

Date Correction Plan Due 3/2/2026	NONCOMPLIANCE STATEMENT AND CORRECTION PLAN	TO FILE A COMPLAINT CALL 920-785-7811
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Use of Form: This form is used by certification / licensing staff to identify statute and / or administrative rule violation(s) and to outline imposed plans of correction, if applicable. This form is used by certified operators / licensed centers to meet the requirements of DCF 202.065, DCF 250.04(2)(l) and (3)(d), DCF 251.04(2)(L) and (3)(f), DCF 252.41(1)(L) and (2)(k). Failure to submit an appropriate correction plan by the due date listed above may result in sanctions identified in the statute and / or administrative rule. Public Schools may submit plans of correction however are not required to do so.

Instructions: The Noncompliance Statement below identifies the violation(s) of child care statute and / or administrative rule identified by the certification / licensing specialist. Complete the section labeled "Correction Plan" by indicating the steps that will be taken to address and correct each of the listed noncompliance(s). Identify expected completion date(s) for each item. Return the original to your certification / licensing specialist for approval and retain a copy. If this is a licensed child care, post your copy of the noncompliance statement and correction plan near the license in accordance with Wis. Stat. 48.657. This request for a correction plan is not an order imposing a sanction or penalty pursuant to Wis. Stat. 48.715. If the department decides to apply a statutory sanction and / or penalty for facts arising from this finding or a future finding, you will be given a notice of the sanction and / or penalty and your appeal rights.

Name - Certified Operator / Licensed Center Just 4 Kids Child Care Llc	Provider Number / Facility ID Number 9000590799 / 003 - 2005947
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Address - Facility (Street, City, State, Zip Code) 2480 Larsen Rd Green Bay WI 543034814	Telephone Number 920-405-1945	Date - Regulation Visit 12/22/2025
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	Rule/Statute Number Noncompliance Statement	Correction Plan	Expected Completion Date	Verification Date
1	<p>251.055(2)(b) Staff-To-Child Ratios - Minimum</p> <p>Description: On 11/13/25, the infant room was out of ratio from 8:10am to 8:15am. The infant room had 9 children in care with only 2 staff members. In using the mix age calculations that room totaled 2.036. There was two - 9 month old children, 1 - 10 month old child, 1- 13 month old child, 1- 11 month old child, 1 - 14 month old child, 1- 4 month old child, 1- 19 month old child and 1 -23 month old child in the room from 7:45 until 8:15am. At 8:15 am six children were moved to adjust for ratios.</p>	<p>On sign in and out sheets, this is an accurate reflection of the ratios. However, after investigating the issue, the room was not out of ratio. Staff members rounded up in time to 8:15am when 8:10am should have been documented. There was a staff member out sick, so staff was called in earlier to cover classrooms. The staff was on site and punched in at 8:10am so rooms could be in ratio. For verification the staff's timecard was turned into the state licensor at our review meeting on 3/18/2026. Staff was instructed to use exact times when signing children in/out.</p>	March 18, 2026	

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2	251.055(2)(d) Mixed Age Group With Children Under Age 2 - Group Size Description: On 11/13/25 the infant room exceeded group size from 8:10am to 8:15am when they had 9 children ages 18 months and under.	On the sign in and out sheet this is an accurate reflection of the number of children in the room. After investigating the issue, the room was over due to staff member rounding up on their times to 8:15am when the time that should have been documented is 8:10am as this is when the staff member punched in. For verification the staff members timecard was turned into the state licensor at out review meeting on 3/18/2026. Staff was instructed to use exact times when signing children in/out.	March 18, 2026

NAME - Agency Worker
Jill Kellner

Date Issued
2/16/2026

SIGNATURE - Certified Operator or Designee / Licensee or Designee

Jill Kellner

Date Signed
3/19/2026