

Date Correction Plan Due 3/20/2025	NONCOMPLIANCE STATEMENT AND CORRECTION PLAN	TO FILE A COMPLAINT CALL 920-785-7811
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Use of Form: This form is used by certification / licensing staff to identify statute and / or administrative rule violation(s) and to outline imposed plans of correction, if applicable. This form is used by certified operators / licensed centers to meet the requirements of DCF 202.065, DCF 250.04(2)(i) and (3)(d), DCF 251.04(2)(L) and (3)(f), DCF 252.41(1)(L) and (2)(k). Failure to submit an appropriate correction plan by the due date listed above may result in sanctions identified in the statute and / or administrative rule. Public Schools may submit plans of correction however are not required to do so.

Instructions: The Noncompliance Statement below identifies the violation(s) of child care statute and / or administrative rule identified by the certification / licensing specialist. Complete the section labeled "Correction Plan" by indicating the steps that will be taken to address and correct each of the listed noncompliance(s). Identify expected completion date(s) for each item. Return the original to your certification / licensing specialist for approval and retain a copy. If this is a licensed child care, post your copy of the noncompliance statement and correction plan near the license in accordance with Wis. Stat. 48.657. This request for a correction plan is not an order imposing a sanction or penalty pursuant to Wis. Stat. 48.715. If the department decides to apply a statutory sanction and / or penalty for facts arising from this finding or a future finding, you will be given a notice of the sanction and / or penalty and your appeal rights.

Name - Certified Operator / Licensed Center Just 4 Kids Child Care		Provider Number / Facility ID Number 9000590799 / 002 - 2005946		
Address - Facility (Street, City, State, Zip Code) 2725 Sussex Rd Green Bay WI 543117295		Telephone Number 920-468-5626	Date - Regulation Visit 1/17/2025	
	Rule/Statute Number Noncompliance Statement	Correction Plan	Expected Completion Date	Verification Date
1	251.09(1)(c) Infant & Toddler - Documenting Changes In Development Description: Based on record review on 1/17/25 intake forms failed to be updated every three months. Repeat violation: Previously cited on 6/20/2024	The director posted a calendar in the infant room and marked when the intake forms are to be reviewed by the parents. The director also marked on her office calendar when they are due for review. The director personally reviewed the forms with the parents. The director also suggested to the lead teacher in the room that she set up a reminder in her phone.	Jan. 21,2025	

NAME - Agency Worker
Cassandra Debauche

Date Issued
3/6/2025

SIGNATURE - Certified Operator or Designee / Licensee or Designee

Date Signed

3/6/2025