

Date Correction Plan Due 10/31/2025	NONCOMPLIANCE STATEMENT AND CORRECTION PLAN	TO FILE A COMPLAINT CALL 920-785-7811
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Use of Form: This form is used by certification / licensing staff to identify statute and / or administrative rule violation(s) and to outline imposed plans of correction, if applicable. This form is used by certified operators / licensed centers to meet the requirements of DCF 202.065, DCF 250.04(2)(i) and (3)(d), DCF 251.04(2)(L) and (3)(f), DCF 252.41(1)(L) and (2)(k). Failure to submit an appropriate correction plan by the due date listed above may result in sanctions identified in the statute and / or administrative rule. Public Schools may submit plans of correction however are not required to do so.

Instructions: The Noncompliance Statement below identifies the violation(s) of child care statute and / or administrative rule identified by the certification / licensing specialist. Complete the section labeled "Correction Plan" by indicating the steps that will be taken to address and correct each of the listed noncompliance(s). Identify expected completion date(s) for each item. Return the original to your certification / licensing specialist for approval and retain a copy. If this is a licensed child care, post your copy of the noncompliance statement and correction plan near the license in accordance with Wis. Stat. 48.657. This request for a correction plan is not an order imposing a sanction or penalty pursuant to Wis. Stat. 48.715. If the department decides to apply a statutory sanction and / or penalty for facts arising from this finding or a future finding, you will be given a notice of the sanction and / or penalty and your appeal rights.

Name - Certified Operator / Licensed Center Just 4 Kids Child Care Llc	Provider Number / Facility ID Number 9000590799 / 003 - 2005947
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Address - Facility (Street, City, State, Zip Code) 2480 Larsen Rd Green Bay WI 543034814	Telephone Number 920-405-1945	Date - Regulation Visit 10/17/2025
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	Rule/Statute Number Noncompliance Statement	Correction Plan	Expected Completion Date	Verification Date
1	251.04(6)(a)1. Child Record - Enrollment Information Description: out of 8 records checked, two children (#2&3) did not have their physician phone number on their enrollment form - see checklist. Repeat violation: Previously cited on 5/6/2025	Parents have updated their forms to include physicians phone number	10/30/2025	
2	251.05(3)(cm) Child Abuse & Neglect - Biennial Training Description: Out of 9 staff records checked four staff members (#A, B, C, & E) did not have child abuse and neglect training every two-years. The last completion dates were in 2023 - see checklist.	All staff have updated their Child Abuse and Neglect training	10/17/2025	

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3	251.06(11)(b)5. Outdoor Play Space - Energy-Absorbing Surfaces Description: The wood chips in the older play yard were not 9 inches in depth. They were measured at 7 inch in the fall zones.	12 yards f bark chips have been ordered from Fonferok Stone for delivery 10/30/25	10/31/2025	
4	251.06(2)(d) Access To Materials Potentially Harmful To Children Description: There were 3 bottles of chemicals in the cabinet under the sink in the two year old room that were accessible to children.	Removed all cleaning supplies from under sink cabinet	10/17/2025	
5	251.06(2)(l) Deteriorating Paint Description: There was chipping paint in the two year old room by the window, big office room and the preschool room on the left wall.	Touch up paint has been applied to all areas in need	10/31/2025	
6	251.06(9)(d)2.b. Food Storage - Distance Above Floor Description: There were 4 cans of pineapple tidbits on the floor in the pantry.	Pineapple has been moved to the pantry shelf	10/17/2025	

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7	251.07(4)(c) Naps Or Rest Periods - Sleeping Surfaces - Children Under 1 Description: The cribs in the infant room were not two feet apart.	Cribs have been spaced 2 feet apart and Their designated spots have marked on carpet with masking tape	10/31/2025	
8	251.07(6)(f)6. Current Authorizations For Medications On Premises Description: One epipen in the office had no parent authorization to administer.	Parent has filled out the Authorization to Administer Medication form	10/17/2025	
9	251.09(1)(c) Infant & Toddler - Documenting Changes In Development Description: Two intakes in the one year old room were not current and updated once every 3 months. One intake was not signed by the parent.	All intakes were updated/signed by parent	10/20/2025	

Date Issued
10/17/2025

NAME - Agency Worker
Jill Kellner, Dao Xiong

Date Signed
10/31/2025

SIGNATURE - Certified Operator or Designee / Licensee or Designee

Jill Kellner
DCF-F-CF50254-E (R.06/2011)