Date Correction Plan Due	NONCOMPLIANCE STATEMENT AND CORRECTION PLAN	TO FILE A COMPLAINT CALL
11/9/2026		920-785-7811

Use of Form: This form is used by certification / licensing staff to identify statute and / or administrative rule violation(s) and to outline imposed plans of correction, if applicable. This form is used by certified operators / licensed centers to meet the requirements of DCF 202.065, DCF 250.04(2)(i) and (3)(d), DCF 251.04(2)(L) and (3)(f)., DCF 252.41(1)(L) and (2)(k). Failure to submit an appropriate correction plan by the due date listed above may result in sanctions identified in the statute and / or administrative rule. Public Schools may submit plans of correction however are not required to do so.

Instructions: The Noncompliance Statement below identifies the violation(s) of child care statute and / or administrative rule identified by the certification / licensing specialist. Complete the section labeled "Correction Plan" by indicating the steps that will be taken to address and correct each of the listed noncompliance(s). Identify expected completion date(s) for each item. Return the original to your certification / licensing specialist for approval and retain a copy. If this is a licensed child care, post your copy of the noncompliance statement and correction plan near the license in accordance with Wis. Stat. 48.657. This request for a correction plan is not an order imposing a sanction or penalty pursuant to Wis. Stat. 48.715. If the department decides to apply a statutory sanction and / or penalty for facts arising from this finding or a future finding, you will be given a notice of the sanction and / or penalty and your appeal rights.

Name - Certified Operator / Licensed Center		Provider Number / Facility ID Number	
Momentum Early Learning		4000589784 / 001 - 2004514	
Address - Facility (Street, City, State, Zip Code)	**Telephone Number**	**Date - Regulation Visit**	
W175n1103 7 Stonewood Dr Germantown WI 530224799	262-415-8047	10/23/2026	

	Rule/Statute Number Noncompliance Statement	Correction Plan	Expected Completion Date	Verification Date
1	251.05(2)(a)5. **Staff Record - High School Diploma** Description: Based upon record review, Staff A and B did not have documentation of their high school diploma.	All Staff will have proof of high school diplomas. Staff B was updated after visit on 10/23/26.	12/31/26	
2	251.05(3)(b) **Abusive Head Trauma Prevention Training** Description: Based upon document review, Staff B did not have Abusive Head Trauma training completed prior to providing care to a child under the age of 5. Corrected and submitted after the visit.	All Staff will have State approved AHT training prior to working in a classroom.	10/23/26	

Name - Certified Operator / Licensed Center		Provider Number / Facility ID Number	
Momentum Early Learning		4000589784 / 001 - 2004514	
Address - Facility (Street, City, State, Zip Code) W175n1103 7 Stonewood Dr Germantown WI 530224799		**Telephone Number** 262-415-8047	**Date - Regulation Visit** 10/23/2026

	Rule/Statute Number Noncompliance Statement	Correction Plan	Expected Completion Date	Verification Date
3	251.05(3)(c) **Cardiopulmonary Resuscitation Training** Description: Based upon record review, Staff B did not have documentation of completion of Cardiopulmonary Resuscitation Training within the initial three months of employment.	Staff will update CPR course to be current. Staff B completed CPR and is now in file.	11/3/26	
4	251.055(1)(b) **Supervision - Teacher Per Group Of Children** Description: Based upon review, Staff A was not lead teacher qualified and alone in classroom with 7 children.	Staff A will be enrolled in the necessary final course to be lead teacher qualified.	11/30/26	
5	251.06(2)(i) **Deteriorating Paint** Description: Based upon observation the paint the large motor space, Pre K, LIttle Scholars and Creative Explorer classrooms was deteriorated in areas accessible to children. Repeat violation: Previously cited on 5/18/2026, 10/28/2025, 4/2/2025	Classrooms will be touched up to fix paint spots.	12/31/26	

Name - Certified Operator / Licensed Center		Provider Number / Facility ID Number	
Momentum Early Learning		4000589784 / 001 - 2004514	
Address - Facility (Street, City, State, Zip Code) W175n1103 7 Stonewood Dr Germantown WI 530224799	**Telephone Number** 262-415-8047	**Date - Regulation Visit** 10/23/2026	

	Rule/Statute Number Noncompliance Statement	Correction Plan	Expected Completion Date	Verification Date
6	251.09(3)(a)2. **Infant & Toddler - Food & Formula Brought From Home** Description: Based upon observation, two bottles in the moving tykes fridge did not contain dates and four bottles in the cuddly cuties 2 fridge did not contain names and dates on the bottles. The names and dates were corrected during the visit.	Teachers were retrained about labeling bottles with name and date if parents did not label. Supplies confirmed stocked to label in Rooms.	10/26/26	

NAME - Agency Worker
Amanda Holz

Date Issued
10/26/2026

SIGNATURE - Certified Operator or Designee / Licensee or Designee
Jenna Gale

Date Signed
11/4/26