

Date Correction Plan Due
5/24/2024

NONCOMPLIANCE STATEMENT AND CORRECTION PLAN

TO FILE A COMPLAINT CALL
262-446-7800

Use of Form: This form is used by certification / licensing staff to identify statute and / or administrative rule violation(s) and to outline imposed plans of correction, if applicable. This form is used by certified operators / licensed centers to meet the requirements of DCF 202.065, DCF 250.04(2)(f) and (3)(d), DCF 251.04(2)(L) and (3)(f), DCF 252.41(1)(L) and (2)(K). Failure to submit an appropriate correction plan by the due date listed above may result in sanctions identified in the statute and / or administrative rule. Public Schools may submit plans of correction however are not required to do so.

Instructions: The Noncompliance Statement below identifies the violation(s) of child care statute and / or administrative rule identified by the certification / licensing specialist. Complete the section labeled "Correction Plan" by indicating the steps that will be taken to address and correct each of the listed noncompliance(s). Identify expected completion date(s) for each item. Return the original to your certification / licensing specialist for approval and retain a copy. If this is a licensed child care, post your copy of the noncompliance statement and correction plan near the license in accordance with Wis. Stat. 48.657. This request for a correction plan is not an order imposing a sanction or penalty pursuant to Wis. Stat. 48.715. If the department decides to apply a statutory sanction and / or penalty for facts arising from this finding or a future finding, you will be given a notice of the sanction and / or penalty and your appeal rights.

Name - Certified Operator / Licensed Center

Provider Number / Facility ID Number

Mhs West Preschool-Daycare

3000590773 / 001 - 2005914

Address - Facility (Street, City, State, Zip Code)
19120 Spring St Union Grove WI 531829602

Telephone Number
262-864-2065

Date - Regulation Visit
5/2/2024

Rule/Statute Number Noncompliance Statement	Correction Plan	Expected Completion Date	Verification Date
1 251.05(2)(a)3.a. Staff Record - Physical Examination Description: Staff G does not have a physical exam on file and has been working at the center for more than 30 days.	Staff was notified and scheduled appt. to be completed by 5/14/24 or will be suspended.	5/14/2024	
2 251.05(3)(cm) Child Abuse & Neglect - Biennial Training Description: Staff G does not have the required training in child abuse and neglect prevention laws, identification and reporting procedures.	Staff Completed this course on 5/3	5/3/2024	

Name - Certified Operator / Licensed Center

Mhs West Preschool-Daycare

Provider Number / Facility ID Number
3000590773 / 001 - 2005914

Address - Facility (Street, City, State, Zip Code)
19120 Spring St Union Grove WI 531829602

Telephone Number
262-964-2065

Date - Regulation Visit
5/2/2024

Rule/Statute Number Noncompliance Statement	Correction Plan	Expected Completion Date	Verification Date
<p>3 251.055(1)(a) Supervision Of Children</p> <p>* Was self reported 5/1/24</p> <p>Description: A 2 1/2 year old child was not closely supervised when left on the outdoor play area for 2 minutes without any adult supervision.</p>	<p>Parents were notified immediately. Teacher was terminated that day. put new policies in place Teachers are now required to make kids inside/outside on Brigance process of counting + tracking.</p>	5/2/24	
<p>4 251.055(1)(f) Child Tracking Procedure</p> <p>* Was self reported 5/1/24</p> <p>Description: A child care teacher did not implement and adhere to the center's procedure to ensure that the number, names, and whereabouts of all children in her group were known to her. A group of 7 children went outside to the playground but only 6 children were in the group when the child care teacher came inside. The child care teacher did not count the number of children in the group and went inside leaving a 2 1/2 year old child alone in the outdoor play house. Repeat violation: Previously cited on 8/31/2023</p>	<p>The teacher was fired immediately for not following proper procedure. All other staff was retrained and coached on correct tracking procedure. If there is a missed tracking or This occurred the teacher will be written up or terminated. If written up extra training/teaching will be mandatory.</p>	5/2/24	
<p>5 251.06(2)(n) Garbage Containers - Construction & Disposal Schedule</p> <p>Description: Garbage and refuse stored in the outdoor play space was not kept in leak-proof containers equipped with tight-fitting covers. Garbage was observed hanging on the fence in plastic garbage bags.</p>	<p>Bags were taken down and replaced with outdoor receptacle with lids.</p>	5/6/24	

Name - Certified Operator / Licensed Center

Mhs West Preschool-Daycare

Provider Number / Facility ID Number
3000590773 / 001 - 2005914

Address - Facility (Street, City, State, Zip Code)
19120 Spring St Union Grove WI 531828602

Telephone Number
262-864-2065

Date - Regulation Visit
5/2/2024

Rule/Statute Number Noncompliance Statement	Correction Plan	Expected Completion Date	Verification Date
<p>6</p> <p>251.07(5)(a)8. Meals & Snacks - Provided By Parents</p> <p>Description: The center has not been providing parents with information about requirements for food groups and quantities specified by the U.S.D.A. child and adult care food program minimum meal requirements. Parents are providing lunches for their children that do not include vegetables.</p>	<p>This is given to parents at enrollment, but will go out yearly, now. on 5/2 we sent out the information and reminders in format on and reminders on Bristolwheel. We will also keep vegetables on hand if the parent does not provide.</p>	5/2/2024	
<p>7</p> <p>251.09(1)(c) Infant & Toddler - Documenting Changes In Development</p> <p>Description: Intake information not updated at least once every three months for one child under the age of 1 year old; last updated was 1-1-24</p>	<p>This was updated on 5/2 and now all staff are aware that they can update these forms also.</p>	5/2/2024	

NAME - Agency Worker
Charlene Langsdorf

Date Issued
5/10/2024

SIGNATURE - Certified Operator or Designee / Licensee or Designee

Date Signed

Charlene Langsdorf

5/13/2024