

Date Correction Plan Due 5/12/2026	NONCOMPLIANCE STATEMENT AND CORRECTION PLAN	TO FILE A COMPLAINT CALL 715-930-1148
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Use of Form: This form is used by certification / licensing staff to identify statute and / or administrative rule violation(s) and to outline imposed plans of correction, if applicable. This form is used by certified operators / licensed centers to meet the requirements of DCF 202.065, DCF 250.04(2)(i) and (3)(d), DCF 251.04(2)(L) and (3)(f), DCF 252.41(1)(L) and (2)(k). Failure to submit an appropriate correction plan by the due date listed above may result in sanctions identified in the statute and / or administrative rule. Public Schools may submit plans of correction however are not required to do so.

Instructions: The Noncompliance Statement below identifies the violation(s) of child care statute and / or administrative rule identified by the certification / licensing specialist. Complete the section labeled "Correction Plan" by indicating the steps that will be taken to address and correct each of the listed noncompliance(s). Identify expected completion date(s) for each item. Return the original to your certification / licensing specialist for approval and retain a copy. If this is a licensed child care, post your copy of the noncompliance statement and correction plan near the license in accordance with Wis. Stat. 48.657. This request for a correction plan is not an order imposing a sanction or penalty pursuant to Wis. Stat. 48.715. If the department decides to apply a statutory sanction and / or penalty for facts arising from this finding or a future finding, you will be given a notice of the sanction and / or penalty and your appeal rights.

Name - Certified Operator / Licensed Center Stepping Stones Childcare And Preschool Inc.		Provider Number / Facility ID Number 2000590752 / 001 - 2005899	
Address - Facility (Street, City, State, Zip Code) 124 Hale Dr Holmen WI 546368933		Telephone Number 608-526-5888	Date - Regulation Visit 4/28/2026
	Rule/Statute Number Noncompliance Statement	Correction Plan	Expected Completion Date
1	251.04(4)(a)2. Parent Notification Description: On 4/15/26 parents were not immediately notified when their child was struck in the mouth area by a swinging child causing her to fall backward and biting her tongue causing a laceration requiring stitches. Per rule notification shall be made immediately and shall provide sufficient detail to reasonably apprise the parent in all of the following situations: The child experiences a head injury	Emergency/accident notification - All staff are equally responsible for making sure that the person in charge, and the parents knows about injuries. If you feel that an injury is bad enough to call a parent, always err on the side of caution and make sure that the person in charge knows how bad it is. If you are unsure just call the parents to let them know. You may also send a photo to the parents just to get things rolling. You should not wait until nap time to call or send messages to parents. It needs to be done within 10-20 minutes of the child calming down- or if they don't calm down in 10-20 minutes call the parents. Whoever is in charge MUST be told about the situation and PARENTS MUST BE CALLED IMMEDIATELY. If a child falls at all from any height, got hit by someone on the swings or Has a suspected head, face, back, neck, ear or eye injury or has fallen and bumped any of these areas even if you cannot see it! If it is near nap time and child has bumped their head. A child has a ticks/ bee sting or sliver- do NOT remove Suspected broken bone Both families should be called if a child is bit and it has broken the skin	All staff were made aware of this plan and signed off that they understand what to do in these situations during our team meeting and training on 4/21/2026.

NAME - Agency Worker
Kimberly Jasper

Date Issued
4/28/2026

SIGNATURE - Certified Operator or Designee / Licensee or Designee

Date Signed

Jackie B. Burrows

04/28/2026