

<b>Date Correction Plan Due</b> 4/21/2026	<b>NONCOMPLIANCE STATEMENT AND CORRECTION PLAN</b>	<b>TO FILE A COMPLAINT CALL</b> 920-785-7811
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**Use of Form:** This form is used by certification / licensing staff to identify statute and / or administrative rule violation(s) and to outline imposed plans of correction, if applicable. This form is used by certified operators / licensed centers to meet the requirements of DCF 202.065, DCF 250.04(2)(i) and (3)(d), DCF 251.04(2)(L) and (3)(f), DCF 252.41(1)(L) and (2)(k). Failure to submit an appropriate correction plan by the due date listed above may result in sanctions identified in the statute and / or administrative rule. Public Schools may submit plans of correction however are not required to do so.

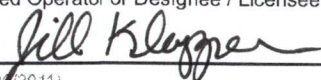
**Instructions:** The Noncompliance Statement below identifies the violation(s) of child care statute and / or administrative rule identified by the certification / licensing specialist. Complete the section labeled "Correction Plan" by indicating the steps that will be taken to address and correct each of the listed noncompliance(s). Identify expected completion date(s) for each item. Return the original to your certification / licensing specialist for approval and retain a copy. If this is a licensed child care, post your copy of the noncompliance statement and correction plan near the license in accordance with Wis. Stat. 48.657. This request for a correction plan is not an order imposing a sanction or penalty pursuant to Wis. Stat. 48.715. If the department decides to apply a statutory sanction and / or penalty for facts arising from this finding or a future finding, you will be given a notice of the sanction and / or penalty and your appeal rights.

<b>Name - Certified Operator / Licensed Center</b> Just 4 Kids Child Care		<b>Provider Number / Facility ID Number</b> 9000590799 / 002 - 2005946		
<b>Address - Facility (Street, City, State, Zip Code)</b> 2725 Sussex Rd Green Bay WI 543117295		<b>Telephone Number</b> 920-468-5626	<b>Date - Regulation Visit</b> 8/20/2025	
	<b>Rule/Statute Number Noncompliance Statement</b>	<b>Correction Plan</b>	<b>Expected Completion Date</b>	<b>Verification Date</b>
1	251.04(7)(a) <b>Disclosure Of Personal Information</b>  Description: Based on a complaint investigation on 8/12/25 a staff member discussed/disclosed personal information and facts learned about children who are enrolled within the center and shared that information with another individual/parent who was not authorized to receive the information.	The staff member and the parent frequently texted each other about non-center related topics. The parent initiated a texting conversation about center related topics with the staff member. The staff member on impulse, used the name of another child attending the center in her response to the parent's persistent questions. The staff member was given individual guidance on ways that are appropriate to communicate with parents and how not to disclosed personal information about other children.  The policy was reviewed at the 3/23/2026 staff meeting, under the topic of developing professional relationships with parents; parents are customers, not our friends.	8/12/2025	

**NAME - Agency Worker**  
Cassandra Debauche

**Date Issued**  
4/7/2026

**SIGNATURE - Certified Operator or Designee / Licensee or Designee**



**Date Signed**  
4/10/2026