Date Correction Plan Due	NONCOMPLIANCE STATEMENT AND CORRECTION PLAN	TO FILE A COMPLAINT CALL
9/23/2026		262-446-7800

Use of Form: This form is used by certification / licensing staff to identify statute and / or administrative rule violation(s) and to outline imposed plans of correction, if applicable. This form is used by certified operators / licensed centers to meet the requirements of DCF 202.065, DCF 250.04(2)(i) and (3)(d), DCF 251.04(2)(L) and (3)(f)., DCF 252.41(1)(L) and (2)(k). Failure to submit an appropriate correction plan by the due date listed above may result in sanctions identified in the statute and / or administrative rule. Public Schools may submit plans of correction however are not required to do so.

Instructions: The Noncompliance Statement below identifies the violation(s) of child care statute and / or administrative rule identified by the certification / licensing specialist. Complete the section labeled "Correction Plan" by indicating the steps that will be taken to address and correct each of the listed noncompliance(s). Identify expected completion date(s) for each item. Return the original to your certification / licensing specialist for approval and retain a copy. If this is a licensed child care, post your copy of the noncompliance statement and correction plan near the license in accordance with Wis. Stat. 48.657. This request for a correction plan is not an order imposing a sanction or penalty pursuant to Wis. Stat. 48.715. If the department decides to apply a statutory sanction and / or penalty for facts arising from this finding or a future finding, you will be given a notice of the sanction and / or penalty and your appeal rights.

Name - Certified Operator / Licensed Center	Provider Number / Facility ID Number
Riley's Learning Center Llc	4000591364 / 002 - 2007840

Address - Facility (Street, City, State, Zip Code)	Telephone Number	Date - Regulation Visit
4610 W Fond Du Lac Ave E Milwaukee WI 532162423	414-897-3831	9/8/2026

	Rule/Statute Number Noncompliance Statement	Correction Plan	Expected Completion Date	Verification Date
1	251.04(6)(a)8.a. **Child Record - Physical Exam - Under 2** Description: The most recent health report on file for Child #1 was dated 1/27/26. An updated health report was due by 7/27/26.	The child's updated health report will be obtained and placed in the child's record.	09-17-26	
2	251.04(6)(b) **Current, Accurate Daily Attendance Record** Description: Prior attendance records were not on site for licensing specialists to review.	Attendance records will be maintained daily and kept on site for review.	09-17-26	

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3	251.05(2)(a)3.a. **Staff Record - Physical Examination** Description: Staff A did not have a staff health report on file and has been employed at the center since May 2025. Repeat violation: Previously cited on 7/28/2025	provider will obtain the required health report and place it in the staff record.	09-17-26	
4	251.06(9)(c)1. **Safe Food** Description: There was an expired half gallon of whole milk in the refrigerator.	The Expired milk was removed and discarded During the licensing Visit. * Corrected At Visit*	09-17-26	
5	251.06(9)(d)2.a. **Food Storage - Dry Food** Description: Boxes of cereal were opened and were not stored in bags with zip-type closures or metal, glass or food grade plastic containers with tight-fitting covers.	opened cereal boxes will be stored in appropriate food grade containers with tight fitting covers.	09-17-26	
6	251.07(6)(f)1.a. **Medication Administration - Parent Authorization** Description: There was no medication authorization form on file for a child□s inhaler.	The medication authorization form for the child's inhaler will be obtained and placed in file.	09-17-26	

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	Rule/Statute Number **Noncompliance Statement**	**Correction Plan**	**Expected Completion Date**	**Verification Date**
7	251.09(1)(c) **Infant & Toddler - Documenting Changes In Development** Description: An intake under two form was last updated on 6/1/26.	Provider will ensure that this form is updated ASAP.	09-17/26	

NAME - Agency Worker
Katrina Tarantino, Daniel Noel

Date Issued
9/9/2026

SIGNATURE - Certified Operator or Designee / Licensee or Designee

Date Signed
09/17/2026