

Date Correction Plan Due  
10/9/2025

**NONCOMPLIANCE STATEMENT AND CORRECTION PLAN**

TO FILE A COMPLAINT CALL  
262-446-7800

**Use of Form:** This form is used by certification / licensing staff to identify statute and / or administrative rule violation(s) and to outline imposed plans of correction, if applicable. This form is used by certified operators / licensed centers to meet the requirements of DCF 202.065, DCF 250.04(2)(i) and (3)(d), DCF 251.04(2)(L) and (3)(F), DCF 252.41(1)(L) and (2)(k). Failure to submit an appropriate correction plan by the due date listed above may result in sanctions identified in the statute and / or administrative rule. Public Schools may submit plans of correction however are not required to do so.

**Instructions:** The Noncompliance Statement below identifies the violation(s) of child care statute and / or administrative rule identified by the certification / licensing specialist. Complete the section labeled "Correction Plan" by indicating the steps that will be taken to address and correct each of the listed noncompliance(s). Identify expected completion date(s) for each item. Return the original to your certification / licensing specialist for approval and retain a copy. If this is a licensed child care, post your copy of the noncompliance statement and correction plan near the license in accordance with Wis. Stat. 48.657. This request for a correction plan is not an order imposing a sanction or penalty pursuant to Wis. Stat. 48.715. If the department decides to apply a statutory sanction and / or penalty for facts arising from this finding or a future finding, you will be given a notice of the sanction and / or penalty and your appeal rights.

Name - Certified Operator / Licensed Center

Provider Number / Facility ID Number

Tots Into Scholars Lrng Center Llc

3000590173 / 002 - 2006452

Address - Facility (Street, City, State, Zip Code)  
5629 W North Ave Milwaukee WI 532081052

Telephone Number  
414-324-4223

Date - Regulation Visit  
9/18/2025

| Rule/Statute Number<br>Noncompliance Statement   | Correction Plan                          | Expected<br>Completion Date | Verification<br>Date |
|--|--|-----------------------------|----------------------|
| 1<br>251.05(2)(a)4.a.<br>Staff Record - Registry Certificate<br><br>Description: Staff B did not have a Registry Certificate available for review at the time of the monitoring visit.                                       | Registry Certificate is in their folder. | 10/9/2025                   |                      |
| 2<br>251.05(3)(c)<br>Cardiopulmonary Resuscitation Training<br><br>Description: Staff B did not have CPR training at the time of the monitoring visit and has been working with children in care for more than three months. | Staff B has completed CPR                | 10/9/2025                   |                      |

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| 3<br>251.05(3)(2)b.<br>Child Care Teacher - High School Or Equivalent<br>Description: Staff B did not have a high school diploma available for review and was working alone with children in care.   | School has been contacted for diploma.   | 10/9/25                     |                      |
| 4<br>251.09(1)(b)<br>Infant & Toddler - Location & Sharing Intake Information<br>Description: Infant and Toddler intake forms were not available in the room which the children were being cared for at the time of the monitoring visit.<br>Repeat violation: Previously cited on 9/20/2023 | Intakes are in infant and toddler class. | 10/9/25                     |                      |

NAME - Agency Worker  
Mindl Sabljak, Rhonda Brueggemann

Date Issued  
9/24/2025

SIGNATURE - Certified Operator or Designee / Licensee or Designee



Date Signed  
10-9-2025