

Date Correction Plan Due  
4/23/2026

**NONCOMPLIANCE STATEMENT AND CORRECTION PLAN**

TO FILE A COMPLAINT CALL  
715-930-1148

**Use of Form:** This form is used by certification / licensing staff to identify statute and / or administrative rule violation(s) and to outline imposed plans of correction, if applicable. This form is used by certified operators / licensed centers to meet the requirements of DCF 202.065, DCF 250.04(2)(i) and (3)(d), DCF 251.04(2)(L) and (3)(f), DCF 252.41(1)(L) and (2)(k). Failure to submit an appropriate correction plan by the due date listed above may result in sanctions identified in the statute and / or administrative rule. Public Schools may submit plans of correction however are not required to do so.

**Instructions:** The Noncompliance Statement below identifies the violation(s) of child care statute and / or administrative rule identified by the certification / licensing specialist. Complete the section labeled "Correction Plan" by indicating the steps that will be taken to address and correct each of the listed noncompliance(s). Identify expected completion date(s) for each item. Return the original to your certification / licensing specialist for approval and retain a copy. If this is a licensed child care, post your copy of the noncompliance statement and correction plan near the license in accordance with Wis. Stat. 48.657. This request for a correction plan is not an order imposing a sanction or penalty pursuant to Wis. Stat. 48.715. If the department decides to apply a statutory sanction and / or penalty for facts arising from this finding or a future finding, you will be given a notice of the sanction and / or penalty and your appeal rights.

Name - Certified Operator / Licensed Center

Emily's Little Treasure's Llc

Provider Number / Facility ID Number

6000591236 / 001 - 2006411

Address - Facility (Street, City, State, Zip Code)  
W11315 463Rd Ave Prescott WI 540217711

Telephone Number  
651-788-0759

Date - Regulation Visit  
3/26/2026

	Rule/Statute Number Noncompliance Statement	Correction Plan	Expected	Verification
			Completion Date	Date
1	<p>250.04(6)(a)3. <b>Child Record - Alternate Arrival / Release Agreement</b></p> <p>Description: Child #7's record was missing a written agreement, such as the Alternate Arrival / Release form, signed by the parent, outlining the plan for the child to arrive or depart the center via school bus.</p> <p>Repeat violation: Previously cited on 3/17/2025</p>	<p>I got that filled out that evening after April left</p>	<p>3/26/20</p>	
2	<p>250.04(6)(a)4.a. <b>Child Record - Physical Exam - Under 2</b></p> <p>Description: Child # 3 was missing documentation of having received a health examination not more than 6 months prior to nor later than 3 months after being admitted to the center, and a follow-up examination at least once every 6 months thereafter.</p> <p>Repeat violation: Previously cited on 3/17/2025</p>	<p>I have talked with mom and she sent the form into the clinic. 4/10/20</p> <p>Mom just brought the form today! 4/13/20</p>	<p>4/13/20</p>	

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3

250.04(6)(b)  
Current, Accurate Daily Attendance Record

Description: The attendance was not currently and accurate when nine children were in care and only seven children were signed in on the attendance record.

Repeat violation: Previously cited on 3/17/2025

I corrected the attendance before April left and I will make sure each day is updated. It gets busy when the last couple get here

3/26/26

4

250.055(2)(a)  
Maximum Number Of Children In Care Of The Center

Description: On 03/26/26, nine children were observed in care of the center and the licensed capacity is eight children. A brief review of attendance records identified that nine children were in care of the center for a portion of the day on 03/09/2026.

Repeat violation: Previously cited on 7/22/2024

I am making some changes and will do my best to do a better job at regulating how many kids are in care.

3/30/26

5

250.055(2)(b)  
Maximum Number Of Children In Care Of The Provider

Description: On 03/26/26, the maximum number of children one provider may care for, in accordance with Table DCF 250.055, was exceeded for a portion of the day beginning at 11:10 A.M. when three children under two years of age were observed in care, as well as, four children over two years of age with one provider. In addition, a brief review of the attendance record identified that the maximum number of children one provider may care for in accordance with Table DCF 250.055 was exceeded for a portion of the day on 03/24/26 and 03/25/26, as well as multiple other days.

Repeat violation: Previously cited on 3/17/2025

I have talked with the Parents to adjust drop off time to not exceed

3/30/26

Name - Certified Operator / Licensed Center Emily's Little Treasure's Llc		Provider Number / Facility ID Number 6000591236 / 001 - 2006411	
Address - Facility (Street, City, State, Zip Code) W11315 463Rd Ave Prescott WI 540217711		Telephone Number 651-788-0759	Date - Regulation Visit 3/26/2026
	<b>Rule/Statute Number Noncompliance Statement</b>	<b>Correction Plan</b>	<b>Expected Completion Date</b>
6	250.09(1)(c)4g. <b>Infant &amp; Toddler - Audio Monitoring</b>  Description: An audio monitoring device was not being used in two lower level rooms where three children under the age of one year were placed to sleep while the provider and other children were upstairs.	I plugged in all the monitors in the rooms of the babies as soon as April brought it up	3/26/26
			<b>Verification Date</b>

NAME - Agency Worker  
April Callihan

Date Issued  
4/9/2026

SIGNATURE - Certified Operator or Designee / Licensee or Designee

*Emily Heun*

Date Signed  
4/20/26