

Date Correction Plan Due
10/10/2024

NONCOMPLIANCE STATEMENT AND CORRECTION PLAN

TO FILE A COMPLAINT CALL

Use of Form: This form is used by certification / licensing staff to identify statute and / or administrative rule violation(s) and to outline imposed plans of correction, if applicable. This form is used by certified operators / licensed centers to meet the requirements of DCF 202.065, DCF 250.04(2)(i) and (3)(d), DCF 251.04(2)(L) and (3)(f), DCF 252.41(1)(L) and (2)(k). Failure to submit an appropriate correction plan by the due date listed above may result in sanctions identified in the statute and / or administrative rule. Public Schools may submit plans of correction however are not required to do so.

Instructions: The Noncompliance Statement below identifies the violation(s) of child care statute and / or administrative rule identified by the certification / licensing specialist. Complete the section labeled "Correction Plan" by indicating the steps that will be taken to address and correct each of the listed noncompliance(s). Identify expected completion date(s) for each item. Return the original to your certification / licensing specialist for approval and retain a copy. If this is a licensed child care, post your copy of the noncompliance statement and correction plan near the license in accordance with Wis. Stat. 48.657. This request for a correction plan is not an order imposing a sanction or penalty pursuant to Wis. Stat. 48.715. If the department decides to apply a statutory sanction and / or penalty for facts arising from this finding or a future finding, you will be given a notice of the sanction and / or penalty and your appeal rights.

Name - Certified Operator / Licensed Center

Suessiean Brown

Provider Number / Facility ID Number

Address - Facility (Street, City, State, Zip Code)

7005 W Hummingbird Ct Milwaukee WI 532232769

4000590614 / 001

Telephone Number

414-574-6442

Date - Regulation Visit

9/25/2024

Rule/Statute Number	Noncompliance Statement	Correction Plan	Expected Completion Date	Verification Date
1	202.08(11)(c) To Reduce The Risk Of Sudden Infant Death Syndrome, Each Infant Shall Be Placed To Sleep On His Or Her Back, Unless Otherwise Directed By The Child's Physician. All Sleeping Arrangements For Children Under One Year Of Age Shall Use Firm Mattresses. Description: The was no safe sleep environment for children under the age of 1 year.	Got a pack N Play bed for infant to sleep in. Placed in Room. Also posted above this bed the safe sleep procedure.	10/01/24	and place in classroom on

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2 202.08(12)(c) The Certified Child Care Operator Shall Be In Ongoing Communication With A Child's Parent Or Ensure That A Substitute Child Care Provider Is In Ongoing Communication With A Child's Parent By Developing A Written Contract That Specifies The Charge For Child Care And The Expected Frequency Of Payment For The Service. The Contract Shall Be Signed By The Operator And A Parent Or Guardian. Description: There was no contract on file for any of the enrolled families.	Have Each Parent Contract Papers to Sign about Cost, Hours, Policies, Payment Agreements. Check Each Agreement for Parents or Guardian (Sign)	Return Papers ASAP or Before Oct 10th 2024	
3 202.08(12)(d) The Certified Child Care Operator Shall Be In Ongoing Communication With A Child's Parent Or Ensure That A Substitute Child Care Provider Is In Ongoing Communication With A Child's Parent By Making A Copy Of The Applicable Certification Standards Available To Each Parent Description: There was no documentation on file that any family had been notified of certification standards.	PL-Paperwork was Colled out on my substitute Child Care Provider - Picture-finger print-Back ground check-Registry Level-Classes and posted for Parents to Read.	Waiting on some of the Results to be Return to me.	

otherwise check list spelled out.

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4 202.08(12)(f)1-4 Prior To A Child's First Day Of Attendance For Any Child In Care, Obtaining Information On A Form Prescribed By The Department With Enrollment And Health History Information, Including All Of The Following: 1. The Parents' Home And Work Phone Numbers. 2. Health History, Including Information Relating To A Child's Special Health Care Needs And Emergency Care Plan. 3. The Parents' Signed Consent For Emergency Medical Care. 4. A Name And Number To Call If The Child Requires Emergency Medical Care. Description: No was no Enrollment/Health History form on file for any of the 5 enrolled children.	Give each parent new forms to fill out on each child in my center, - proper papers from Department of Children and Families And once returned and signed placed in child file in file cabinet.	Oct 1st, 2024 or sooner	
5 202.08(12)(g) The Certified Child Care Operator Shall Be In Ongoing Communication With A Child's Parent Or Ensure That A Substitute Child Care Provider Is In Ongoing Communication With A Child's Parent By Using Information Obtained On The Department-Provided Child Care Intake For Child Under 2 Years Form, Which Collects Essential Information For Infants And Toddlers, To Individualize The Program Of Care For Each Child Under 2 Years Of Age. Description: There was no Intake form on file for child #5.	Recheck child #5 file and put missing form in this child's file. Go back and date it from 1st day until present day. have parent fill out forms completely.	Oct 1st 2024 or sooner	

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202.08(12)(i)

The Certified Child Care Operator Shall Be In Ongoing Communication With A Child's Parent Or Ensure That A Substitute Child Care Provider Is In Ongoing Communication With A Child's Parent By Informing The Parent In Writing Whether The Premises And Child Care Business Are Covered By A Child Care Liability Insurance Policy.

Description: There was no documentation on file that any enrolled family had been notified regarding liability insurance.

Did my insurance Co
and question about
adding liability insurance
family has been
notified regarding
liability insurance

10/11/24

7

202.08(1m)(a)8.

A Certified Child Care Operator Shall Maintain A Current Written Record On Each Child In Care, Including The Provider's Own Children Under 7 Years Of Age, And Make The Record Available To A Child Care Certification Worker Upon Request.

Description: There was no file on site for child #5.

Regarding file on site child
I completed a file on this
child had parent sign all the
forms

10/11/24

8

202.08(2)(c)

The Indoor And Outdoor Areas Of The Home Shall Be Free Of Hazards. Potentially Dangerous Items And Materials Harmful To Children, Including Power Tools, Flammable Or Combustible Materials, Insecticides, Matches, Drugs And Any Articles Labeled Hazardous To Children Shall Be In Properly Marked Containers And Stored In Areas Inaccessible To Children.

Description: Hazards were accessible in the bathroom of the home.

In Bathroom - special
safety locks were
place back until the
cobnet and hazards
items removed from
cobnet.
Immediately Same Day

Same
Day
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202.08(4)(e) The Certified Child Care Operator Shall Have On File For Each Child In Care A Record Of The Child's Immunization History To Document Compliance With S. 252.04, Stats., And Ch. Dhs 144. Description: There was no immunization record on file for child #5.	NUD-Sole for ~~AS~~ Child's folder updated with child care immunization records - Department of Health Services.	Oct 1st 2024 or sooner.	

NAME - Agency Worker
Jean Houston

SIGNATURE - Certified Operator or Designee / Licensee or Designee

DCF-F-CFS0294-E (R.06/2011)

Date Issued
9/26/2024

Date Signed

10/10/24