

<b>Date Correction Plan Due</b> 9/16/2025	<b>NONCOMPLIANCE STATEMENT AND CORRECTION PLAN</b>	<b>TO FILE A COMPLAINT CALL</b> 920-785-7811
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**Use of Form:** This form is used by certification / licensing staff to identify statute and / or administrative rule violation(s) and to outline imposed plans of correction, if applicable. This form is used by certified operators / licensed centers to meet the requirements of DCF 202.065, DCF 250.04(2)(i) and (3)(d), DCF 251.04(2)(L) and (3)(f), DCF 252.41(1)(L) and (2)(k). Failure to submit an appropriate correction plan by the due date listed above may result in sanctions identified in the statute and / or administrative rule. Public Schools may submit plans of correction however are not required to do so.

**Instructions:** The Noncompliance Statement below identifies the violation(s) of child care statute and / or administrative rule identified by the certification / licensing specialist. Complete the section labeled "Correction Plan" by indicating the steps that will be taken to address and correct each of the listed noncompliance(s). Identify expected completion date(s) for each item. Return the original to your certification / licensing specialist for approval and retain a copy. If this is a licensed child care, post your copy of the noncompliance statement and correction plan near the license in accordance with Wis. Stat. 48.657. This request for a correction plan is not an order imposing a sanction or penalty pursuant to Wis. Stat. 48.715. If the department decides to apply a statutory sanction and / or penalty for facts arising from this finding or a future finding, you will be given a notice of the sanction and / or penalty and your appeal rights.

<b>Name - Certified Operator / Licensed Center</b> Mother Goose Family Daycare Center		<b>Provider Number / Facility ID Number</b> 2000590152 / 001 - 2005155		
<b>Address - Facility (Street, City, State, Zip Code)</b> N9094 Hwy 45 Clintonville WI 54929		<b>Telephone Number</b> 715-823-6900	<b>Date - Regulation Visit</b> 8/14/2025	
	<b>Rule/Statute Number Noncompliance Statement</b>	<b>Correction Plan</b>	<b>Expected Completion Date</b>	<b>Verification Date</b>
1	251.05(2)(a)1. <b>Staff Record - Personal Information</b>  Description: Staff B failed to have a staff record on file.  Repeat violation: Previously cited on 11/29/2023	Staff B no longer is employed by MG. Staff B filled out form via email and returned to MG. Filed.	9/10/25	
2	251.05(2)(a)3.a. <b>Staff Record - Physical Examination</b>  Description: Staff C failed to have a Staff Health Report on file.	Staff C will have completed by 9/18/2025	9/18/2025	

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3	251.05(3)(b) <b>Abusive Head Trauma Prevention Training</b>  Description: Staff member C did not have Abusive Head Trauma training prior to working in the center.	Certification was completed Dec, 2024. Update paper record in employee files	8/15/25	
4	251.05(3)(gr)3.a. <b>Meal Prep Personnel - Training</b>  Description: Staff member A does not have required 4 hour food safety education prior to working in the kitchen.	Certification was completed July, 2022. Form was missed during inspection visit.	8/15/25	
5	251.06(1)(a) <b>Commercial Building Code - Compliance, Inspection Report</b>  Description: The inspection on file for "Jack and Jill (shed)" is not approved and needed changes. Provider was not able to provide an approved building inspection upon request.	Multiple emails/calls/texts sent to Brian, DSPS. He confirmed will have report sent by 9/12/25	9/15/25	
6	251.06(11)(b)5. <b>Outdoor Play Space - Energy-Absorbing Surfaces</b>  Description: Play equipment failed to have 9 inches of mulch under fall zones.	Woodchips added to play space / fall area outside	9/18/25	

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7	251.06(4)(jm)1. <b>Fire Alarms &amp; Smoke Detectors - Drills</b>  Description: The Jack and Jill (shed) classroom failed to perform monthly fire drills using a signaling device. There was no monthly fire drills completed.	Fire drills will be completed monthly upon starting next summer (2026) program.	8/14/25	
8	251.06(9)(b)5. <b>Mechanical Dishwashing - Home-Type Dishwasher</b>  Description: The current dishwasher being used does not have a sanitizing option; however center has failed to use sanitizing step after.	Dishes to be sanitized with bleach solution after dishwasher cycle is completed	8/14/25	
9	251.06(9)(d)2.a. <b>Food Storage - Dry Food</b>  Description: In both the kitchen and storage room there was dry food in plastic bags with no zip closure (cereal, oatmeal, rice, chips).	Food will be stored in ziplock baggies	9/4/2025	
10	251.07(6)(dm)1. <b>Medical Log Book</b>  Description: Jack & Jill room did not have a medical log book and did not have an effective way to document medical and accident information.	Medical log book added to new Jack & Jill room	9/4/2025	

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11	251.07(6)(dm)4. <b>Medical Log - Reviewing Injury Records</b>  Description: Medical log books in the classrooms have not been reviewed within the last six months. Last review was in 2024.	medical log books reviewed & signed - made notes to review monthly	8/14/2025
12	251.07(6)(f)1.a. <b>Medication Administration - Parent Authorization</b>  Description: Child had expired lotion at center and expired authorization on file.	Cream disposed of. If new cream required we will obtain new authorization	8/14/2025

**NAME - Agency Worker**  
Amie Bodart

Date Issued  
9/2/2025

**SIGNATURE - Certified Operator or Designee / Licensee or Designee**  
*Amie Bodart*

Date Signed