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| Date Correction Plan Due 5/22/2025 | NONCOMPLIANCE STATEMENT AND CORRECTION PLAN | TO FILE A COMPLAINT CALL 920-785-7811 |
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Use of Form: This form is used by certification / licensing staff to identify statute and / or administrative rule violation(s) and to outline imposed plans of correction, if applicable. This form is used by certified operators / licensed centers to meet the requirements of DCF 202.065, DCF 250.04(2)(i) and (3)(d), DCF 251.04(2)(L) and (3)(f), DCF 252.41(1)(L) and (2)(k). Failure to submit an appropriate correction plan by the due date listed above may result in sanctions identified in the statute and / or administrative rule. Public Schools may submit plans of correction however are not required to do so.

Instructions: The Noncompliance Statement below identifies the violation(s) of child care statute and / or administrative rule identified by the certification / licensing specialist. Complete the section labeled "Correction Plan" by indicating the steps that will be taken to address and correct each of the listed noncompliance(s). Identify expected completion date(s) for each item. Return the original to your certification / licensing specialist for approval and retain a copy. If this is a licensed child care, post your copy of the noncompliance statement and correction plan near the license in accordance with Wis. Stat. 48.657. This request for a correction plan is not an order imposing a sanction or penalty pursuant to Wis. Stat. 48.715. If the department decides to apply a statutory sanction and / or penalty for facts arising from this finding or a future finding, you will be given a notice of the sanction and / or penalty and your appeal rights.

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| Name - Certified Operator / Licensed Center Just 4 Kids Child Care Llc | | Provider Number / Facility ID Number 9000590799 / 003 - 2005947 | | |
| Address - Facility (Street, City, State, Zip Code) 2480 Larsen Rd Green Bay WI 543034814 | | Telephone Number 920-405-1945 | Date - Regulation Visit 5/6/2025 | |
| | Rule/Statute Number Noncompliance Statement | Correction Plan | Expected Completion Date | Verification Date |
| 1 | 251.04(6)(a)1. Child Record - Enrollment Information Description: One child did not have their authorization to call or their emergency contact on their enrollment form - see checklist. | I spoke with parent and they added an authorized emergency contact on the enrollment form. | 5/7/2025 | |
| 2 | 251.08(4)(b) Driver Orientation - Requirement Description: Both of the drivers did not have their driving orientation completed for the 2025 year. They had expired in October of 2024 - see checklist. | Both driver orientations were completed. | 5/7/2025 | |

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| 3 | 251.08(4)(c)1. Driver Record - Obtain & Review Description: Both of the drivers did not have a current 2024 driving record result in their files - see checklist. | Both driving records were pulled from the DMV site. | 5/7/2025 |
| | | | Verification Date |

NAME - Agency Worker
Jill Kellner, Jessica Farah

Date Issued
5/8/2025

Date Signed
5/8/2025

SIGNATURE - Certified Operator or Designee / Licensee or Designee

Jill Kellner