

Date Correction Plan Due 11/21/2025	NONCOMPLIANCE STATEMENT AND CORRECTION PLAN	TO FILE A COMPLAINT CALL 262-446-7800
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Use of Form: This form is used by certification / licensing staff to identify statute and / or administrative rule violation(s) and to outline imposed plans of correction, if applicable. This form is used by certified operators / licensed centers to meet the requirements of DCF 202.065, DCF 250.04(2)(i) and (3)(d), DCF 251.04(2)(L) and (3)(f), DCF 252.41(1)(L) and (2)(k). Failure to submit an appropriate correction plan by the due date listed above may result in sanctions identified in the statute and / or administrative rule. Public Schools may submit plans of correction however are not required to do so.

Instructions: The Noncompliance Statement below identifies the violation(s) of child care statute and / or administrative rule identified by the certification / licensing specialist. Complete the section labeled "Correction Plan" by indicating the steps that will be taken to address and correct each of the listed noncompliance(s). Identify expected completion date(s) for each item. Return the original to your certification / licensing specialist for approval and retain a copy. If this is a licensed child care, post your copy of the noncompliance statement and correction plan near the license in accordance with Wis. Stat. 48.657. This request for a correction plan is not an order imposing a sanction or penalty pursuant to Wis. Stat. 48.715. If the department decides to apply a statutory sanction and / or penalty for facts arising from this finding or a future finding, you will be given a notice of the sanction and / or penalty and your appeal rights.

Name - Certified Operator / Licensed Center		Provider Number / Facility ID Number	
Momentum Early Learning		4000589784 / 002 - 2004517	
Address - Facility (Street, City, State, Zip Code)		Telephone Number	Date - Regulation Visit
W248n5250 Executive Dr 400 Ste 400 Sussex WI 530894396		262-820-2595	11/4/2025
Rule/Statute Number Noncompliance Statement	Correction Plan	Expected Completion Date	Verification Date
1 251.055(1)(a) Supervision Of Children Description: The center failed to provide sight and sound supervision of a child when a 4 year old child was left in a classroom's bathroom unattended.	Retrain all staff on sight and sound supervision of children.	11/30/25	
2 251.055(1)(f) Child Tracking Procedure Description: Staff failed to implement the center's child tracking procedure to ensure that the number, names, and whereabouts of children in care are known to assigned child care workers, when staff failed to count the children before exiting the classroom to transition outside, resulting in a child being left unsupervised in the bathroom. Staff was unaware until the child was returned. Repeat violation: Previously cited on 9/22/2025, 9/18/2024	Retrain all staff in center's child tracking procedure.	11/30/25	

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NAME - Agency Worker
Tiisha Harrell

Date Issued
11/7/2025

SIGNATURE - Certified Operator or Designee / Licensee or Designee

Date Signed
11/13/2025