DEPARTMENT OF CHILDREN AND FAMILIES
Division of Early Care and Education

STATE OF WISCONSIN

Date Correction Plan Due 8/10/2026	**NONCOMPLIANCE STATEMENT AND CORRECTION PLAN**	TO FILE A COMPLAINT CALL 920-785-7811

Use of Form: This form is used by certification / licensing staff to identify statute and / or administrative rule violation(s) and to outline imposed plans of correction, if applicable. This form is used by certified operators / licensed centers to meet the requirements of DCF 202.065, DCF 250.04(2)(l) and (3)(d), DCF 251.04(2)(L) and (3)(f)., DCF 252.41(1)(L) and (2)(k). Failure to submit an appropriate correction plan by the due date listed above may result in sanctions identified in the statute and / or administrative rule. Public Schools may submit plans of correction however are not required to do so.

Instructions: The Noncompliance Statement below identifies the violation(s) of child care statute and / or administrative rule identified by the certification / licensing specialist. Complete the section labeled "Correction Plan" by indicating the steps that will be taken to address and correct each of the listed noncompliance(s). Identify expected completion date(s) for each item. Return the original to your certification / licensing specialist for approval and retain a copy. If this is a licensed child care, post your copy of the noncompliance statement and correction plan near the license in accordance with Wis. Stat. 48.657. This request for a correction plan is not an order imposing a sanction or penalty pursuant to Wis. Stat. 48.715. If the department decides to apply a statutory sanction and / or penalty for facts arising from this finding or a future finding, you will be given a notice of the sanction and / or penalty and your appeal rights.

Name - Certified Operator / Licensed Center	Provider Number / Facility ID Number
Just 4 Kids Child Care Llc	9000590799 / 003 - 2005947

Address - Facility (Street, City, State, Zip Code)	Telephone Number	Date - Regulation Visit
2480 Larsen Rd Green Bay WI 543034814	920-405-1945	5/29/2026

	Rule/Statute Number Noncompliance Statement	Correction Plan	Expected Completion Date	Verification Date
1	251.07(6)(f)5. **Medication Administration - As Labeled & Authorized** Description: A prescription medication was not administered by the center as directed on the label and as authorized by the parent when it was only given 12 times out of 28 days the child was in attendance.	We have set alarms in the classroom for the time the medication is to be administered. Also, the director has an alarm set on her phone so she can provide a verbal reminder to the teacher. Director verbally reviewed proper medication policy/procedures with each individual staff member on 6/30/26.	6/1/2026 * 6/30/2026 Individual Meet	

NAME - Agency Worker
Erin Taylor

Date Issued
7/27/2026

SIGNATURE - Certified Operator or Designee / Licensee or Designee
Tina Gordon

Date Signed
8/7/2026