children will have all required documents on file.	4-10-25
2	250.04(6)(a)1m. <b>Child Record - Health History</b>  Description: Children 1, 2, 3, and 4 did not have documentation of health history and emergency care plan information on file.	I will ensure every child has the required documents.	4-10-25

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3	250.04(6)(a)4.a. Child Record - Physical Exam - Under 2  Description: Child 4, under the age of 2, did not have documentation of a physical exam on file.	Child has a physical exam on file now.	4-10-25	
4	250.04(6)(a)4.b. Child Record - Physical Exam - Over 2, Under 5  Description: Children 2 and 3 did not have documentation of a physical exam on file.	All of the children has the required documents.	4-10-25	
5	250.05(3)(b) Provider - Entry-Level Training  Description: Staff B, alone with children at the start of the visit, did not have documentation of qualifying entry level training on file.	Staff B is finishing up Fundamentals of Family.	5-8-25	
6	250.05(3)(e)1. Provider Training - Obtain Cpr Certificate  Description: Staff A did not have documentation of CPR training on file.	Fam reaking the CPR course that's approved by DCF.	5-9-25	

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7 250.05(4)(a) <b>Staff Orientation - Documentation</b>  Description: Staff B did not have documentation of an orientation on file.	Staff B currently has an orientation on file.	4-8-25	
8 250.055(1)(e) <b>Supervision Provided By Trained Individuals</b>  Description: At the start of the visit, supervision was not provided by a qualified staff person.	Staff B will not be left alone unless she's qualified.	4-8-25	
9 250.06(2)(g) <b>Differences Of Elevation - Protective Railings</b>  Description: There was no gate at the top of the steps by the bathroom used by children in care.	F Currently have a gate on the top of the stairs.	4-9-25	
10 250.06(3)(b) <b>Emergency Plans - Practice</b>  Description: The center did not have documentation fire drills were practiced January-March 2025.  Repeat violation: Previously cited on 3/15/2024, 11/9/2023	Documentation of fire drills are documented now and will continue to document them.	4-8-25	

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11 250.07(6)(f)5. <b>Current Authorizations For Medications On Premises</b>  Description: A medication, intended for the use of an enrolled child, did not have documentation of an authorization on file.	A medication authorization form is on file.		
12 250.07(7)(a) <b>Pets &amp; Animals - Health &amp; Immunization</b>  Description: The rabies vaccine for the dog on the premises was expired.  Repeat violation: Previously cited on 3/15/2024	My dog has an appointment on 5-13-25 for the rabies vaccine.	5-13-25	
13 250.09(3)(b) <b>Infant &amp; Toddler - Food &amp; Formula Brought From Home</b>  Description: An open formula container was not labeled with the child's name and dated.	A formula containers has labels on them.	4-9-25	

**NAME - Agency Worker**  
Cindy Matuszak

Date Issued  
4/10/2025

**SIGNATURE - Certified Operator or Designee / Licensee or Designee**

Date Signed

4-22-25